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| **Faculty Council Agenda** | |
| Date | August 18, 2025 |
| Zoom | <https://zoom.us/my/brandon.steinert> |

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| **Members ✅ = Present** | | | |
| Justin Brown | ✅ | Darlene Sabio | ✅ |
| Dr. Matt Connell | ✅ | Jason Lindstrom | ✅ |
| Emily Cowles | ✅ | Christian Rivas | ✅ |
| Dr. Eric Foley | ✅ | Dr. Brandon Steinert | ✅ |
| Jennifer Steinert | ✅ | Christopher Vanderlinde | ✅ |
| Jason Murray | ✅ | Kaitlin Sill | ✅ |

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| **Topics** | **Notes** |
| 1. Guest Speaker | We’ll begin this next meeting. We have a full agenda this time. We can discuss who we might want to invite though! |
| 1. Approval of Minutes | Please review the [minutes from the June 27 Meeting](https://bartonccc.sharepoint.com/:w:/r/sites/FacultyCouncil/Shared%20Documents/Monthly%20Meetings/Meeting%20minutes/2025.06.27%20FC%20Minutes%20-%20DRAFT.docx?d=we53770d896764d0a867ebfd65f9cf202&csf=1&web=1&e=UObZXa) (Retreat).  DS motioned to approve. CV seconded.  Passed unanimously. |
| 1. Secretary Elections | Nominations & Volunteers.  Elections via Google Form.  Justin Brown volunteered.  Justin is the man.  JL + MC.  Unanimous. |
| 1. ADA Project | See the email I forwarded on Aug. 11. [Review the attachment please.](https://bartonccc.sharepoint.com/:w:/r/sites/FacultyCouncil/Shared%20Documents/Monthly%20Meetings/Monthly%20Agendas/2025.08.18%20Meeting/Barton%20ADA%20Initiative%20(2025-2026).docx?d=w0eea36f5f6b9447e95a5e6d9856e5938&csf=1&web=1&e=Ui8hBK)  MC – if a course is out of compliance, what is the repercussion? Timeframe? Deadline?  FC Values the project, but need some specifics. |
| 1. DIA: New Officer & Task Force | Distinguished Instructor Award is one of the biggest undertakings of Faculty Council. I’d like for those involved to have better recognition for their efforts and a little more clarity around who does what.  MC: in favor. Made motion.  Q: What if chair is nominated – adjustment to who is involved.  JB: student feedback is important.  MC/JB: **add to agenda for Sept. Meeting. - add students back to nomination process. Also discuss how to break down the 2 DIA.**  **NOTE: review minutes from Jan/Feb/March (& earlier) to refresh on intentions for DIA.**  JB seconded.  Unanimous. |
| 1. Elaine Updates | Be sure to read the monthly update email from Elaine to Faculty Council. Come prepared with any comments.   * Program Dismissal Procedure   + **Need a timeframe set for this piece: The Vice President of Instruction will convene a three-member Appeals Committee to include the Vice President of Instruction, Vice President of Student Services and a third appointed member from Instruction or Student Services.**   + **Suspended – does the student continue to attend during appeal process? If appeal is successful, how do they make up work?**   + **Does this supersede existing program-specific dismissal procedures? May need clarified.**   + **How is a program defined in this procedure?**   + **AA vs AS – are these programs?** * ADA Compliance (see attachment in #4.) |
| 1. Faculty One-Stop Page | Need a volunteer willing to work with Communications to develop a webpage that contains the main resources faculty need.  I.E.: Early Warning Form (now called Student Alert). Academic Integrity Violation Reporting Form. Link to Academic Calendars.  Also a great opportunity for Faculty Council awareness – we could post our headshots, contact info, and what area(s) we represent.  Email a list within faculty council or shared document. Share with other faculty. What’s hard to find? Ask faculty to add to list.  **BRANDON will take this on tentatively.**  **Schedule of classes – to get to a course search.**  **CourseLeaf (AGAIN!) PowerBI is clunky. Use scheduling matrix. Link to that page.**  Certify Rosters & Final Grade – should be easier to find.  Maybe solved with faculty self service/dashboard card, or add our links to that dashboard. |
| 1. [Progress on Goals](https://bartonccc.sharepoint.com/:w:/r/sites/FacultyCouncil/Shared%20Documents/CHARTER%20-%20BYLAWS%20-%20GOALS%20-%20MEMBERSHIP/2025-2026%20Faculty%20Council%20Goals.docx?d=w6fa75025885244679cd401a78e38a88b&csf=1&web=1&e=HDgQKP) | If you have the capacity to “own” one of these goals and take it on, I would encourage you to step up and recruit some helpers! Will give you *all* the credit when opportunities arise.   1. Communicating to faculty (en masse and one-on-one).    1. Develop a plan/assignments.       1. Brandon & Christian       2. EC – course assessment – get assignments to reach out to individual. 2. Strategic Plan Communication (Brandon & Matt) 3. Professional Development Opportunity Specific to Retention at Barton.  JM & JB volunteered    1. Research tactics/strategies others have used and adapt to Barton.    2. Develop a presentation/session to share findings and maybe encouraging some group brainstorming. |
| Information Only | JB moved. EF seconded.  Unanimous. |

Elections Google Form:

A qr code with a dinosaur

AI-generated content may be incorrect.