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| --- | --- |
| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 8/14/2024 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://bartonccc-edu.zoom.us/my/riegelsbcc> |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Non-voting** | |  | **Non-voting** |
| x | Brian Howe  Team Lead | | x | Lee Miller  Team Lead | x | Mary Doyle  Team Lead | | x | Kathy Kottas | | x | Chris Baker |
| x | Renae Skelton | | x | James Hill | x | Claudia Mather | | x | Elaine Simmons | | x | Jennifer Bernatis |
| x | Tyler Schiffelbein | | x | Stephanie Joiner | x | Kurt Teal | | x | Darren Ivey | | x | Josh Winkler |
|  |  | | x | Lori Crowther | x | Megan Schiffelbein | | o | Mary Foley | |  |  |
| Guest | | | | | | | | | | | | |
| x | Karen Gunther | |  |  |  |  | |  |  | |  |  |
|  |  | |  |  |  |  | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| MLTR 1926 | | | | | | |  | | | X | | Fall 2024 |
| Other Items | | | | | | | Reporter | | |  | |  |
| Medical Laboratory Assistant Program   * New 28 credit hour certificate * This certificate falls between Phlebotomy and MLT * Offered online * No new or additional equipment needed * Possible start date of summer or fall 2025 | | | | | | | Karen Gunther | | |  | |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills  
2. Work Preparedness  
3. Academic Advancement  
4. Barton Experience  
5. Regional Workforce Needs  
6. Barton Services and Regional Locations  
7. Strategic Planning  
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,    
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.