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| AGENDA/MINUTES |
| Team Name | Academic Integrity Council  |
| Date | 4/17/2023 |
| Time | 3:30 – 4:30 pm  |
| Location | Zoom <https://zoom.us/my/elainesimmons>  |

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| Facilitator | Elaine Simmons | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
| x | Amanda Alliband | x | Nolan Esfeld | o | Sam Kline-Martin | x | Claudia Mather |
| x | Paulia Bailey | x | Deanna Heier | x | Kathy Kottas | x | Lee Miller |
| x | Janet Balk | o | Darren Ivey | x | Karly Little | x | Megan Schiffelbein |
| x | Angela Campbell | o | Erika Jenkins-Moss | x | Angie Maddy | x | Andrea Thompson |
| x | Matt Connell | x | Stephanie Joiner |  |  |  |  |
| Topics/Notes | Reporter |
| **2022-2023 Council Goals*** + Promote an institutional culture of respect, responsible conduct and integrity
	+ Support and sustain the institution’s positive integrity reputation
	+ Familiarize students with the College’s integrity values and academic expectations
	+ Sponsor professional development activities across the institution to include faculty, staff and students
	+ Identify course design, teaching practices, and assessment systems to deter cheating
	+ Utilize collaborative strategies to create awareness, exchange information and identify best practices across the instructional system
	+ Address policy/procedures considerations and develop and/or modify as applicable
 | All |
| **Syllabus Statement****The following was sent to Faculty Council last month for feedback…**Academic Integrity is scholarship based on honesty, trust, respect, responsibility, fairness, and courage. Barton Community College pledges to uphold these core values of integrity in all aspects of teaching and learning. Students are expected to be the authors of submitted coursework and shall give credit to outside sources in addition to work or ideas generated by other writers. Students should be cautious in their use of technology resources that assist them in the creation of academic work. Some resources may be unauthorized; thus, students should check with their instructor(s) before using them. Faculty members will grade, certify, and assess student submissions for authenticity and may do so with the use of electronic integrity tools without infringing on student privacy.  College procedure #2470 [Intellectual Property](https://docs.bartonccc.edu/procedures/2470-intellectualproperty.pdf) outlines the College’s right to address coursework in this manner.In all aspects undertaken by students, faculty, staff, and all other stakeholders of Barton Community College, the following pledge applies: On my honor, I am acting with integrity in academics. I am acting per personal and institutional values and refraining from any form of academic dishonesty, and I will not tolerate the academic dishonesty of others.Acts of academic dishonesty, intended or unintended, are subject to Procedure 2502 [Academic Integrity](https://docs.bartonccc.edu/procedures/2502-academicintegrity.pdf) and may result in the grade of XF. Barton defines an XF grade as failure as a result of a violation of Academic Integrity.**Feedback:*** Amanda Alliband – I think the statement looks good and I don’t see issues with it at this time.
* Eric Foley – Okay, here is my word-smithing thing again.
	+ In the highlighted area, the first sentence seems hard to follow.
	+ What about---. Students are expected to be the authors of submitted coursework and shall give credit to outside sources and work or ideas generated by other writers
	+ I know.. maybe this doesn’t say what they are trying to convey.
* Peter Solie – For me, the problem with this language is not that it doesn’t cover the needed content or is unclear, the problem is that in our attempt to write a policy (WHICH WE MUST DO) we cannot do so without capturing all sorts of permissible activities.
	+ shall give credit to outside sources in addition to work or ideas generated by other writers.
		- Whenever I write I use the built-in thesaurus to find more appropriate words or a word that will avoid repetition.  Those suggestions are not “my work.”
		- When writing I may need to look up a definition of a word.  When I do that, I do not cite the dictionary and I do not understand that I should.
		- My guess is that some at Barton would consider it a violation to utilize a “citation generator” in order to get the citation right.  Others would fully expect that that is the way a student should do it.
	+ I am particularly troubled by the “ideas” generated by others.  That is what friends are for!  I have a paper due and I don’t know what to write about… and my friend responds “You love hunting.  You talk about it all of the time.  Why don’t you write about that?”  I would not expect a speech or a paper to acknowledge that the “idea” for this assignment was the result of a conversation with a friend.  I believe it would actually be inappropriate.  That is, however, what the policy as currently written suggests.
	+ When I speak about AI with students I use the phrase “how do you know that?”  As they prepare a speech or a paper, they must continually ask themselves “How do I know that” for every fact that is contained within their work.  If it is not common knowledge for them, then they must cite a source for that information.
	+ My recommendation is that we keep the recommended language and add a statement something like:
		- It is impossible for this policy to capture all possible forms of academic integrity violations.  As technology improves the policy becomes incomplete.  We expect all at Barton to do their own work and properly cite material that is beyond their common knowledge.

**Council Discussion of Faculty Council Feedback*** This integrity statement is not policy or procedure
* Paulia feels everything is covered in the statement
* The committee is in consensus that the built-in thesaurus is acceptable for students to use without citation
* Committee is good with the statement as presented today
* The new statements will either be effective with Fall 2023 or Spring 2024 syllabi
* Elaine will send a note out to all of instruction notifying them of the change and when it will be effective
 | All |
| **Outstanding Topics*** BOLT 104 – AI Module; close to completion
* Cougar TALEs
	+ Penciled In: Academic Integrity, Artificial Intelligence and ChatGPT; council decided to only do one session on Artificial Intelligence
	+ League of Innovation Article: “How Community Colleges are Adapting to Generative AI” – good read
	+ Discussion – Next Steps
* Integrity Tools Inventory
	+ Examity
	+ Respondus
	+ Turnitin
		- Barton Turnitin Webpage – has this been distributed? Is this what is in BOLT 104 AI Module?
		- Not promoted yet to faculty but it is available; need to send out to all faculty
	+ Draft Coach – not really a tool but an aid for students
		- A tool to support the writing process *(primarily for English, but anyone can use it/has access to it)* with grammar, spelling edits, etc. It also has a plagiarism detection tool built in where the student can run their work and check for similarity before actually submitting the document. The plagiarism detection features function outside the TII data system so while their papers are reviewed for plagiarism, they are not included in the data set. This way when a student turns in the paper, it is not flagged as already being turned in.
		- Here is a link to their site explaining the features in more detail: <https://www.turnitin.com/products/features/draft-coach>
		- It is currently active and built into our Office 365 subscription, so everyone at Barton has access.
	+ ~~Authorship~~
	+ Originality – Recent Article
	+ GradeScope – for STEM faculty
	+ Need to consider bringing back the Student Authenticity Committee to set guidelines and ensure all faculty are aware of our integrity tools
* Peter Solie’s Artificial Intelligence KU Research Grant
* HLC Presentation (Miller & Joiner) – session went well
 | Elaine |
| **Academic Integrity Best Practices/Website/Portal Card Updates*** Website is live: <https://bartonccc.edu/integrity>
* Review link and give Deanna feedback
 | Deanna |
| **Integrity as a Fundamental Learning Outcome/Integrity Competencies*** OAC met last week and is starting to discuss potential changes in our fundamental outcomes. I asked that integrity be considered as an addition as well as essential skills.
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| **Action Items – n/a**  |  |
| **Next Meeting: June 26, 2023** |  |