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| **Faculty Council Agenda** |
| Date | August 18, 2025 |
| Zoom | <https://zoom.us/my/brandon.steinert>  |

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| **Members ✅ = Present** |
| Justin Brown  | ✅ | Darlene Sabio  | ✅ |
|  Dr. Matt Connell  | ✅ | Jason Lindstrom  | ✅ |
| Emily Cowles  | ✅ | Christian Rivas  | ✅ |
| Dr. Eric Foley  | ✅ |  Dr. Brandon Steinert  | ✅ |
| Jennifer Steinert  | ✅ | Christopher Vanderlinde  | ✅ |
| Jason Murray  | ✅ | Kaitlin Sill  | ✅ |

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| **Topics** | **Notes** |
| 1. Guest Speaker
 | We’ll begin this next meeting. We have a full agenda this time. We can discuss who we might want to invite though!  |
| 1. Approval of Minutes
 | Please review the [minutes from the June 27 Meeting](https://bartonccc.sharepoint.com/%3Aw%3A/r/sites/FacultyCouncil/Shared%20Documents/Monthly%20Meetings/Meeting%20minutes/2025.06.27%20FC%20Minutes%20-%20DRAFT.docx?d=we53770d896764d0a867ebfd65f9cf202&csf=1&web=1&e=UObZXa) (Retreat). DS motioned to approve. CV seconded.Passed unanimously.  |
| 1. Secretary Elections
 | Nominations & Volunteers. Elections via Google Form.  Justin Brown volunteered. Justin is the man. JL + MC.Unanimous.  |
| 1. ADA Project
 | See the email I forwarded on Aug. 11. [Review the attachment please.](https://bartonccc.sharepoint.com/%3Aw%3A/r/sites/FacultyCouncil/Shared%20Documents/Monthly%20Meetings/Monthly%20Agendas/2025.08.18%20Meeting/Barton%20ADA%20Initiative%20%282025-2026%29.docx?d=w0eea36f5f6b9447e95a5e6d9856e5938&csf=1&web=1&e=Ui8hBK) MC – if a course is out of compliance, what is the repercussion? Timeframe? Deadline? FC Values the project, but need some specifics.  |
| 1. DIA: New Officer & Task Force
 | Distinguished Instructor Award is one of the biggest undertakings of Faculty Council. I’d like for those involved to have better recognition for their efforts and a little more clarity around who does what. MC: in favor. Made motion.Q: What if chair is nominated – adjustment to who is involved.JB: student feedback is important. MC/JB: **add to agenda for Sept. Meeting. - add students back to nomination process. Also discuss how to break down the 2 DIA.** **NOTE: review minutes from Jan/Feb/March (& earlier) to refresh on intentions for DIA.** JB seconded.Unanimous.  |
| 1. Elaine Updates
 | Be sure to read the monthly update email from Elaine to Faculty Council. Come prepared with any comments. * Program Dismissal Procedure
	+ **Need a timeframe set for this piece: The Vice President of Instruction will convene a three-member Appeals Committee to include the Vice President of Instruction, Vice President of Student Services and a third appointed member from Instruction or Student Services.**
	+ **Suspended – does the student continue to attend during appeal process? If appeal is successful, how do they make up work?**
	+ **Does this supersede existing program-specific dismissal procedures? May need clarified.**
	+ **How is a program defined in this procedure?**
	+ **AA vs AS – are these programs?**
* ADA Compliance (see attachment in #4.)
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| 1. Faculty One-Stop Page
 | Need a volunteer willing to work with Communications to develop a webpage that contains the main resources faculty need. I.E.: Early Warning Form (now called Student Alert). Academic Integrity Violation Reporting Form. Link to Academic Calendars. Also a great opportunity for Faculty Council awareness – we could post our headshots, contact info, and what area(s) we represent. Email a list within faculty council or shared document. Share with other faculty. What’s hard to find? Ask faculty to add to list. **BRANDON will take this on tentatively.** **Schedule of classes – to get to a course search.** **CourseLeaf (AGAIN!) PowerBI is clunky. Use scheduling matrix. Link to that page.** Certify Rosters & Final Grade – should be easier to find. Maybe solved with faculty self service/dashboard card, or add our links to that dashboard. |
| 1. [Progress on Goals](https://bartonccc.sharepoint.com/%3Aw%3A/r/sites/FacultyCouncil/Shared%20Documents/CHARTER%20-%20BYLAWS%20-%20GOALS%20-%20MEMBERSHIP/2025-2026%20Faculty%20Council%20Goals.docx?d=w6fa75025885244679cd401a78e38a88b&csf=1&web=1&e=HDgQKP)
 | If you have the capacity to “own” one of these goals and take it on, I would encourage you to step up and recruit some helpers! Will give you *all* the credit when opportunities arise. 1. Communicating to faculty (en masse and one-on-one).
	1. Develop a plan/assignments.
		1. Brandon & Christian
		2. EC – course assessment – get assignments to reach out to individual.
2. Strategic Plan Communication (Brandon & Matt)
3. Professional Development Opportunity Specific to Retention at Barton. JM & JB volunteered
	1. Research tactics/strategies others have used and adapt to Barton.
	2. Develop a presentation/session to share findings and maybe encouraging some group brainstorming.
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| Information Only | JB moved. EF seconded.Unanimous.  |

Elections Google Form:

