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| AGENDA/MINUTES | |
| Team Name | Assessment Academy Team |
| Date | 02/05/2018 |
| Time | 3:00 – 3:45 pm. |
| Location | S-139/GoToMeeting ([www.gotomeet.me/s139](http://www.gotomeet.me/s139)**)** |

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| Facilitator | | Jo Harrington | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| x | Randy Thode | | x | Ange Sullivan | x | Vic Martin | | | x | | Elaine Simmons |
| x | Jo Harrington | |  |  |  |  | | |  | |  |
| Guests | | | | | | | | | | | |
|  |  | |  |  |  |  | | |  | |  |
| Topics/Notes | | | | | | | | | | | Reporter |
| Assessment Academy Update v6.0   * Update cycle has started, but it is blank. Still waiting on the mentor questions.   + The past few years we’ve had to wait longer for responses and short windows to reply.   + The mentor questions are not the same for all colleges.   + The mentor questions are usually generic. For example, how did you use the feedback; what have you done over the last 6 months; what progress have you made?   + The questions may be more detailed this time around since we answered in detail last time. * We have until 02/18/2018 to submit for review.   Update – 2/15/2018  The mentor questions were received and the team reviewed the responses Jo typed. The team had very little comments on any changes to Jo’s responses. The team made a few minor wording changes. The team is in agreement the responses are good to go. Jo will submit on Friday, 2/16/2018. | | | | | | | | | | | Jo |
| Mentor Email on Program Assessment and Assessment Strategic Planning   * Jo spoke with Kirstan Neukam over the phone for about 2 hours on 01/11/2018.   + Kirstan stated when Jo spoke to her that we are going in the right direction and making good progress.   + Kirstan was excited about our Assessment Institute. She stated most schools try this but it seems to fall apart. * Jan Smith has not yet responded. She stated that she would on or after 01/17/2018. * 06/30/2019 is the end of the cycle. | | | | | | | | | | | Jo |
| Classroom Assessment Committee   * The committee met on 01/24/2108. * The focus should be on quality assessments since we are moving toward not submitting a CAT for every class. * Assessment should be part of our culture at Barton. | | | | | | | | | | | Ange |

**GTM Information:**

**Please join my meeting from your computer, tablet or smartphone.**  
[www.gotomeet.me/s139](http://www.gotomeet.me/s139)

**ENDS:**

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| ESSENTIAL SKILLS | “BARTON EXPERIENCE” |
| WORK PREPAREDNESS | REGIONAL WORKFORCE NEEDS |
| ACADEMIC ADVANCEMENT | SERVICE REGIONS |
| PERSONAL ENRICHMENT | STRATEGIC PLANNING |
| CONTINGENCY PLANNING |  |



***Barton Core Priorities/Strategic Plan Goals***

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| --- | --- |
| **Drive Student Success** | **Emphasize Institutional Effectiveness** |
| *1. Improve Student Success and Completion* | *6. Develop, enhance, and align business processes* |
| *2. Enhance the Quality of Teaching and Learning* | *7. Provide a welcoming and safe environment* |
|  |  |
| **Cultivate Community Engagement** | **Optimize Employee Experience** |
| *3. Cultivate and Strengthen Partnerships* | *8. Support a diverse culture in which employees are engaged and productive* |
| *4. Reinforce Public Recognition of Barton Community College* |  |
| *5. Provide Cultural and Learning Experiences for the community* |  |