|  |
| --- |
| AGENDA/MINUTES |
| Team Name | BTAC |
| Date | 01/16/19 |
| Time | 3:30 p.m. – 4:30 p.m. |
| Location | A113 |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Michelle Kaiser | Recorder | Brooke Cook |
| Team members | Present XAbsent O |
|  | Brenda Brack |  | Renee Demel |  | Diane Engle |  | Cristi Gale |
|  | Michael Halbleib |  | Michelle Kaiser |  | Randy Klinger |  | Claudia Mather |
|  | Todd Mobray |  | Todd Moore |  | Amy Oelke |  | Myrna Perkins |
|  | Erin Renard |  | Kurtis Teal |  |  |  |  |
| Guests |
|  |  |  |   |  |  |  |  |
|  |   |  |  |  |  |  |  |
| New Business | Reporter |
| 1. Call to order and Agenda bash
2. Approval of last meeting minutes
3. Libris – Digital Asset Management Software solution (Saas)
 |  |
| Old Business | Reporter |
| 1. Classroom Planning Update
2. O365 Upgrade for Employees – week of March 25 – 29, 2019
3. O365 Upgrade for Students – Update
4. Password Manager – Last report using Dashlane, only works for web passwords, not local applications – also looking at LastPass.
5. Strategic Plan update on IT projects
6. New Portal –
7. Banner into the ECloud
8. Cyber Security Training –
9. Banner – Banner 9 Self Service
10. BOL Software – Examity update
11. Ellucian Ethos Identity
 |  |
| Action Items | Reporter |
|  |  |
|  |  |

**ENDS:**

|  |  |
| --- | --- |
| ESSENTIAL SKILLS                              | REGIONAL WORKFORCE NEEDS    |
| WORK PREPAREDNESS                     | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT              | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

|  |  |
| --- | --- |
| **Drive Student Success**  | **Emphasize Institutional Effectiveness** |
| *1. Improve Student Success and Completion* | *6. Develop, enhance, and align business processes* |
| *2. Enhance the Quality of Teaching and Learning* | *7. Provide a welcoming and safe environment* |
|  |  |
| **Cultivate Community Engagement**  | **Optimize Employee Experience**  |
| *3. Cultivate and Strengthen Partnerships* | *8. Support a diverse culture in which employees are engaged and productive* |
| *4. Reinforce Public Recognition of Barton Community College* |  |
| *5. Provide Cultural and Learning Experiences for the community* |  |