**Members Present:** Amanda Alliband, Kara Brauer, Peter Solie, Eric Foley, Matt Connell, Chris Vanderlinde, Sheyene Heller, Lawrence Weber, Mark Bogner, Eric Smith.

**Member Absent:** Jermaine King.

**Discussion Topics:**

* **Minutes**
	+ October minutes were approved.
* **VP Report**
	+ Discussed the monthly VP report forwarded to Faculty Council, including the following topics: Concourse syllabus preparation, student authenticity (and workshop), student communications (email after course is closed).
* **Committee Updates**
	+ Members were given the opportunity to provide updates about their committees.
* **Third Wednesday**
	+ None scheduled for November or December.
	+ Considered format and frequency (alternatives to the traditional monthly presentations as in the past).
	+ Discussed potential topics.
	+ Decided to develop a Google form to gauge broader faculty interest in topics.
* **Adjournment**
	+ Eric S moved to adjourn. Mark seconded. All approved.