

## AGENDA/MINUTES

<b>Team Name</b>	Student Success Alliance
<b>Date</b>	April 6, 2023
<b>Time</b>	3:45 pm
<b>Location</b>	L-117 – Cavanaugh Room

<b>Facilitator</b>		Stephanie Joiner			<b>Recorder</b>		Tina Strickland	
<b>Team members</b>							Present X Absent O	
x	Stephanie Joiner	x	Angie Maddy	x	Deanna Heier		Lindsay Holmes	
	Randy Thode	x	Jo Harrington	x	Brandon Steinert	x	Judy Jacobs	
	Chris Vanderlinde	x	Kara Brauer	x	Amber Bebout	x	Courtney Metcalf	
x	Christy Huslig	x	Nolan Esfeld		Myrna Perkins	x	Lee Miller	
<b>Guests</b>								
<b>Informational Items</b>								
<b>Topics/Notes</b>							<b>Reporter</b>	
<ul style="list-style-type: none"> <li>• Sub-Committee Work             <ul style="list-style-type: none"> <li>○ Program Review meet in L-111</li> </ul> </li> <li>❖ Reviewed notes from the last meeting.</li> <li>❖ Initiatives will be pushed out to owners that have already been identified</li> <li>❖ Someday this process will be used for people who find items that need to be done. Finding new initiatives.</li> <li>❖ What is the initiative process, why is it a good idea, what problem is being solved, what problems have been identified, who are the stakeholders (direct &amp; indirect) and who are the participants.</li> <li>❖ Difference between stakeholders and participants (indirect stakeholders – may be informed but will not be held accountable). This team will define stakeholder, participant, Keep the people section all together and define those terms.</li> <li>❖ Department section includes; Who or what department(s) or people will be impacted or have resources needed by management? Now we are getting into who reviews the stakeholders.</li> <li>❖ What is the benefit to the college? How does it connect the mission or ends for strategic plane? What are the goals and the roles? Those are the outcomes and return on investment? Return on investment does not always have to be monetary.</li> <li>❖ Projected timeline clarifying the life cycle. How long will this initiative go? Is this training or development? Can we afford to function institutionalized license for institution, or will it be transferred to committee? When does it become institutionalized?</li> <li>❖ What are the limitations on capacity? The number of people controlling the initiative. Core team, putting cap on number of people, smaller groups get more done.</li> <li>❖ Are there competitors and who are they? If there is another program running. We are not just competing against higher education. Set criteria, if other people offer this service, what makes us distinctive.</li> <li>❖ Assessment of initiative. Idea of collecting data over time, but it really does not tell you anything until a certain point. Record data monthly, but do not report till the end of the year. Measure, evaluate, report</li> </ul>							Full Team	

<ul style="list-style-type: none"> <li>❖ Do people have a hypothesis of what is going to come out of the initiative? Angie gave examples of how this applied in her teaching and pointed out that none of them were bad goals. Not all students go to college to go to something, but to get away from something.</li> <li>❖ Race key model - making better and making more meaningful, started in instructional reviews. Every instructional program is evaluated every other year. Implement some review for initiatives.</li> <li>❖ Angie is going to take additional language that was given today and type it out. We were each going to be tasked with before June meeting to produce ideas. Run a pilot to see if verbiage is understandable. Do you believe this initiative has met the goals? Did you meet your smart goals?</li> <li>❖ Quality vs. Quantity grading. It may not look great on paper, but did a kid come back due to initiative. Open ended questions at the end to help properly gauge the success. Did your market/demographic change? <ul style="list-style-type: none"> <li>○ Data Dictionary meet in L-117 (Cavanaugh Room)</li> </ul> </li> <li>❖ Completed five definitions</li> </ul>	
<ul style="list-style-type: none"> <li>• Infrastructure Table - Cavanaugh Room <ul style="list-style-type: none"> <li>○ What can be removed</li> </ul> </li> <li>❖ This table shows inhibitors to student success and what can be addressed.</li> <li>❖ Student survey identifying why the attended Barton and goals. Financial aid suspension processes.</li> <li>❖ Looking at the list and seeing if progress was made or add to list.</li> <li>❖ SSA is not responsible for fixing all these problems. Who do we go to with the problems that have been identified?</li> <li>❖ Enrollment Process – Currently Red, initial team never went back and updated. has been at least partially addressed, but not entirely. Multiple processes, places and how To's. This became known as the result of an audit. EAB, enroll now have begun working to address. Send students pictures and names of advisors that they can advise with. This is now yellow, enroll now will continue to work on this.</li> <li>❖ Communication Plan – Communications department is currently investigating the messages that go out to students from inquiry stage to completion of program by the institutional departments and defining purpose for each message. This is currently being addressed. Moves to Green from Red.</li> <li>❖ Instructor Feedback/Grading - ***Percentage of non-updated grades? Are there best practices (High impact practices – UMKC). Grading policies should reflect time frame – check syllabus template in concourse. This may be in progress. Matt Connell – This is now being addressed, Move color level to green.</li> </ul> <p>Next meeting will be June 1<sup>st</sup>. Meeting adjourned</p> <ul style="list-style-type: none"> <li>○ What needs to be added</li> <li>-</li> <li>○ Plan for addressing</li> </ul>	Full Team
<ul style="list-style-type: none"> <li>• <b>Next Meeting:</b></li> </ul>	

<ul style="list-style-type: none"> <li>○ May – Subcommittees host next working meeting on their schedule</li> <li>○ Full Alliance meeting: Thursday, June 1, 4 pm</li> </ul>	
<b>Action Items</b>	<b>Responsibility</b>
<ul style="list-style-type: none"> <li>● Look at what's in the concourse template on Instructor Feedback/Grading and determine where this should go for clarification.</li> </ul>	
<ul style="list-style-type: none"> <li>● Groups meet individually between now and June 1<sup>st</sup> to keep making progress.</li> </ul>	
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**ALWAYS KEEPING IN MIND:**

*ENDS:*

FUNDAMENTAL SKILLS  
 WORK PREPAREDNESS  
 ACADEMIC ADVANCEMENT  
 CONTINGENCY PLANNING

BARTON EXPERIENCE  
 REGIONAL WORKFORCE NEEDS  
 BARTON SERVICE AND REGIONAL LOCATIONS  
 STRATEGIC PLANNING

*Barton Core Priorities/Strategic Plan Goals*

- Drive Student Success*
- Cultivate Community Engagement*
- Optimize the Barton Experience*
- Emphasize Institutional Effectiveness*