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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 4/8/2020 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Additional** |  | **Non-voting** |
| x | Latoya HillTeam Lead | x | Todd MobrayTeam Lead | x | Marlo Chavarria Team Lead | x | Lori Crowther | x | Kathy Kottas |
| x | Karly Little | x | Chris Vanderlinde | x | Jaime Abel | x | Kurt Teal | x | Lee Miller |
| x | Brenda Glendenning | o | Charlotte Cates | x | Karen Kratzer |  |  | x | Claudia Mather |
| x | Randy Allen | x | Mark Shipman | x | Erika Jenkins-Moss |  |  | x | Elaine Simmons |
| Guest |
| o | Jane Howard | o | Mary Foley | x | Mary Doyle | o | Magdalena Jacobson |  |  |
| o | ReGina Casper | o | Matt Connell | x | Terri Mebane | x | Heather Panning |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| MLTR 1001 Small Unmanned Aircraft System Operations* Reviewed by Team 1
* New Course
* Soldiers get to use small unmanned airplanes for reconnaissance
* Lecture and hands on
* Fits into leadership certificate and logistics certificate
* Motion to approve by Latoya, second by Mark
* Approved
 | Terri Mebane | New | Fall 2020 |
| ARTS 1215 Portrait Drawing* Reviewed by Team 1
* New Course
* We have a portrait painting course but not drawing
* Fits as an elective not a gen ed
* Motion to approve by Brenda, second by Marlo
* Approved
 | Magdalena Jacobson/Brian Howe | New | Fall 2020 |
| PHED 1242 Introduction to Health, Physical Education and Recreation* Reviewed by Team 2
* Outcomes and Competencies
* Combining Intro to Exercise Science with Intro to HPER will allow us to meet competencies for Intro to Exercise Science and Intro HPER at FHSU
* Motion to approve by Karen, second by Marlo
* Approved
 | Heather Panning | Revised | Fall 2020 |
| Syllabi Submitted for Formatting Changes | Reporter | Format Only | Effective Semester |
| n/a |  |  |  |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| MLTR 1027, 1060, 1917 | Terri Mebane | X | Fall 2020 |
| Other Items | Reporter |  |  |
| LICC Submission Worksheet* Brian went over the newly created worksheet
* Team wants more explanation on how to write outcomes and competencies
	+ This is in the syllabus guiding document and Brian will add this into the worksheet
	+ Maybe make a couple video tutorials or FAQs to help faculty
* Completing the new worksheet should be a conversation between the author and their supervisor
* As soon as the new worksheet is finalized we will start using it at LICC
 | Brian Howe |  |  |
| Concourse Institutional Template* Materials Section web links
	+ If the link changes then the faculty member will have to update this themselves and they may not be aware of it changing
	+ Somehow have the links in a place where they would be able to be changed universally
 | Brian |  |  |

Absent: Charlotte Cates have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

|  |  |
| --- | --- |
| ESSENTIAL SKILLS                              | REGIONAL WORKFORCE NEEDS    |
| WORK PREPAREDNESS                     | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT              | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.