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| AGENDA/MINUTES |
| Team Name | Academic Integrity Council Minutes |
| Date | November 14, 2019 |
| Time | 3:30-4:30p.m. |
| Location | S-137/Zoom |

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| Facilitator | Elaine Simmons | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
| o | Dr. Letitia Bergantz | x | Kathy Boeger | x | Kim Bradney | x | Angela Campbell |
| o | Coleen Cape | o | Kristin Hathcock | x | Deanna Heier | x | Dr. Kathy Kottas |
| x | Janet Balk | x | Stephanie Joiner | o | Dr. Andrea Jones | x | Terri Mebane |
| x | Karly Little | o | Angie Maddy | x | Claudia Mather | x | Brian Howe |
| x | Lee Miller | x | Peter Solie | x | Kurt Teal |  |  |
| Guests |
|  |  |  |  |  |  |  |  |
|  |   |  |  |  |  |  |  |
| Topics/Notes | Reporter |
| Academic Integrity Procedure/Flow Chart* Procedure 2502 is ready for Faculty Council

* Flow Chart – remove the blue background and a box is needed for “If XF?” – Stephanie will make the updates

 | Karly, Claudia, Lee, Angela & Stephanie |
| Academic Integrity Chart Update* Uses
* Use it in classrooms
* Put it in the orientation unit online
* Put it on our website – Deanna has reached out to Samantha
* The team is in agreement with the content
* Updated chart:

 | Deanna |
| 4th International Day of Action Against Contract Cheating (IDoA) Debriefing* Next year focus on a day of academic integrity and not just contract cheating
* Start earlier next year – end of spring or early summer
 | Sub CommitteeKarly, Janet, Angie, Lee & Letitia |
| KCCTI Presentation Brief* Lee and Brian spoke at this conference
* The group in attendance (other community colleges) were very interested in the topic of academic integrity
 | Lee |
| English Composition II Class Project* Stephannie Goerl invited Elaine to class next week to talk about cheating and academic integrity
 | Elaine |
| 2020 International Conference* Kathy Boeger & Karly Little will attend in Portland, OR
* Karly is making a poster for this conference
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| 2019-2020 Themes & Activities* Understanding Why Students Cheat
* Contract Cheating
* Policy Considerations
* Impacting the Culture
* Faculty Professional Development
 | All |
| Council Goals* + Identify ways to educate students (early) on integrity expectations
	+ Provide professional development across the institution including faculty, staff and students
	+ Deliver coursework in a manner that deters cheating
	+ Promote a climate of academic respect and responsible conduct; culture of integrity
	+ Utilize collaborative strategies to exchange information, best practices, etc. across the instructional system
	+ Ensure the institution’s positive reputation – #1 goal
	+ Develop an academic integrity module for students
	+ Update integrity procedure to appropriately manage integrity violations
	+ Inventory – what is happening with Academic Integrity; Metrics for Measurement
 | Elaine/Team |
| Next Meeting: January 21, 2020 |  |