

## **FACULTY COUNCIL MEETING AGENDA (15 Oct 2018)**

1. Call to Order/ Introduction of Invited Guests
2. Approval of September Minutes
3. Additions to the Agenda
4. Vice President's Report

### **BOL Audit**

- Updates will be included in my November report on reviewing current courses for student interaction, Examiy training and transition from Panopto to VidGrid
- Email was sent October 10<sup>th</sup> – combining sections
- Planning to review data on the new BOL sections – will also request feedback from faculty and students

### **Committees**

- The following is a list of faculty council members and their respective committee assignments in addition to Faculty Council:
  - ✓•Amanda – STEM, Jack Kilby Science Day, Academics Month and Substantive Interaction
  - ✓•Kara –
  - ✓•Kim – WTCE Essential Skills
  - ✓•Gerald – Sustentative Interaction
  - ✓•Gil – OER
  - ✓•Gene – OER
  - ✓•Mike – Executive Leadership
  - ✓•Mark – Student Authenticity and LICC
  - ✓•Peter – Executive Leadership, Department Chair, Leadership Institute (17-18), Cultural Day, Academic Integrity and Academic Calendar

### **Other Committee Note:**

- Mike & Peter – Myrna has moved to a revised Accreditation Committee that includes the three VP's, Cathie Oshiro, Jo Harrington and Randy Thode. She has identified a lengthy list of accreditation themes that will be addressed as we prepare for our site visit in 2022-2023. Faculty Council will be included in instructional discussions as identified.

### **Outcomes Assessment**

- Classroom Assessment Sub Committee – Ange Sullivan (Facilitator)
  - New CAT submission guidelines (using Canvas) have been communicated by sub-committee member Brenda Siebold
- Co-Curricular Sub Committee – Steve Lueth (Facilitator)
- Program Assessment – Eight programs participating; additional programs will be added to begin in 2019
- Assessment Institute – ongoing

### **Distinguished Instructor Award**

- As mentioned in a previous email, we are removing the Distinguished Instructor presentation from the GB graduation ceremony next year. We will announce the DI awardees, but there won't be any further comment, nor presentation of a plaque at the commencement. In visiting with Dr. Heilman, he said he may continue with the pre-graduation dinner in GB that includes invitations to the GB outstanding graduates and all distinguished instructors. For those who choose to attend, they would be recognized at the dinner in a more formal manner including receipt of their plaque.
- Chairman Cox has suggested FR/Grandview recipients recognized at the FR Phi Theta Kappa ceremony

### **General Education Project/Degree Credit Reduction (64-60)**

- Proposal has went before Programs, Topics and Processes (PTP) and for a second reading with LICC (last week. The proposal also went before the Board Study Session. Dean Howe will present at Instructional Council this week and President's Staff next week. The proposal will go before the board again next month with a recommendation for approval. IF the proposal is approved, LICC will lead implementation of the new general education system – effective by April 1, 2020 in time for fall enrollment for the 2020-2021 academic year.
- This proposal will shift AA, AS and AGS degrees to 60 credits.
- The AAS degree's credits will remain unchanged; however, if the general education proposal is approved, this will impact the general education associated with the AAS degree.
- I sent an email earlier this week with information pertinent to the General Education proposal and timeline for potential approval.
- Instruction was awarded funds through the strategic planning process to purchase Concourse, a syllabus management system that interfaces with Canvas. This system will aid multiple areas of syllabus development and upkeep including institutional, departmental and instructor. A sub-committee of LICC will be addressing this project – more information to come.

### **OER**

- The workgroup meets later this week.
- The subcommittee has prepared a three year timeline for OER implementation – I'm currently reviewing.
- There will be three categories of OER implementation: full use of free OER, modified use of OER with low cost and no use of OER (with documented rationale)
  - Dr. Heilman has requested a report on the timeline for the November Board of Trustees retreat.
- A review process will be established to ensure courses utilizing OER meet compliance, licensure and best practice standards including ADA, cyber security, copyright and creative commons. This process will allow the College to brand courses offering OER and will support marketing and awareness messaging.

### **Academic Integrity**

- The Academic Integrity Council met last week. Final work on charter and a subcommittee has been formed to recommend definitions and expectations.

### **Professional Development**

- Professional Development Steering Council met last week. Finalized work on charter and now working on definitions and potential procedure revisions.
- A new taskforce has been commissioned to work with Jenna Wornkey.

### **Institutional Team**

- Faculty Council is one of the College's HLC Institutional Teams. Membership, facilitator, minute taker, current charter and agendas/minutes are required and need to be posted to the College's website.
- Please let me know when you have these items ready for publishing. There is training that Amanda (note taker) will need to complete the process.

### **New Projects**

- Grade Revocation Procedure – reviewing for potential updates. With the increase in academic integrity violations, there may be occasions to utilize this procedure.
- Maximum Credit Hours – working towards a recommendation
- Summer College & Career Academy – Opportunity for Students (6-12 Grade)
- ADA Committee – completing professional development coursework through WSU – will meet to review in December

### **Instructional Council Upcoming Faculty Events**

- Fall – CCSSE Results Forum – have not received the report.

### **Other Upcoming Events & Activities**

- VP Travel - MAC Breakfast (Junction City) – October 25
- Ellsworth Correctional Facility Learning Celebration – November 1, 2018
- Academics Month – Prairie Ink Reception – November 2
- President's Forum (FR) – November 8
- Senior Day – November 14
- Jack Kilby Day – November 19
- GB Holiday Party – December 7
- FR/FL/Grandview Holiday Party – December 14
- Great Bend Graduation – May 10, 2019
- Fort Leavenworth Graduation – June 12, 2019
- Barton's 50<sup>th</sup> Anniversary – September 2019

### 5. Old Business

- a. Retreat Update and Due Outs
  - Update Goals

Represent the Faculty and provide review, advice, assessment and support to the Administration on all proposed policies/major changes that impact on faculty and instruction.

Facilitate faculty participation in the Barton Strategic Plan

Support Open Pathways Accreditation

Provide guidance, direction and mentorship as the lead agency for the Barton Teaching and Learning Institute

Promote Faculty Professional Development through the 3<sup>rd</sup> Wednesday Professional Development Series

Participate in the following programs:

- The Open Educational Resources (OER) Initiative
- The Academic Integrity Initiative
- The Barton Master Schedule Initiative
- The Professional Development Initiative
- The Student Interaction Initiative

Utilize and promote the Faculty Council Communication Course Shell

- b. BOL Audit Sub-committees Reports
    - Academic Integrity
    - Substantive Interaction
    - Student Authentication.
    - OER
  - c. Updated Projects List
    - Faculty Council Charter
    - Faculty Handbook
    - Credit Hour Cap
  - d. 3<sup>rd</sup> Wednesday Schedule
  - e. General Education Initiative
  - f. Professional Development Opportunity Conference 15 October (Zoom)
  - g. 2019 – 2022 Faculty Council Strategic Plan
6. New Business
- a. October BOT Report (23 October)
  - b. Due Outs
  - c. Kansas Core Outcomes Committee Meetings 12 October (Site TBD)
7. Lies, Rumors, Made Up Facts
8. Adjourn

