|  |  |
| --- | --- |
| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 3/14/2018 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Go To Meeting |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Denise Schreiber | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | Abby Howe  Team Lead | | x | Cheryl Lippert  Team Lead | x | Karen Kratzer  Team Lead | | x | Lori Crowther | | x | Ashley Anderson |
| x | Brenda Glendenning | | x | Deanna Heier | x | Ange Sullivan | | x | Kurt Teal | | o | Leanne Miller |
| x | Mike Cox | | x | Terri Mebane | o | Mark Bogner | |  |  | | o | Claudia Mather |
| x | Latoya Hill | | o | Charlotte Cates | x | Rose Cain | |  |  | | x | Elaine Simmons |
| Guests | | | | | | | | | | | | |
| o | Jane Howard | | x | Danika Bielek | x | Vic Martin | | o | Curtis Oberle | |  |  |
| o | ReGina Casper | | x | Roni Wertz | o | Vince Orth | | x | Erin Eggers | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| DANC 1003 Dancing for Mobility  Team 2  New Course  Approved with changes | | | | | | | Danika Bielek | | | New | | Spring 2018 |
| MUSI 1004 Intermediate Guitar  Team 2  Outcomes and Competencies  Approved with changes | | | | | | | Curtis Oberle/  Brian Howe | | | Revised | | Spring 2018 |
| CHLD 1506 Child Care Practicum  Team 1  Prerequisite  Approved with changes | | | | | | | Roni Wertz | | | Revised | | Fall 2018 |
| CHLD 1568 Introduction to Autism Spectrum Disorders  Team 1  New Course  Approved | | | | | | | Roni Wertz | | | New | | Summer 2018 |
| WGHT 1104 DC Circuit Fundamentals  Team 3  Course Title  Approved with changes | | | | | | | Vic Martin/  Vince Orth | | | Revised | | Fall 2018 |
| WGHT 1105 AC Circuit Fundamentals  Team 3  Course Title  Approved with changes | | | | | | | Vic Martin/  Vince Orth | | | Revised | | Fall 2018 |
| Syllabi Submitted for Formatting Changes | | | | | | | Reporter | | | Format Only | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| ANTH 2812 Introduction to Anthropology | | | | | | |  | | | X | | Fall 2017 |
| ARTS 2207 Humanities Through the Arts | | | | | | |  | | | X | | Fall 2017 |
| ARTS 2225 Ceramics Seminar-Potters Wheel | | | | | | |  | | | X | | Fall 2017 |
| EDUC 2163 American Sign Language | | | | | | |  | | | X | | Fall 2017 |
| ENGL 2194 Intermediate English | | | | | | |  | | | X | | Fall 2017 |
| HIST 2440 Seminar in History | | | | | | |  | | | X | | Fall 2017 |
| HLTH 2247 Lifetime Fitness and Wellness | | | | | | |  | | | X | | Fall 2017 |
| HOME 2592 Renovation & Remodeling | | | | | | |  | | | X | | Fall 2017 |
| MUSI 2056 Applied Music Indiv.-Clarinet | | | | | | |  | | | X | | Fall 2017 |
| PHSC 2410 Conservation-Natural Resources | | | | | | |  | | | X | | Fall 2017 |
| POLS 2802 New Politics | | | | | | |  | | | X | | Fall 2017 |
| RELI 2301 New Testament Lit: Gospel | | | | | | |  | | | X | | Fall 2017 |
| DRAF 1800 Technical Drafting I | | | | | | |  | | | X | | Spring 2018 |
| DRAF 1840 Computer Aided Draft/Design I | | | | | | |  | | | X | | Spring 2018 |
| DRAF 1841 Computer Aided Draft/Design II | | | | | | |  | | | X | | Spring 2018 |
| DRAF 1843 Descriptive Geometry | | | | | | |  | | | X | | Spring 2018 |
| Other Items | | | | | | | Reporter | | |  | |  |
| Transfer Degree Credit Hour Project | | | | | | | Brian Howe | | |  | |  |
|  | | | | | | |  | | |  | |  |

Absent: Mark Bogner have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS “BARTON EXPERIENCE”**

**WORK PREPAREDNESS REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT SERVICE REGIONS**

**PERSONAL ENRICHMENT STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.