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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 2/14/2018 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Go To Meeting |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | Abby Howe  Team Lead | | x | Cheryl Lippert  Team Lead | x | Karen Kratzer  Team Lead | | x | Lori Crowther | | x | Ashley Anderson |
| o | Brenda Glendenning | | x | Deanna Heier | x | Ange Sullivan | | x | Kurt Teal | | o | Leanne Miller |
| x | Mike Cox | | x | Terri Mebane | o | Mark Bogner | |  |  | | x | Claudia Mather |
| x | Latoya Hill | | x | Charlotte Cates | x | Rose Cain | |  |  | | x | Elaine Simmons |
| Guests | | | | | | | | | | | | |
| x | Jane Howard | | x | Danika Bielek | x | Mary Foley | |  |  | |  |  |
| o | ReGina Casper | | x | Judy Jacobs | x | Cristi Gale | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| DANC 1001 Barton Dance Theatre  Team 3  Course Title, Credit Hours, Course Description, and Outcomes and Competencies  Approved | | | | | | | Danika Bielek | | | Revised | | Fall 2018 |
| DANC 1030 Modern Dance II  Team 3  Credit Hours, Course Description, and Outcomes and Competencies  Approved with changes | | | | | | | Danika Bielek | | | Revised | | Fall 2018 |
| DANC 1035 Ballet I  Team 2  Credit Hours, Course Description, and Outcomes and Competencies  Approved with changes | | | | | | | Danika Bielek | | | Revised | | Fall 2018 |
| DANC 1036 Ballet II  Team 2  New Course  Approved with changes | | | | | | | Danika Bielek | | | New | | Fall 2018 |
| DANC 1040 History of Dance I  Team 2  Course Title, Course Description, and Outcomes and Competencies  Approved with changes | | | | | | | Danika Bielek | | | Revised | | Fall 2018 |
| DANC 1100 Jazz Dance I  Team 3  Credit Hours, Course Description, and Outcomes and Competencies  Approved with changes | | | | | | | Danika Bielek | | | Revised | | Fall 2018 |
| NTWK 1085 Windows Server I  Team 1  Course Description  Approved | | | | | | | Jane Howard/  Cristi Gale | | | Revised | | Spring 2018 |
| NTWK 1086 Windows Server II  Team 1  Course Description  Approved | | | | | | | Jane Howard/  Cristi Gale | | | Revised | | Spring 2018 |
| TRAD 1750 Exploratory Career Internship I  Team 1  Credit Hours  Approved | | | | | | | Judy Jacobs | | | Revised | | Spring 2018 |
| Syllabi Submitted for Formatting Changes | | | | | | | Reporter | | | Format Only | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| Course Description Discussion  *We would like to have a discussion about the course description. Another team had given the correction to edit course descriptions for other technique classes in efforts to make them more general. Should this be done on other syllabi for cohesion?*  Course Descriptions should be more general. The specifics can be stated in the outcomes and competencies. | | | | | | | Team 2 | | |  | |  |
| Transfer Degree Credits Hours – AA Curriculum Template  Sub-committee put together a template grouping Humanities, Social/Behavioral Sciences and PE together and reducing that grouping to 18 credit hours. Also, reducing the electives by 2 credit hours. This would then be a total of 60 hours.  As other templates are created, those will be brought to LICC for discussion. | | | | | | | Brian Howe | | |  | |  |
| KBOR Update  Universities should have their first written plan describing which degrees they will reduce the credit hours sent to KBOR next month | | | | | | | Elaine Simmons | | |  | |  |

Absent: Brenda Glendenning and Mark Bogner have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS “BARTON EXPERIENCE”**

**WORK PREPAREDNESS REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT SERVICE REGIONS**

**PERSONAL ENRICHMENT STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.