AGENDA/MINUTES	
Team Name	Enrollment Management Committee
Date	11/16/18
Time	9:30 – 10:30
Location	A-113/Zoom (see calendar appt.)

Facilitator	Angie Maddy					Recorder	Virginia Fullbright	
Team members							Present X Absent O	
X	Angie Maddy	X	Leighann Bulich	X	Megan Chambers		X	Tana Cooper
X	Erin Eggers	O	Judy Jacobs	X	Abby Kujath		X	Courtney Metcalf
O	Chelsea Mitchell	X	Myrna Perkins	X	Elaine Simmons		X	Brandon Steinert
X	Randy Thode							
Guests								
Informational Items								

Topics/Notes	Reporter
- Review of the team charter and purpose of committee - Reviewed the charter, any suggestions or additions please email the group.	
- Review of the Barton's Enrollment Basics Powerpoint - Reviewed the information in the power point- - Has searched on how other institutions handle enrollment management- ❖ A lot of institutions enrollment management is part of the strategic plan - Create an inventory of items that are happening at Barton in reference to enrollment management and these items will be added to the PowerPoint. - Where do we want to grow?	
- Review of "examples and additional information" document - Establish a tracking document with a 3 year outlook	
- Discussion of key metrics that wether will want to track/measure & key projects from across the institution - What is HERO? ❖ A new program to reach out to our Hispanic community, the **H**ispanic **R**ecruitment and **E**ngagement **O**ffice is located at the Great Bend Campus - Scholarship info ❖ Myrna shared information that there is a committee working reviewing the scholarship processes and working towards making the process more efficient. - How do we research for an up and coming generation? - Program development – new careers or be ahead of the game - Decrease the non degree seeking to increase degree completion - Partnerships – how they affect the overall picture - Student satisfaction surveys – we will use some former questions, will fine tune – will try to Aline with other information and other surveys so the data will all flow together. - Feedback – virtual – possibly look towards virtual feedback as another way to survey students	

• Other	

Barton Core Priorities/Strategic Plan Goals
Drive Student Success *1. Prioritize retention and completion strategies 2. Enhance the Quality of Teaching and Learning*
Cultivate Community Engagement *3. Cultivate and Strengthen Partnerships   4. Reinforce Public Recognition of Barton Community College   5. Provide Cultural and Learning Experiences for the community*
Emphasize Institutional Effectiveness *6. Develop, enhance, and align business* processes   *7. Cultivate a service-minded, welcoming and safe environment*
Optimize Employee Experience   *8. Support a diverse culture in which employees are engaged and productive 9. Develop, enhance, and align business human resource processes*