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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 3/20/2024 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://bartonccc-edu.zoom.us/my/riegelsbcc> |

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| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team Members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Non-voting** | |  | **Non-voting** |
| x | Brian Howe  Team Lead | | x | Stephanie Joiner  Team Lead | x | Kurt Teal  Team Lead | | x | Elaine Simmons | | o | Chris Baker |
| o | Renae Skelton | | x | Jim Hill | x | Claudia Mather | | x | Kathy Kottas | | x | Jenn Bernatis |
| o | Tyler Schiffelbein | | x | Lee Miller | x | Mary Doyle | | x | Darren Ivey | | x | Josh Winkler |
|  |  | | x | Lori Crowther | x | Megan Schiffelbein | | x | Mary Foley | |  |  |
| Guest | | | | | | | | | | | | |
| o | Deanna Heier | | x | Jason Lindstrom | x | Matt Mazouch | | o | Scott McDonald | |  |  |
| x | Amanda Alliband | | x | Laura Valerius | x | Danika Bielek | | x | Melissa Feist | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| BSTC 1036 Computer Concepts & Applications   * Team 1 Reviewed * Outcomes/Competencies Revision * Updated to align with KCOG * Motion by Stephanie, second by Jim * Approved | | | | | | | Deanna Heier/  Josh Winkler | | | Revised | | Summer 2024 |
| CHEM 1802 Fundamentals of General Chemistry   * Team 1 Reviewed * Outcomes/Competencies Revision * Updated to align with KCOG * Motion by Stephanie, second by Claudia * Approved | | | | | | | Amanda Alliband | | | Revised | | Fall 2024 |
| HIST 1450 History of World Civilization to 1500   * Team 1 Reviewed * Revived Course: Course Title Change, Course Description Change, Outcomes/Competencies Revision * Updated to align with KCOG * Motion by Claudia, second by Kurt * Approved | | | | | | | Jason Lindstrom | | | Revised | | Fall 2024 |
| NTWK 1085 Windows Server I   * Team 1 Reviewed * Course Description Change, Outcomes/Competencies Revision * Updating outcomes to match new Microsoft certifications * Motion by Claudia, second by Lee * Approved | | | | | | | Laura Valerius | | | Revised | | Fall 2024 |
| NTWK 1086 Windows Server II   * Team 1 Reviewed * Course Description Change, Outcomes/Competencies Revision * Updating outcomes to match new Microsoft certifications * Motion by Claudia, second by Lee * Approved | | | | | | | Laura Valerius | | | Revised | | Fall 2024 |
| CRFT 1001 Introductory Craft Skills   * Team 2 Reviewed * Outcomes/Competencies Revision * Carpentry program realigned * New program name is Construction Technology * Motion by Stephanie, second by Jim * Approved | | | | | | | Matt Mazouch | | | Revised | | Fall 2024 |
| CRFT 1002 Construction Basics   * Team 2 Reviewed * New Course * Carpentry program realigned * New program name is Construction Technology * Motion by Stephanie, second by Jim * Approved | | | | | | | Matt Mazouch | | | New | | Fall 2024 |
| CRPT 1003 Carpentry I   * Team 2 Reviewed * New Course Carpentry program realigned * New program name is Construction Technology * Motion by Stephanie, second by Jim * Approved | | | | | | | Matt Mazouch | | | New | | Fall 2024 |
| CRPT 1004 Concrete   * Team 2 Reviewed * New Course * Carpentry program realigned * New program name is Construction Technology * Change C. to Understand the proper… * Add competencies 1 and 2 to outcome C   + Explain the proper method for placing concrete into forms   + Explain the proper method for consolidating concrete * Motion by Stephanie, second by Kurt * Approved with changes | | | | | | | Matt Mazouch | | | New | | Fall 2024 |
| CRPT 1005 Carpentry II   * Team 2 Reviewed * New Course * Carpentry program realigned * New program name is Construction Technology * Motion by Stephanie, second by Jim * Approved | | | | | | | Matt Mazouch | | | New | | Fall 2024 |
| CRPT 1006 Siding and Roofing Systems   * Team 2 Reviewed * New Course * Carpentry program realigned * New program name is Construction Technology * Change B.4. to Identify * Change C.2. to Explain * Change E.2. to Identify * Change H.5. to Describe * Motion by Stephanie, second by Kurt * Approved with changes | | | | | | | Matt Mazouch | | | New | | Fall 2024 |
| DANC 1042 History of Dance II   * Team 3 Reviewed * New Course * Part of the AA Dance and AA Dance Instruction degrees * Change C.2. to Describe * Change D.2. to Explain * Remove the reference to a credential from the scope and sequence paragraph * Motion by Claudia, second by Jim * Approved with changes | | | | | | | Danika Bielek | | | New | | Fall 2024 |
| DANC 1150 Dance Internship   * Team 3 Reviewed * New Course * First internship course for dance * Change D.2. to Present a reflection on the… * Remove Critically from outcome B * Need a scope and sequence paragraph * Motion by Kurt, second by Stephanie * Approved with changes | | | | | | | Danika Bielek | | | New | | Fall 2024 |
| ENGL 1206 English Composition II   * Team 3 Reviewed * Outcomes/Competencies Revision * Updated to align with KCOG * Motion by Lee, second by Claudia * Approved | | | | | | | Scott McDonald/  Stephanie Joiner | | | Revised | | Fall 2024 |
| ENGL 1210 Copy Editing/Manuscript Editing   * Team 3 Reviewed * New Course * Motion by Mary, second by Lee * Approved | | | | | | | Scott McDonald/  Stephanie Joiner | | | New | | Fall 2024 |
| LITR 1210 Introduction to Literature   * Team 3 Reviewed * Outcomes/Competencies Revision * Updated to align with KCOG * Motion by Lee, second by Claudia * Approved | | | | | | | Scott McDonald/  Stephanie Joiner | | | Revised | | Fall 2024 |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| Math Placement Matrix & English Placement Scores   * Adding QMAT courses and STAT 1833 * No longer offering Foundations of Reading & Writing * Present at PTP on April 10 | | | | | | | Stephanie Joiner | | |  | |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills  
2. Work Preparedness  
3. Academic Advancement  
4. Barton Experience  
5. Regional Workforce Needs  
6. Barton Services and Regional Locations  
7. Strategic Planning  
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,    
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.