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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 8/11/2021 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/93618528435> |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| o | John Mack  Team Lead | | x | Sara Hoff  Team Lead | x | Erika Jenkins-Moss Team Lead | | x | Lori Crowther | | x | Kathy Kottas |
| x | Brenda Glendenning | | x | Todd Mobray | o | Jaime Abel | | x | Kurt Teal | | x | Lee Miller |
| x | Karly Little | | x | Chris Vanderlinde | x | Marlo Chavarria | | x | Karen Kratzer | | x | Claudia Mather |
| x | Randy Allen | | x | Laura Schlessiger | o | Mary Doyle | | x | Megan Schiffelbein | |  | Elaine Simmons |
| Guest | | | | | | | | | | | | |
| o | ReGina Casper | | x | Mary Foley | x | Jo Harrington | |  |  | |  |  |
| x | Chris Baker | | x | Vic Martin |  |  | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| WGHT 1106 Weights and Measures Mathematics   * New Course * Team 2 Review * Created this course for those in the Scale Technician Program (one semester program) who can’t take College Algebra or Tech Math due to placement scores * This is not a transfer course * Motion to approve by Chris, Karly 2nd * Approved | | | | | | | Vic Martin | | | New | | Fall 2021 |
| BUSI 1609 Business Statistics   * Revised Course: Prerequisite change * Team 3 Review * Add MATH 1824 to the prerequisites * Motion to approve by Chris, Marlo 2nd * Approved | | | | | | | Jo Harrington | | | Revised | | Spring 2022 |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| MLTR 1001, MLTR 1020 | | | | | | | Terri Mebane | | | X | | Fall 2021 |
| CHLD 1550 | | | | | | | Mary Foley | | | X | | Spring 2022 |
| Other Items | | | | | | | Reporter | | |  | |  |
| Plumbing Executive Summary   * Requesting KBOR approval to offer Plumbing at the main campus starting Spring 2022 * Previously approved by KBOR and offered at Larned Correctional Facility * Due to the change in the KDOC provider contract we want to move the plumbing program to the main campus | | | | | | | Mary | | |  | |  |
| Early Childhood Executive Summary   * Removing CHLD 1550 from the course requirements * CHLD 1550 was designed to assist students to sit for the Child Development Associate (CDA) credential; this credential is no longer needed for students to find employment | | | | | | | Mary | | |  | |  |
| Nursing Executive Summary   * Adding Interpersonal Communications as an alternative to Public Speaking | | | | | | | Chris | | |  | |  |
| Team Member Rotations   * Brenda, Karly, Jaime and Erika will rotate off in August * Megan and Renae Skelton will join | | | | | | | Brian | | |  | |  |

Absent: Mary Doyle have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

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| --- | --- |
| ESSENTIAL SKILLS | REGIONAL WORKFORCE NEEDS |
| WORK PREPAREDNESS | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.