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| AGENDA/MINUTES |
| Team Name | Academic Integrity Council  |
| Date | 2/27/2023 |
| Time | 3:30 – 4:30 pm  |
| Location | Zoom <https://zoom.us/my/elainesimmons>  |

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| Facilitator | Elaine Simmons | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
| x | Amanda Alliband | x | Nolan Esfeld | x | Stephanie Joiner | o | Claudia Mather |
| x | Paulia Bailey | o | Deanna Heier | x | Sam Kline-Martin | x | Lee Miller |
| x | Janet Balk |  | ~~Sheyene Heller~~ | x | Kathy Kottas | x | Megan Schiffelbein |
| o | Angela Campbell | x | Darren Ivey | x | Karly Little | x | Andrea Thompson |
| o | Matt Connell | x | Erika Jenkins-Moss | x | Angie Maddy |  |  |
| Guests |
| x | Harley Hendley | x | Tionna Coldwell | o | Marina Clark |  |  |
| Topics/Notes | Reporter |
| **2022-2023 Council Goals*** + Promote an institutional culture of respect, responsible conduct and integrity
	+ Support and sustain the institution’s positive integrity reputation
	+ Familiarize students with the College’s integrity values and academic expectations
	+ Sponsor professional development activities across the institution to include faculty, staff and students
	+ Identify course design, teaching practices, and assessment systems to deter cheating
	+ Utilize collaborative strategies to create awareness, exchange information and identify best practices across the instructional system
	+ Address policy/procedures considerations and develop and/or modify as applicable
 | All |
| **Syllabus Statement****Current**Academic Integrity is scholarship based on honesty, trust, respect, responsibility, fairness, and courage. Barton Community College pledges to uphold these core values of integrity in all aspects of teaching and learning. Students are the authors of submitted work and shall give credit to outside sources and other’s work or ideas.In all aspects undertaken by students, faculty, staff, and all other stakeholders of Barton Community College, the following pledge applies: On my honor, I am acting with integrity in academics. I am acting per personal and institutional values and refraining from any form of academic dishonesty, and I will not tolerate the academic dishonesty of others.Acts of academic dishonesty, intended or unintended, are subject to Procedure 2502 [Academic Integrity](https://docs.bartonccc.edu/procedures/2502-academicintegrity.pdf) and may result in the grade of XF. Barton defines an XF grade as failure as a result of a violation of Academic Integrity.**Claudia’s Proposed Revision**Academic Integrity is scholarship based on honesty, trust, respect, responsibility, fairness, and courage. Barton Community College pledges to uphold these core values of integrity in all aspects of teaching and learning. Students are the authors of submitted work and shall give credit to outside sources and other’s work or ideas.In all aspects undertaken by students, faculty, staff, and all other stakeholders of Barton Community College, the following pledge applies: On my honor, I am acting with integrity in academics. I am acting per personal and institutional values and refraining from any form of academic dishonesty, and I will not tolerate the academic dishonesty of others.Students, by enrollment in the College, give the institution permission and a nonexclusive royalty-free license to mark on, modify, submit to instructional vendor, retain the work as may be required by the process of instruction, or otherwise handle the work as set out in the College’s Intellectual Property Procedure or in the course syllabus. These methods include but are not limited to grading, certifying, and assessing student submissions for authenticity through use of integrity tools, and these should not be seen as a violation of the student’s intellectual property rights or privacy. The College shall not have the right to use the work in any other manner without the written consent of the creator(s). Students should be cautious in the use of technology resources that assist in student academic work. Some resources may be unauthorized, and students need to check with their instructor(s) before using them. Acts of academic dishonesty, intended or unintended, are subject to Procedure 2502 Academic Integrity and may result in the grade of XF. Barton defines an XF grade as failure as a result of a violation of Academic Integrity.**Elaine’s Suggestion**Academic Integrity is scholarship based on honesty, trust, respect, responsibility, fairness, and courage. Barton Community College pledges to uphold these core values of integrity in all aspects of teaching and learning. Students are expected to be the authors of submitted coursework and shall give credit to outside sources, ~~and other’s~~ the work or ideas of others. Students should be cautious in their use of technology resources that assist them in the creation of academic work. Some resources may be unauthorized; thus, students should check with their instructor(s) before using them. Faculty members will grade, certify, and assess student submissions for authenticity and may do so with the use of electronic integrity tools. College procedure #2470 Intellectual Property <https://docs.bartonccc.edu/procedures/2470-intellectualproperty.pdf> outlines the College’s right to address coursework in this manner.* Add a sentence before College procedure#2470 Intellectual Property: *These are not violations of the student’s intellectual property rights or privacy.*
* Elaine will work on the above and resend to the AI Council. Then will send to faculty

In all aspects undertaken by students, faculty, staff, and all other stakeholders of Barton Community College, the following pledge applies: On my honor, I am acting with integrity in academics. I am acting per personal and institutional values and refraining from any form of academic dishonesty, and I will not tolerate the academic dishonesty of others.Acts of academic dishonesty, intended or unintended, are subject to Procedure 2502 [Academic Integrity](https://docs.bartonccc.edu/procedures/2502-academicintegrity.pdf) and may result in the grade of XF. Barton defines an XF grade as failure as a result of a violation of Academic Integrity. |  |
| **Outstanding Topics*** Artificial Intelligence
* Darren is looking at a program for Artificial Intelligence literacy, how to use it effectively
* Harley doesn’t think artificial intelligence should be used, the student is plagiarizing. Perhaps have a meeting to define what it is, teach students what it is and how it is moving forward
* Tionna’s biggest hurdle is how to use artificial intelligence ethically
* There will be a meeting about this topic
* Faculty Bootcamp – Academic Integrity Model
* There was a group meeting
* The Turnitin landing page would be good to have in the Faculty Bootcamp
* Turnitin (Faculty Council 3rd Wednesday Session)
	+ Barton’s Products (Feedback /Studio with Originality License)
		- Draft Coach
		- May be live sometime in March
		- Authorship
		- Access to AI Writing Features (as they become available)
		- [**Gradescope**](https://groove.turnitin.com/url/m4wz4i81sxm206wjvyaya/aHR0cHM6Ly93d3cuZ3JhZGVzY29wZS5jb20vI2dyb292ZXN1bTotMjAwNzU2MjMwNA%3D%3D) would be a new license and additional purchase (Amanda Interest)
 | Stephanie |
| **Academic Integrity Best Practices/Website/Portal Card Updates*** Website is live: <https://bartonccc.edu/integrity>
* Review link and give Deanna feedback
 | Deanna |
| **Professional Development*** Cougar TALEs – Fall 2023
* HLC Conference Submission (Lee and Stephanie) – accepted – presenting at HLC in April
* League of Innovation Webinar
* WSU Series
* Other
 | All |
| **Use of Integrity Tools*** Meeting with Camilla Roberts – President of International Center for Academic Integrity (8/29/22)
	+ Interesting Point of Information – KSU Doesn’t Use Integrity Tools
	+ Student Privacy Concerns
	+ Watch Vendor Contracts
	+ Communicating Through the Syllabus
	+ Integrity Course – Opportunity to Remove “XF”
	+ Course Hero & Other Sites
	+ General Counsel Guidance
	+ New ICAI Member Forum – reference email sent 9/7 6:00a.m.
	+ Matt’s email with references – sent 9/7 6:10a.m.
* What should we do?
	+ Assessment Design: PD for faculty on building assignments that don’t have a high need for technology – be able to identify cheating on assignments without the use of integrity tools
	+ Faculty Council’s viewpoint
	+ Course Syllabi
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| **Integrity as a Fundamental Learning Outcome/Integrity Competencies*** OAC met last week and is starting to discuss potential changes in our fundamental outcomes. I asked that Integrity be considered as an addition as well as essential skills.
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| **Action Items** |  |
| **Next Meeting: April 17, 2023** |  |