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| AGENDA/MINUTES | |
| Team Name | Academic Integrity Council Minutes |
| Date | July 9, 2020 |
| Time | 3:00-4:00 p.m. |
| Location | Zoom |

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| Facilitator | | Elaine Simmons | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| o | Dr. Letitia Bergantz | | x | Kathy Boeger | o | Kim Bradney | | | o | | Angela Campbell |
| o | Coleen Cape | | o | Kristin Hathcock | x | Deanna Heier | | | x | | Dr. Kathy Kottas |
| x | Janet Balk | | o | Stephanie Joiner | o | Dr. Andrea Jones | | | x | | Terri Mebane |
| x | Karly Little | | x | Angie Maddy | x | Claudia Mather | | | x | | Brian Howe |
| x | Lee Miller | | x | Peter Solie | x | Kurt Teal | | |  | |  |
| Guests | | | | | | | | | | | |
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| Topics/Notes | | | | | | | | | | | Reporter |
| Article Review  **Integrity Advisor**  <https://www.academicintegrity.org/integrity/being-an-integrity-advisor/>  **Academic Integrity & Racism**  <https://www.academicintegrity.org/blog/spotlight/spotlight-alberta-council-on-academic-integrity-statement-against-racism-in-matters-related-to-academic-integrity/>  **Academic Integrity Strategies**  <https://www.academicintegrity.org/blog/refining-academic-integrity-strategies/>  **Academic Integrity Professional Development – Students & Faculty**  <https://www.academicintegrity.org/integrity/spotlight-grand-valley-state-universitys-academic-integrity-training-for-students-and-faculty/>  **Contract Cheating**  <https://www.academicintegrity.org/blog/research/shopping-interrupted-blocking-access-to-contract-cheating/> | | | | | | | | | | | All |
| Academic Integrity Procedure  <https://docs.bartonccc.edu/procedures/2502-academicintegrity.pdf>   * Center for Innovation & Excellent (Lee Miller-Compliance)   + Adjustment in Process * Faculty Awareness/Training   + Procedure   + Guidance & Support (Article Reference)     - Need to determine faculty’s comfort level with reporting violations     - Give faculty guidance on the level of proof for cheating – level of proof is not without a reasonable doubt but more likely than not     - Need training on the AI Violation Reporting form – what happens when faculty fill it out/where does it go     - Need training on our software – Turn It In   + Course Design PD * Student Awareness   + SAD Shell   + Messaging - Onset of Learning Terms   + Syllabus Statement   + Course (Article Reference)   + Give students information on sites that are not acceptable to use like Course Hero   + Define tutoring for students – promote our free tutoring/resources * Reporting Forms (Basic Violation/XF Award) | | | | | | | | | | | All |
| KBOR Driven State Contract     * A question we will ask: can we opt out of the KBOR chosen vendor? * July 16 is the deadline for any edits to the RPF | | | | | | | | | | | All |
| Academic Integrity Chart & Icon Update     * Classrooms * BOL orientation unit online * Website * Email signature lines * Course shells * Faculty & classroom use * SAD shell | | | | | | | | | | | Deanna |
| Integrity Campaign  International Day Against Contract Cheating     * Year-round campaign – highlight in the fall (October) and spring * Highlights diverse students * Fall 2020: I Choose * Spring 2021: It’s My/Your Future * Let Lee know if you have any student names * Consider changing the name of this committee to Integrity Council | | | | | | | | | | | Karly, Lee, Angela, Janet, Letitia, Stephanie, Deanna & Angie |
| ~~2019-2020~~ 2020-2021 Themes & Activities   * Understanding Why Students Cheat * Contract Cheating * Policy Considerations * Impacting the Culture * Faculty Professional Development | | | | | | | | | | | Council |
| Council Goals (Review)   * + Identify ways to educate students (early) on integrity expectations   + Provide professional development across the institution including faculty, staff and students   + Deliver coursework in a manner that deters cheating   + Promote a climate of academic respect and responsible conduct; culture of integrity   + Utilize collaborative strategies to exchange information, best practices, etc. across the instructional system   + Ensure the institution’s positive reputation – #1 goal   + Develop an academic integrity module for students   + Update integrity procedure to appropriately manage integrity violations   + Inventory – what is happening with Academic Integrity; Metrics for Measurement | | | | | | | | | | | Elaine/Team |
| Next Meeting: August 31, 2020 | | | | | | | | | | |  |