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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 4/13/20222 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/5354602075>  |

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| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Additional** |  | **Non-voting** |
| x | John Mack Team Lead | x | Laura Schlessiger Team Lead | x | Megan Schiffelbein Team Lead | o | Lori Crowther | x | Kathy Kottas |
| x | Brian Howe | x | Todd Mobray | x | Mary Doyle | x | Kurt Teal | o | Lee Miller |
| x | Renae Skelton | x | Sara Hoff | x | Marlo Chavarria | o | Karen Kratzer | o | Claudia Mather |
| x | Randy Allen | x | Chris Vanderlinde | x | Kristi Mason |  |  | x | Elaine Simmons |
| Guest |
| x | Darren Ivey | x | Chris Baker | x | Heather Panning | x | Lindsay Holmes |  |  |
| o | Mary Foley | x | Karen Gunther | x | Emily Cowles | x | James Hill |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| HZMT 1905 Environmental Sampling and Monitoring* Team 2 Reviewed
* Outcomes and Competencies Change
* Updated the textbook for this class which required updating of the course syllabus
* Bring back at May meeting – keep assigned with Team 2
 | Lindsay Holmes/James Hill | Revised | Fall 2022 |
| PHED 1253 Care and Prevention of Athletic Injury* Team 2 Reviewed
* KCOG Course
* Motion to approve by Marlo, Renae 2nd
* Approved
 | Heather Panning | Revised | Fall 2022 |
| MLTC 1505 MLT Pathogenic Microbiology* Team 1 Reviewed
* Prerequisite Change
* Motion to approve by Marlo, Chris 2nd
* Approved
 | Karen Gunther | Revised | Fall 2022 |
| MLTC 1506 Human Parasitology/Mycobacteria/Mycology* Team 1 Reviewed
* Prerequisite Change
* Motion to approve by Marlo, Chris 2nd
* Approved
 | Karen Gunther | Revised | Fall 2022 |
| MLTC 1508 MLT Immunohematology* Team 1 Reviewed
* Prerequisite Change
* Motion to approve by Marlo, Chris 2nd
* Approved
 | Karen Gunther | Revised | Fall 2022 |
| MLTC 1509 MLT Immunology* Team 1 Reviewed
* Prerequisite Change
* Motion to approve by Marlo, Chris 2nd
* Approved
 | Karen Gunther | Revised | Fall 2022 |
| MLTC 1513 Laboratory Operations and Leadership* Team 2 Reviewed
* Prerequisite Change; Course Description Change
* Need the new prerequisite listed on the worksheet
* Motion to approve by Marlo, Chris 2nd
* Approved with changes
 | Karen Gunther | Revised | Fall 2022 |
| MLTC 1520 MLT Clinical Practicum II* Team 2 Reviewed
* Prerequisite Change
* Outcome A. – change *sharpen* to *implement*
* Outcome B. – change *perform, evaluate and report* to *execute*
* Competency B.1. – add *perform* to the beginning of the statement
* Competency B.2. – add *evaluate and report* to the beginning of the statement
* Competency C.1. through C.4. – add *demonstrate* to the beginning of each the statement
* Motion to approve by Marlo, Chris 2nd
* Approved with changes
 | Karen Gunther | Revised | Fall 2022 |
| DIET 1630 Sanitation and Management of Food Systems* Team 3 Reviewed
* Outcomes and Competencies Change; Course As Viewed In The Total Curriculum Change
* Motion to approve by Chris, Renae 2nd
* Approved
 | Emily Cowles | Revised | Summer 2022 |
| DIET 1631 Nutrition Therapy* Team 3 Reviewed
* Course As Viewed In The Total Curriculum Change
* Change *discuss* to *explain* in the competencies
* Motion to approve by Chris, Renae 2nd
* Approved with changes
 | Emily Cowles | Revised | Fall 2022 |
| DIET 1632 Human Resource Management* Team 3 Reviewed
* Outcomes and Competencies Change; Course As Viewed In The Total Curriculum Change
* Motion to approve by Chris, Renae 2nd
* Approved
 | Emily Cowles | Revised | Fall 2022 |
| DIET 1633 Field Experience in Sanitation and Management of Food Systems* Team 3 Reviewed
* Outcomes and Competencies Change; Course As Viewed In The Total Curriculum Change
* Motion to approve by Chris, Renae 2nd
* Approved
 | Emily Cowles | Revised | Summer 2022 |
| DIET 1634 Field Experience in Nutrition* Team 3 Reviewed
* Course As Viewed In The Total Curriculum Change
* Change *discuss* to *explain* in the competencies
* Motion to approve by Chris, Renae 2nd
* Approved with changes
 | Emily Cowles | Revised | Fall 2022 |
| DIET 1635 Field Experience in Human Resource Management* Team 3 Reviewed
* Outcomes and Competencies Change; Course As Viewed In The Total Curriculum Change
* Motion to approve by Chris, Renae 2nd
* Approved
 | Emily Cowles | Revised | Fall 2022 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| n/a |  |  |  |
| Other Items | Reporter |  |  |
| Outcomes and Competencies Matrix & Bloom’s Taxonomy* Do another review of the new document at the May meeting
 | Brian Howe |  |  |
| Submission Worksheet* Need to adjust the worksheet to include a section to make changes to the Course As Viewed In The Total Curriculum
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Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

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| FUNDAMENTAL SKILLS                              | REGIONAL WORKFORCE NEEDS                        |
| WORK PREPAREDNESS                     | BARTON SERVICES & REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT              | STRATEGIC PLANNING |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |

***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.