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| --- |
| AGENDA/MINUTES |
| Team Name | Assessment Academy Team |
| Date | 11/13/2017 |
| Time | 1:00 – 2:00 pm. |
| Location | S-139/GoToMeeting (**Access Code: 251-812-133)** |

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| --- | --- | --- | --- |
| Facilitator | Jo Harrington | Recorder | Sarah Riegel  |
| Team members | Present XAbsent O |
| x | Randy Thode | o | Ange Sullivan | x | Vic Martin | x | Elaine Simmons |
| x | Jo Harrington |  |  |  |  |  |  |
| Guests |
|  |  |  |   |  |  |  |  |
| Topics/Notes | Reporter |
| OAC Strategic Planning (Jo put this together)* Barton’s Assessment Academy concept with be discussed
	+ Roll out Fall 2018
	+ This will enhance faculty relationships, professional development
	+ Focus on new hires – set expectations early on
	+ Selling point for employment
	+ Once faculty completes academy they will graduate, receive a pin and be Assessment Academy Ambassadors
* Curriculum will be discussed
	+ Learn to look at data to make decisions
	+ Learn what documentation looks like
	+ Learn to condense/summarize information
	+ Faculty will be well read on assessment
* Challenges – scheduling (people at different locations) – ideally one group/class

 | Jo |
| Terminology* A terminology sheet for the different layers of assessment needs to be developed for assessment jargon at Barton
* Include this in College Data Dictionary
* Include this in Assessment Handbook
* Let Jo know if you have any additions or changes

 | Jo |

**GTM Information:**

**Please join my meeting from your computer, tablet or smartphone.**
<https://global.gotomeeting.com/join/251812133>

**Access Code: 251-812-133**

**ENDS:**

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| --- | --- |
| ESSENTIAL SKILLS                              | “BARTON EXPERIENCE” |
| WORK PREPAREDNESS                     | REGIONAL WORKFORCE NEEDS                        |
| ACADEMIC ADVANCEMENT              | SERVICE REGIONS |
| PERSONAL ENRICHMENT                  | STRATEGIC PLANNING |
| CONTINGENCY PLANNING |  |



***Barton Core Priorities/Strategic Plan Goals***

|  |  |
| --- | --- |
| **Drive Student Success**  | **Emphasize Institutional Effectiveness** |
| *1. Improve Student Success and Completion* | *6. Develop, enhance, and align business processes* |
| *2. Enhance the Quality of Teaching and Learning* | *7. Provide a welcoming and safe environment* |
|  |  |
| **Cultivate Community Engagement**  | **Optimize Employee Experience**  |
| *3. Cultivate and Strengthen Partnerships* | *8. Support a diverse culture in which employees are engaged and productive* |
| *4. Reinforce Public Recognition of Barton Community College* |  |
| *5. Provide Cultural and Learning Experiences for the community* |  |