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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 8/14/2024 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://bartonccc-edu.zoom.us/my/riegelsbcc> |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel  |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Non-voting** |  | **Non-voting** |
| x | Brian Howe Team Lead | x | Lee Miller Team Lead | x | Mary Doyle Team Lead | x | Kathy Kottas | x | Chris Baker |
| x | Renae Skelton | x | James Hill | x | Claudia Mather | x | Elaine Simmons | x | Jennifer Bernatis |
| x | Tyler Schiffelbein | x | Stephanie Joiner | x | Kurt Teal | x | Darren Ivey | x | Josh Winkler |
|  |  | x | Lori Crowther | x | Megan Schiffelbein  | o | Mary Foley |  |  |
| Guest |
| x | Karen Gunther |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| n/a |  |  |  |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| MLTR 1926 |  | X | Fall 2024 |
| Other Items | Reporter |  |  |
| Medical Laboratory Assistant Program* New 28 credit hour certificate
* This certificate falls between Phlebotomy and MLT
* Offered online
* No new or additional equipment needed
* Possible start date of summer or fall 2025
 | Karen Gunther |  |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills
2. Work Preparedness
3. Academic Advancement
4. Barton Experience
5. Regional Workforce Needs
6. Barton Services and Regional Locations
7. Strategic Planning
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.