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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 2/9/20222 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/5354602075> |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | Brian Howe  Team Lead | | x | Chris Vanderlinde  Team Lead | x | Marlo Chavarria  Team Lead | | x | Lori Crowther | | x | Kathy Kottas |
| x | John Mack | | o | Todd Mobray | x | Mary Doyle | | x | Kurt Teal | | x | Lee Miller |
| x | Renae Skelton | | o | Sara Hoff | x | Megan Schiffelbein | | x | Karen Kratzer | | x | Claudia Mather |
| x | Randy Allen | | o | Laura Schlessiger | x | Kristi Mason | |  |  | | x | Elaine Simmons |
| Guest | | | | | | | | | | | | |
| x | Darren Ivey | | x | Chris Baker | o | Wade Morris | | x | Carol Murphy | | o | Amber Workman |
| x | Mary Foley | | x | Karen Gunther | x | Danika Bielek | | x | Rick Sloan | | x | Andrea Thompson |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| MLTC 1500 Urinalysis and Body Fluids   * Team 1 Reviewed * Prerequisite Change * Make prerequisites consistent so students can self-enroll * Motion to approve by Renae, Karen 2nd * Approved | | | | | | | Karen Gunther | | | Revised | | Fall 2022 |
| MLTC 1501 Phlebotomy Clinical Practicum   * Team 1 Reviewed * Prerequisite Change * Make prerequisites consistent so students can self-enroll * Motion to approve by Renae, Karen 2nd * Approved | | | | | | | Karen Gunther | | | Revised | | Fall 2022 |
| MLTC 1502 Hematology and Coagulation   * Team 1 Reviewed * Prerequisite Change * Make prerequisites consistent so students can self-enroll * Motion to approve by Renae, Karen 2nd * Approved | | | | | | | Karen Gunther | | | Revised | | Fall 2022 |
| MLTC 1504 Clinical Chemistry   * Team 1 Reviewed * Prerequisite and Course Description Change * Make prerequisites consistent so students can self-enroll * Motion to approve by Renae, Karen 2nd * Approved | | | | | | | Karen Gunther | | | Revised | | Fall 2022 |
| WELD 1348 Introduction to Welding   * Team 2 Reviewed * New Course * Created this course for the new welding certificate and AS degree * Motion to approve by Chris, Mary 2nd * Approved | | | | | | | Wade Morris/  Mary Foley | | | New | | Fall 2022 |
| MLTR 1029 Unit Movement Officer Deployment Planning   * Team 2 Reviewed * Credit Hour and Outcomes/Competencies Change * Transportation school at Fort McCoy had a change in computer system (TCAIMS) for deployments which added 2 days of training into this class * Added some outcomes and competencies from TCAIMS syllabus * Changed credit hours because TCAIMS piece is not taught by Chris but by Fort McCoy * Motion to approve by Karen, Marlo 2nd * Approved | | | | | | | Chris Vanderlinde | | | Revised | | Spring 2022 |
| DANC 1037 Pointe/Pre-Pointe   * Team 2 Reviewed * New Course * Part of a larger group of courses being developed to teach dance * Motion to approve by Chris, Karen 2nd * Approved | | | | | | | Danika Bielek | | | New | | Fall 2022 |
| ENGL 1191 Foundations of Reading and Writing   * Team 3 Reviewed * New Course * Motion to approve by Marlo, Chris 2nd * Approved | | | | | | | Carol Murphy | | | New | | Fall 2022 |
| ENGL 1195 Integrated Reading and Writing   * Team 3 Reviewed * Credit Hour and Prerequisite Change * Incorporated the lab portion from ENGL 1196 into this course * Motion to approve by Marlo, Chris 2nd * Approved | | | | | | | Carol Murphy | | | Revised | | Fall 2022 |
| GEOG 1823 North American Geography   * Team 3 Reviewed * New Course * Motion to approve by Renae, Chris 2nd * Approved | | | | | | | Rick Sloan | | | New | | Fall 2022 |
| LANG 1934 Spanish for Heritage Speakers I   * Team 3 Reviewed * New Course * This course is the same as Elementary Spanish I but it is for heritage speakers * Motion to approve by Karen, Chris 2nd * Approved | | | | | | | Amber Workman/  Brian Howe | | | New | | Fall 2022 |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| ENGL 1196 | | | | | | | Carol Murphy | | | X | | Fall 2022 |
| Other Items | | | | | | | Reporter | | |  | |  |
| Bloom’s Taxonomy Discussion   * Do we want to limit the use of verbs to the verbs on the Bloom’s Taxonomy document posted on our LICC webpage? * More discussion to come | | | | | | | Brian Howe/  Elaine Simmons | | |  | |  |

Absent: Todd Mobray have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

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| ESSENTIAL SKILLS | REGIONAL WORKFORCE NEEDS |
| WORK PREPAREDNESS | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.