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| AGENDA/MINUTES |
| Team Name | Academic Integrity Council |
| Date | Wednesday, April 3, 2019 |
| Time | 4:00-5:00p.m. |
| Location | S137/Zoom |

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| Facilitator | Elaine Simmons | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
| o | Ashley Anderson | x | Dr. Letitia Bergantz | x | Kathy Boeger | x | Kim Bradney |
| x | Angela Campbell | o | Coleen Cape | x | Kristin Hathcock | x | Deanna Heier |
| x | Jane Howard | x | Stephanie Joiner | o | Dr. Andrea Jones | x | Dr. Kathy Kottas |
| x | Karly Little | x | Angie Maddy | o | Robert Martin | x | Claudia Mather |
| x | Terri Mebane | x | Lee Miller | x | Peter Solie | x | Kurt Teal |
| Guests |
| x | Brian Howe | x | Zach Bauman |  |  |  |  |
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| Topics/Notes | Reporter |
| Academic Integrity Conference BriefingBrian* Conference information and workshops well worth it
* Send 2 people at the most, most workshops are repeated throughout the conference
* Impact the school culture
	+ Addressing the reasons students cheat – time, procrastination, grades/GPA
	+ Cultural differences – educate students on western academia
	+ Partnering with others schools in our service area
	+ Need AI orientation course (citation, paraphrasing skills, etc.)
	+ Academic Integrity in Space game – created by a school in Canada
* Policy considerations
	+ Sanctions for facilitating cheating
	+ Self-plagiarism defined/described
	+ For basic violations have student face person they harmed
	+ Develop a process for investigation
* Contract cheating and scary websites
	+ Contract cheaters use Barton’s hashtag to advertise their services – they use RSS feeds
	+ Scary websites – fiverr.com; freelancer.com; unemployedprofessors.com
* Letitia asked: what are other schools approach to cheating in general?
	+ Most schools have someone in AI role dedicated to cheating issues

Stephanie* Culture
* Policy
* Consistency

Lee* A private school with 94% of students living on campus uses an honor committee that supports the honor code – students created the honor code
* Students would run the meeting for the AI violation and students would decide the sanction
* Took the faculty out of decision making
* Focus more on students learning the competencies instead of teaching the competencies
* Add AI to the syllabi – personalize this to the student’s specific career goals

Claudia* 2 attendees at the conference is sufficient
* Culture
* Session on tutorials
	+ Majority of high school and middle school students are cheating
	+ Students didn’t know anything about AI
	+ Tutorials do work and help shift attitudes toward cheating
	+ Students need learning support services
	+ Do tutorials often, not just at orientation
* Talk about contract cheating in the policy
* Keep expiration dates on policies
* Knowledge check – if students are struggling on day-to-day assignments but ace tests faculty bring student back in to take a different test or have them solve a couple problems right then
 | Brian Howe, Stephanie Joiner, Claudia Mather and Lee Miller  |
| Academic Integrity Procedure Update – On agenda for next meeting* Review documents Stephanie sent out
 | Karly, Claudia, Andrea, Angela & Stephanie |
| Academic Integrity Student Seminar Proposal (Abel) – On agenda for next meeting | All |
| Center for Academic Innovation & Excellence – On agenda for next meeting* Academic Integrity Role
* Faculty Development
 | Claudia, Lee & Elaine |
| Council Goals* + Identify ways to educate students (early) on integrity expectations
	+ Provide professional development across the institution including faculty, staff and students
	+ Deliver coursework in a manner that deters cheating
	+ Promote a climate of academic respect and responsible conduct; culture of integrity
	+ Utilize collaborative strategies to exchange information, best practices, etc. across the instructional system
	+ Ensure the institution’s positive reputation – #1 goal
	+ Develop an academic integrity module for students
	+ Update integrity procedure to appropriately manage integrity violations
	+ Inventory – what is happening with Academic Integrity; Metrics for Measurement
 | Elaine/Team |
| Next Meeting: May 2, 2019 |  |