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| AGENDA/MINUTES | |
| Team Name | Academic Integrity Council |
| Date | Thursday, February 7, 2019 |
| Time | 4:00-5:00p.m. |
| Location | S137/Zoom |

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| Facilitator | | Elaine Simmons | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| x | Ashley Anderson | | x | Dr. Letitia Bergantz | x | Kathy Boeger | | | x | | Kim Bradney |
| x | Angela Campbell | | o | Coleen Cape | x | Kristin Hathcock | | | x | | Deanna Heier |
| x | Jane Howard | | x | Stephanie Joiner | o | Dr. Andrea Jones | | | x | | Dr. Kathy Kottas |
| x | Karly Little | | x | Angie Maddy | o | Robert Martin | | | x | | Claudia Mather |
| x | Terri Mebane | | x | Peter Solie | x | Kurt Teal | | | x | | Lee Miller |
| Guests | | | | | | | | | | | |
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| Topics/Notes | | | | | | | | | | | Reporter |
| Academic Integrity Update   * Activity Slowed * It Happens in F2F Classes Too! * Fraudulent Transcripts   + Registrar’s office noticed some transcripts coming in for review for prerequisites – the transcripts seemed off   + They discovered either some of the classes on the transcripts weren’t offered at the particular school or the students were never enrolled at the particular school * Examity Update (Mather)   + There’s a couple instances where we contacted Examity because we noticed things they missed like the fraudulent IDs   + Session 3 – anyone that wants to use Examity can use it   + Consider adding something to the syllabi about the course using Examity, on the web site, in the welcome letter, etc. so students are aware * Professional Development Subscription – Steering council met last week to determine if we can get a subscription to view webinars * International Academic Integrity Conference (March 2019) – Claudia, Brian, Lee and one more TBD * Center for Academic Innovation & Excellence – Elaine sent out an email this week with details * Lee Miller – New Member/New AI Role – This will assist faculty and the college as a whole to be more consistent with AI | | | | | | | | | | | Elaine |
| Council Goals   * + Identify ways to educate students (early) on integrity expectations   + Provide professional development across the institution including faculty, staff and students   + Deliver coursework in a manner that deters cheating   + Promote a climate of academic respect and responsible conduct; culture of integrity   + Utilize collaborative strategies to exchange information, best practices, etc. across the instructional system   + Ensure the institution’s positive reputation – #1 goal   + Develop an academic integrity module for students   + Update integrity procedure to appropriately manage integrity violations   + Inventory – what is happening with Academic Integrity; Metrics for Measurement | | | | | | | | | | | Elaine/Team |
| Subcommittee Feedback & Recommendations   * Explain what an XF is and what it means for the student * Add a flow chart to the procedure * Review documents and give sub-team feedback by Friday, 2/15/2019 * Sub-team will bring final recommendation to April meeting * Then the document will go to Instructional Council, Faculty Council, President’s Staff, etc. | | | | | | | | | | | Karly, Claudia, Andrea, Angela & Stephanie |
| ACT Cheating Approach   * Saw this posted Hays High School – *Keep the ACT Fair. Report Cheating.* * Anonymous web site to report cheating * This could be done in Maxient with Lee’s new role | | | | | | | | | | | Karly |
| Integrity Culture (ideas from the article, “Reimagining Culture: Integrity in Higher Education”)   * Incorporating integrity modules into student orientation and student leader trainings (e.g., resident advisors, orientation leaders, and student athletes); * Launching a new common read program for first-year students and accompanying programming throughout the academic year that highlight themes of ethics and integrity from the selected book; * Incorporating integrity into a required first-year health course; * Collaborating with existing popular programs and offices across campus to incorporate themes of integrity into their programming; * Launching a new ethical leadership mentorship program, which provides a small group of student leaders with opportunities to explore the practical implications of integrity for leadership with a faculty or staff mentor. * Kristen – could we add teaching about integrity into individual classes * Integrity test in BOL – beef up orientation/quiz (Claudia) | | | | | | | | | | |  |
| Next Meeting: April 3, 2019 | | | | | | | | | | |  |