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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 5/11/20222 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/5354602075>  |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Additional** |  | **Non-voting** |
| x | John Mack Team Lead | x | Laura Schlessiger Team Lead | x | Megan Schiffelbein Team Lead | x | Lori Crowther | x | Kathy Kottas |
| o | Brian Howe | x | Todd Mobray | x | Mary Doyle | x | Kurt Teal | x | Lee Miller |
| o | Renae Skelton | x | Sara Hoff | x | Marlo Chavarria | x | Karen Kratzer | o | Claudia Mather |
| o | Randy Allen | x | Chris Vanderlinde | x | Kristi Mason |  |  | x | Elaine Simmons |
| Guest |
| x | Darren Ivey | o | Chris Baker | o | James Hill | x | Kurt Konda | o | Karly Little |
| x | Mary Foley | x | Lawrence Weber | x | Lindsay Holmes | x | Eric Bundy | o | Carol Murphy |
| x | Terri Mebane | x | Sheyene Heller |  |  |  |  |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| OSHA 1914 General Industry Standards* Team 1 Reviewed
* Credit Hour Change
* Motion to approve by Karen, Marlo 2nd
* Approved
 | Lawrence Weber | Revised | Summer 2022 |
| OSHA 1926 OSHA Construction Industry* Team 1 Reviewed
* Credit Hour Change
* Motion to approve by Karen, Marlo 2nd
* Approved
 | Lawrence Weber | Revised | Summer 2022 |
| OSHA 1970 Trainer Course in OSH Standards* Team 1 Reviewed
* Credit Hour Change
* Motion to approve by Karen, Marlo 2nd
* Approved
 | Lawrence Weber | Revised | Summer 2022 |
| OSHA 1971 Trainer Course in Standards for General Industry* Team 1 Reviewed
* Credit Hour Change
* Motion to approve by Karen, Marlo 2nd
* Approved
 | Lawrence Weber | Revised | Summer 2022 |
| HZMT 1905 Environmental Sampling and Monitoring* Team 2 Reviewed
* Outcomes and Competencies Change
* Competency B.3. use Arabic numerals
* Motion to approve with changes by Laura, Marlo 2nd
* Approved
 | Lindsay Holmes/James Hill | Revised | Fall 2022 |
| SOCI 1129 Cross Cultural Awareness* Team 2 Reviewed
* Outcomes and Competencies Change
* Motion to approve by Karen, Mary 2nd
* Approved
 | Kurt Konda | Revised | Fall 2022 |
| SOCI 1138 Women in Society* Team 2 Reviewed
* Outcomes and Competencies Change
* Motion to approve by Karen, Mary 2nd
* Approved
 | Kurt Konda | Revised | Fall 2022 |
| MLTR 1020 Plant Maintenance Manager* Team 3 Reviewed
* Credit Hour, Outcomes and Competencies Change
* Motion to approve by Todd, Chris 2nd
* Approved
 | Eric Bundy/ Terri Mebane | Revised | Fall 2022 |
| ENGL 1206 English Composition II* Team 3 Reviewed
* Outcomes and Competencies Change
* In the Scope and Sequence paragraph change “fundamental” to “foundation”
* Motion to approve with changes by Chris, Karen 2nd
* Approved
 | Karly Little/Sheyene Heller | Revised | Fall 2022 |
| ENGL 1209 English Composition I with Review* Team 3 Reviewed
* Prerequisite, Outcomes and Competencies Change
* Motion to approve by Megan, Marlo 2nd
* Approved
 | Carol Murphy | Revised | Fall 2022 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| n/a |  |  |  |
| Other Items | Reporter |  |  |
| Case New Holland (CNH) Executive Summary* New program to build on our current CNH partnership of training technicians that are currently working in a dealership
* This program would provide dealerships with trained individuals to hire
* Begins Fall 2023 on the Barton County campus
* 50 credit hour certificate: two semesters beginning in only August
 | Mary Foley |  |  |
| Outcomes and Competencies Matrix & Bloom’s Taxonomy* Updated the Competency criteria to state a minimum of one competency per outcome
* This document will replace the Outcomes and Competency Matrix and the Bloom’s Taxonomy documents we currently have on the LICC web page
* We need to have a more detailed conversation on how we use the terms Outcome and Competency
	+ Should we switch the words around?
	+ Some other institutions use Competency first and then Outcome; KBOR states Outcomes first
	+ Competencies are the skills and knowledge that enable someone to complete specific functions. Outcomes are very specific statements that describe exactly what a student will be able to do in a measurable way.
 | Brian Howe |  |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

|  |  |
| --- | --- |
| FUNDAMENTAL SKILLS                              | REGIONAL WORKFORCE NEEDS                        |
| WORK PREPAREDNESS                     | BARTON SERVICES & REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT              | STRATEGIC PLANNING |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |

***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.