

AGENDA/MINTUES	
Team Name	Professional Development Steering Council Minutes
Date	January 31, 2019
Time	1:00pm – 2:00pm
Location	S-139/Zoom

Facilitator	Jenna Wornkey	Recorder	Denise Schreiber
Team members			Present X : Absent O
x	Elaine Simmons	x	Kathy Kottas
o	Ashley Anderson	x	Brandon Steinert
o	Mark Dean	o	Kurt Teal

Topic/Notes	
Procedure 2458 <ul style="list-style-type: none"> <li>Approved</li> </ul>	Jenna
Use Professional Development FOAP vs Travel FOAP <ul style="list-style-type: none"> <li>A reminder went out late in the Fall. Have there been any issues?</li> </ul>	Jenna
Professional Development Website <ul style="list-style-type: none"> <li><a href="https://internal.bartonccc.edu/prof-dev">https://internal.bartonccc.edu/prof-dev</a></li> </ul>	Jenna
Past and Current Opportunities <ul style="list-style-type: none"> <li>Holiday Social – 2018 and 2019</li> <li>Scheduling Matrix Training – three sessions</li> <li>Minute Taking Training – six sessions – <b>These have been archived and can be watched again</b></li> <li>OER – Four sessions last semester, more to come</li> <li>ADA with WSU</li> <li>NISOD – Teaching Critical Thinking – Six participants</li> <li>STARLINK – Monthly – 3-4 different faculty attending each session</li> <li>Employee Appreciation Day - March 1<sup>st</sup> – <b>Will distribute bags of popcorn with appreciation stickers on them</b></li> <li>Spring Luncheon – May</li> <li>Summer Snack breaks – June and July</li> <li>New Faculty monthly follow-ups – Two more meetings</li> <li>International Cheating Conference – March</li> <li>Information on cost associated trainings</li> <li>KCIA Scholarship – StrengthFinder 2.0</li> </ul>	Jenna
Plans Moving Forward <ul style="list-style-type: none"> <li>Survey Results</li> <li>Title III</li> </ul>	Jenna
Action: <ul style="list-style-type: none"> <li><b>There will be a meeting with IT, Title IX, HR and Professional Development Coordinator to schedule the release of mandatory training.</b></li> <li><b>Future goal: One or two speakers annually, one-three subscriptions</b></li> </ul>	