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| --- | --- |
| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 9/13/2017 |
| Time | 3:30 – 4:30 pm |
| Location | A-113/Go To Meeting |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | Brenda Glendenning Team Lead | | x | Deanna Heier  Team Lead | x | | Ange Sullivan  Team Lead | | x | Lori Crowther | | x | Ashley Anderson |
| x | Abby Howe | | x | Cheryl Lippert | x | | Karen Kratzer | | x | Kurt Teal | | x | Leanne Miller |
| o | Mike Cox | | x | Terri Mebane | o | | Mark Bogner | |  |  | | o | Claudia Mather |
| x | Latoya Hill | | x | Charlotte Cates | x | | Rose Cain | |  |  | | x | Elaine Simmons |
| Guests | | | | | | | | | | | | | |
| o | Jane Howard | | x | Krystall Barnes |  | |  | |  |  | |  |  |
| o | ReGina Casper | |  |  |  | |  | |  |  | |  |  |
| Action Items | | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| PHED 1289 Varsity Swimming (Men)  Team 1  New syllabus  Approved | | | | | | | | Brian Howe | | | New | | Fall 2017 |
| PHED 1291 Varsity Swimming (Women)  Team 2  New syllabus  Approved | | | | | | | | Brian Howe | | | New | | Fall 2017 |
| NATG 1175 Intermediate Natural Gas Distribution and Transmission Technologies/Techniques  Team 2  Re-activate syllabus  Approved | | | | | | | | Krystall Barnes | | | Revised | | Fall 2017 |
| Syllabi Submitted for Formatting Changes | | | | | | | | Reporter | | | Format Only | | Effective Semester |
| HIST 1400 American History to 1877 | | | | | | | |  | | | X | |  |
| HIST 1402 American History 1877-Present | | | | | | | |  | | | X | |  |
| ENGL 1113 English Study Skills | | | | | | | |  | | | X | |  |
| ENGL 1120 English for Speakers of Other Languages (ESOL I) | | | | | | | |  | | | X | |  |
| MATH 1805 Basic Math Skills | | | | | | | |  | | | X | |  |
| MATH 1807 Math Learning Strategies | | | | | | | |  | | | X | |  |
| MATH 1809 Basic Applied Mathematics | | | | | | | |  | | | X | |  |
| MATH 1811 Preparatory Mathematics | | | | | | | |  | | | X | |  |
| Syllabi Submitted to Inactivate | | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | | |  | | |  | |  |
| Other Items | | | | | | | | Reporter | | |  | |  |
| Brian would like a couple LICC members to view a demo of the Concourse Syllabus Solution – Karen and Deanna volunteered | | | | | | | |  | | |  | |  |
|  | | | | | | | |  | | |  | |  |
|  | | | | | | | |  | | |  | |  |

Absent: Mark Bogner have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS “BARTON EXPERIENCE”**

**WORK PREPAREDNESS REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT SERVICE REGIONS**

**PERSONAL ENRICHMENT STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.