BTAC Agenda Meeting April 13, 2018

1. Need a recorder and backup recorder
2. Approve minutes from last meeting –
3. ACTION ITEM – put Cyber Security in Charter as bulletin point (per Myrna) – approved as 4. Bulletin in charter.
4. A survey was sent - Renee/Diane – based on current survey, send another survey expanding what was listed from previous survey – resend first week of May – Renee send metrics 4/16/18
5. Ellucian
	1. Mobile application – renew or not out? – Not renewing Contract renewal is now $10,150 a year will increase 3% - server has died many times and no one noticed. – get a number of people using app – see if depending on it – All agree not to renew – Michelle send letter to notify Ellucian
	2. Epiphany – Ellucian is more than just Banner 9. It’s mobile, extensible, would like to have demonstration for all. – segment demonstrations like requisitions – Amy and Michelle discuss with Shelle Williams scheduling “demonstrations” of what we have.
6. BOL Software – more to come
	1. Camtasia licensing – Renee – will send out next week. – Not renewing Camtasia, while has a small following is not adopted.
	2. Replace Panopto – Not renew Panopto – Todd Mobray – ILOS user friendly incorporate Respondus with ILOS
	3. Respondus Monitor – Todd Mobray
		1. Use ILOS to replace a.
			1. ILOS has monitor
			2. ILOS has Proctoring
			3. ILOS has Closed Captioning
			4. ILOS can record sessions to upload and is faster than Panopto
			5. Integrates with Zoom –
7. R25 has latest replacement Series 25 – Mark Dean said working on paperwork, we have until 6/1/19 to implement new version.
8. Tech Requests – review June
9. O365 – plan now when to move – this fall employee next spring student –
	1. Dates for Employees to move – Michelle send email to presidents staff get poll on dates
	2. Training -
	3. Dates for Students – possibly wait until June since fewer enrollments
	4. Training -
10. SharePoint -
11. Go To Meeting – Have Zoom contact Ron Keil -
12. Cyber Security – training completed 83% completed discussing offering a second session
13. Sub Teams – P&P –
	1. Myrna, Mike and Michelle been busy with policy/procedures
		1. Deadline of GDPR May 2018 – show what after - <https://www.isaca.org/pages/default.aspx>
		2. GLBA letter of Law 6/1/19 – has extended DOE was not able to roll out changes soon enough 2018 audit guide not released yet was supposed to be out in February – it has been delayed and still working with legal counsel on wording.

New Topics

* + - 1. Password manager – implementing a solution
			2. Create policy around going “rogue” on purchasing own licensing
			3. Bridge by Canvas for employee onboarding and professional development tool and some student use in courses.

Attendees Erin Renard, Rodney Stanfield, Todd Mobray, Diane Engle, Renee Demel, Todd Moore, Myrna Perkins, Mike Halbleib, Amy Oelke, Michelle Kaiser