|  |  |
| --- | --- |
| AGENDA/MINUTES | |
| Team Name | BTAC |
| Date | 01/16/19 |
| Time | 3:30 p.m. – 4:30 p.m. |
| Location | A113 |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Michelle Kaiser | | | | | Recorder | Brooke Cook | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
|  | Brenda Brack | |  | Renee Demel |  | Diane Engle | | |  | | Cristi Gale |
|  | Michael Halbleib | |  | Michelle Kaiser |  | Randy Klinger | | |  | | Claudia Mather |
|  | Todd Mobray | |  | Todd Moore |  | Amy Oelke | | |  | | Myrna Perkins |
|  | Erin Renard | |  | Kurtis Teal |  |  | | |  | |  |
| Guests | | | | | | | | | | | |
|  |  | |  |  |  |  | | |  | |  |
|  |  | |  |  |  |  | | |  | |  |
| New Business | | | | | | | | | | | Reporter |
| 1. Call to order and Agenda bash 2. Approval of last meeting minutes 3. Libris – Digital Asset Management Software solution (Saas) | | | | | | | | | | |  |
| Old Business | | | | | | | | | | | Reporter |
| 1. Classroom Planning Update 2. O365 Upgrade for Employees – week of March 25 – 29, 2019 3. O365 Upgrade for Students – Update 4. Password Manager – Last report using Dashlane, only works for web passwords, not local applications – also looking at LastPass. 5. Strategic Plan update on IT projects 6. New Portal – 7. Banner into the ECloud 8. Cyber Security Training – 9. Banner – Banner 9 Self Service 10. BOL Software – Examity update 11. Ellucian Ethos Identity | | | | | | | | | | |  |
| Action Items | | | | | | | | | | | Reporter |
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**ENDS:**

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| --- | --- |
| ESSENTIAL SKILLS | REGIONAL WORKFORCE NEEDS |
| WORK PREPAREDNESS | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

|  |  |
| --- | --- |
| **Drive Student Success** | **Emphasize Institutional Effectiveness** |
| *1. Improve Student Success and Completion* | *6. Develop, enhance, and align business processes* |
| *2. Enhance the Quality of Teaching and Learning* | *7. Provide a welcoming and safe environment* |
|  |  |
| **Cultivate Community Engagement** | **Optimize Employee Experience** |
| *3. Cultivate and Strengthen Partnerships* | *8. Support a diverse culture in which employees are engaged and productive* |
| *4. Reinforce Public Recognition of Barton Community College* |  |
| *5. Provide Cultural and Learning Experiences for the community* |  |