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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 6/10/2020 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | Randy Allen  Team Lead | | x | Todd Mobray  Team Lead | x | Karen Kratzer  Team Lead | | x | Lori Crowther | | x | Kathy Kottas |
| x | Karly Little | | o | Chris Vanderlinde | x | Jaime Abel | | x | Kurt Teal | | x | Lee Miller |
| x | Brenda Glendenning | | x | Charlotte Cates | o | Marlo Chavarria | |  |  | | x | Claudia Mather |
| x | Latoya Hill | | o | Mark Shipman | x | Erika Jenkins-Moss | |  |  | | x | Elaine Simmons |
| Guest | | | | | | | | | | | | |
| x | Jane Howard | | o | Mary Foley | x | Kara Brauer | |  |  | |  |  |
| o | ReGina Casper | | x | Matt Connell | o | Brittany Fanshier | |  |  | |  |  |
| x | Mary Doyle | | x | Jill Lawson |  |  | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| PHSC 1408 Astronomy   * Reviewed by Team 1 * Credit Hours, Course Description, Outcomes and Competencies Change * Changes due to lab component * Motion to approve by Charlotte, 2nd by Karen * Approved | | | | | | | Brian Howe | | | Revised | | Fall 2020 |
| NURS 1222 ADN Transition   * Reviewed by Team 1 * Outcomes and Competencies Change * Added the QSEN competencies * Motion to approve by Jaime, 2nd by Karly * Approved | | | | | | | Jill Lawson | | | Revised | | Fall 2020 |
| NURS 1256 Medical-Surgical Nursing II   * Reviewed by Team 1 * Course Description, Outcomes and Competencies Change * Added the QSEN competencies * Motion to approve by Jaime, 2nd by Brenda * Approved | | | | | | | Karla Johnston | | | Revised | | Spring 2021 |
| NURS 1208 Mental Health Nursing II   * Reviewed by Team 2 * Outcomes and Competencies Change * Updates were made to SLOs and QSEN * Motion to approve by Todd, 2nd by Karen * Approved | | | | | | | Kara Brauer | | | Revised | | Fall 2020 |
| NURS 1257 Medical-Surgical Nursing III   * Reviewed by Team 2 * Outcomes and Competencies Change * Updates were made to SLOs and QSEN * Motion to approve by Todd, 2nd by Karen * Approved | | | | | | | Kara Brauer | | | Revised | | Fall 2020 |
| NURS 1261 Medical-Surgical Nursing IV   * Reviewed by Team 2 * Outcomes and Competencies Change * Updates were made to SLOs and QSEN * Motion to approve by Todd, 2nd by Karen * Approved | | | | | | | Kara Brauer | | | Revised | | Fall 2020 |
| NURS 1264 RN Leadership & Management   * Reviewed by Team 2 * Outcomes and Competencies Change * Updates were made to SLOs and QSEN * Motion to approve by Todd, 2nd by Karen * Approved | | | | | | | Kara Brauer | | | Revised | | Fall 2020 |
| NURS 1258 Maternal Child Nursing I   * Reviewed by Team 3 * Outcomes and Competencies Change * Added the QSEN competencies * Motion to approve by Jaime, 2nd by Todd * Approved | | | | | | | Brittany Fanshier/  Jill Lawson | | | Revised | | Spring 2021 |
| NURS 1259 Maternal Child Nursing II   * Reviewed by Team 3 * Outcomes and Competencies Change * Added the QSEN competencies * Motion to approve by Jaime, 2nd by Todd * Approved | | | | | | | Brittany Fanshier/  Jill Lawson | | | Revised | | Fall 2020 |
| Syllabi Submitted for Formatting Changes | | | | | | | Reporter | | | Format Only | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| LICC Charter     * We’ll review the updated document at the next meeting | | | | | | | Brian | | |  | |  |
| LICC Submission Process Training   * Professional development tomorrow for the supervisors * Plan to fully use the new checklists for the September meeting | | | | | | | Brian | | |  | |  |
| New Members   * Brian has some names of possible new members * Karen will come off and Mary Doyle will take her place * Charlotte and Latoya come off | | | | | | | Brian | | |  | |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

|  |  |
| --- | --- |
| ESSENTIAL SKILLS | REGIONAL WORKFORCE NEEDS |
| WORK PREPAREDNESS | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.