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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 5/11/20222 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/5354602075> |

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| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | John Mack  Team Lead | | x | Laura Schlessiger  Team Lead | x | Megan Schiffelbein  Team Lead | | x | Lori Crowther | | x | Kathy Kottas |
| o | Brian Howe | | x | Todd Mobray | x | Mary Doyle | | x | Kurt Teal | | x | Lee Miller |
| o | Renae Skelton | | x | Sara Hoff | x | Marlo Chavarria | | x | Karen Kratzer | | o | Claudia Mather |
| o | Randy Allen | | x | Chris Vanderlinde | x | Kristi Mason | |  |  | | x | Elaine Simmons |
| Guest | | | | | | | | | | | | |
| x | Darren Ivey | | o | Chris Baker | o | James Hill | | x | Kurt Konda | | o | Karly Little |
| x | Mary Foley | | x | Lawrence Weber | x | Lindsay Holmes | | x | Eric Bundy | | o | Carol Murphy |
| x | Terri Mebane | | x | Sheyene Heller |  |  | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| OSHA 1914 General Industry Standards   * Team 1 Reviewed * Credit Hour Change * Motion to approve by Karen, Marlo 2nd * Approved | | | | | | | Lawrence Weber | | | Revised | | Summer 2022 |
| OSHA 1926 OSHA Construction Industry   * Team 1 Reviewed * Credit Hour Change * Motion to approve by Karen, Marlo 2nd * Approved | | | | | | | Lawrence Weber | | | Revised | | Summer 2022 |
| OSHA 1970 Trainer Course in OSH Standards   * Team 1 Reviewed * Credit Hour Change * Motion to approve by Karen, Marlo 2nd * Approved | | | | | | | Lawrence Weber | | | Revised | | Summer 2022 |
| OSHA 1971 Trainer Course in Standards for General Industry   * Team 1 Reviewed * Credit Hour Change * Motion to approve by Karen, Marlo 2nd * Approved | | | | | | | Lawrence Weber | | | Revised | | Summer 2022 |
| HZMT 1905 Environmental Sampling and Monitoring   * Team 2 Reviewed * Outcomes and Competencies Change * Competency B.3. use Arabic numerals * Motion to approve with changes by Laura, Marlo 2nd * Approved | | | | | | | Lindsay Holmes/  James Hill | | | Revised | | Fall 2022 |
| SOCI 1129 Cross Cultural Awareness   * Team 2 Reviewed * Outcomes and Competencies Change * Motion to approve by Karen, Mary 2nd * Approved | | | | | | | Kurt Konda | | | Revised | | Fall 2022 |
| SOCI 1138 Women in Society   * Team 2 Reviewed * Outcomes and Competencies Change * Motion to approve by Karen, Mary 2nd * Approved | | | | | | | Kurt Konda | | | Revised | | Fall 2022 |
| MLTR 1020 Plant Maintenance Manager   * Team 3 Reviewed * Credit Hour, Outcomes and Competencies Change * Motion to approve by Todd, Chris 2nd * Approved | | | | | | | Eric Bundy/ Terri Mebane | | | Revised | | Fall 2022 |
| ENGL 1206 English Composition II   * Team 3 Reviewed * Outcomes and Competencies Change * In the Scope and Sequence paragraph change “fundamental” to “foundation” * Motion to approve with changes by Chris, Karen 2nd * Approved | | | | | | | Karly Little/  Sheyene Heller | | | Revised | | Fall 2022 |
| ENGL 1209 English Composition I with Review   * Team 3 Reviewed * Prerequisite, Outcomes and Competencies Change * Motion to approve by Megan, Marlo 2nd * Approved | | | | | | | Carol Murphy | | | Revised | | Fall 2022 |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| Case New Holland (CNH) Executive Summary   * New program to build on our current CNH partnership of training technicians that are currently working in a dealership * This program would provide dealerships with trained individuals to hire * Begins Fall 2023 on the Barton County campus * 50 credit hour certificate: two semesters beginning in only August | | | | | | | Mary Foley | | |  | |  |
| Outcomes and Competencies Matrix & Bloom’s Taxonomy   * Updated the Competency criteria to state a minimum of one competency per outcome * This document will replace the Outcomes and Competency Matrix and the Bloom’s Taxonomy documents we currently have on the LICC web page * We need to have a more detailed conversation on how we use the terms Outcome and Competency   + Should we switch the words around?   + Some other institutions use Competency first and then Outcome; KBOR states Outcomes first   + Competencies are the skills and knowledge that enable someone to complete specific functions. Outcomes are very specific statements that describe exactly what a student will be able to do in a measurable way. | | | | | | | Brian Howe | | |  | |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

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| FUNDAMENTAL SKILLS | REGIONAL WORKFORCE NEEDS |
| WORK PREPAREDNESS | BARTON SERVICES & REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT | STRATEGIC PLANNING |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |

***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.