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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 10/9/2019 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Zoom |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Additional** |  | **Non-voting** |
| x | Brenda Glendenning Team Lead | x | Chris Vanderlinde Team Lead | x | Jaime AbelTeam Lead | x | Lori Crowther | x | Kathy Kottas |
| x | Latoya Hill  | x | Charlotte Cates | x | Erika Jenkins-Moss | x | Kurt Teal | x | Lee Miller |
| x | Karly Little  | x | Todd Mobray | o | Karen Kratzer |  |  | x | Claudia Mather |
| x | Randy Allen | x | Mark Shipman | o | Marlo Chavarria |  |  | x | Elaine Simmons |
| Guest |
| x | Jane Howard | x | Mary Foley | x | Cristi Gale | x | Danika Bielek |  |  |
| o | ReGina Casper | x | Melissa Stevens | x | Luis Palacios | o | Richard Sloan |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| MUSI 1015 Fundamentals of Music* Reviewed by Team 1
* New Course
* Gap in knowledge in the first music class
* Class good for a non-musician for gen eds, Silver Cougars and high school students
* Similar class available at every state school in Kansas
* Difference between Intro to Music and Fundamentals of Music: Intro to Music is a history course, this course is a theory course (hands-on course)
* Moved to approve by Randy, second by Brenda, approved
 | Luis Palacios | New | Spring 2020 |
| DANC 1016 Tap Dance I* Reviewed by Team 2
* New Course
* Our dance program doesn’t have tap but dancers need to know tap
* This would be an elective for dance majors
* All state schools in Kansas have comparable classes
* This class would be good for the dancing for mobility students
* Brenda: Split the first sentence of the course description into two sentences: “…rhythm, and tap vocabulary. Students will gain…”
* Moved to approve with correction by Randy, second by Karly, approved with corrections
 | Danika Bielek | New | Spring 2020 |
| CRIM 1651 Introduction to Corrections* Reviewed by Team 1
* Prerequisite Change
* Remove the prerequisite of CRIM 1600 Intro to Criminal Justice
* Moved to approve by Brenda, second by Karly, approved
 | Melissa Stevens /Jane Howard | Revised | Spring 2020 |
| PRGM 1037 Computer Science I* Reviewed by Team 2
* Prerequisite Change
* Added “grade C or better” for consistency
* Randy: in outcome D remove the words “the above”
* Moved to approve with changes by Karly, second by Randy, approved with changes
 | Cristi Gale/Jane Howard | Revised | Spring 2020 |
| PHSC 1406 Introduction to Meteorology* Reviewed by Team 3
* Course Title, Credit Hours, Course Description, and Outcome and Competencies Changes
* Course hasn’t been taught in a long time, made updates
* Market for this course in the online world
* Brenda: In outcome E.6. “product” should be “produce”
* Randy: In section IV, the first sentence, change to “Introduction to Meteorology is a general education…”
* Moved to approve with changes by Jaime, second by Brenda, approved with changes
 | Richard Sloan/Brian Howe | Revised | Fall 2019 |
| Syllabi Submitted for Formatting Changes | Reporter | Format Only | Effective Semester |
| n/a |  |  |  |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| AGRI 1212 Commercial Driver’s License | Mary Foley | X | Spring 2020 |
| Other Items | Reporter |  |  |
| Concourse Update* Ange Davied will lead
* Adding some additional faculty – Randy Allen and possibly someone from FR/FL/GVP
 | Brian Howe |  |  |
| March 11, 2020 Meeting* Meeting conflicts with the Faculty Council’s Professional Development series (due to spring break)
* Move LICC to 3:00 on the same date
 | Brian Howe |  |  |

Absent: Karen Kratzer and Marlo Chavarria have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

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| ESSENTIAL SKILLS                              | REGIONAL WORKFORCE NEEDS    |
| WORK PREPAREDNESS                     | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT              | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.