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| AGENDA/MINUTES |
| Team Name | Accreditation Committee |
| Date | 20-Apr-2022 |
| Time | 2:00 pm – 3:30 pm |
| Location | Zoom Join Zoom Meeting <https://zoom.us/j/91039598851> Meeting ID: 910 3959 8851 |

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| --- | --- | --- | --- |
| Facilitator | Myrna Perkins | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
| x | Elaine Simmons | x | Angie Maddy | x | Mark Dean | x | Cathie Oshiro |
| x | Randy Thode | x | Jo Harrington | x | Sarah Riegel | x | Myrna Perkins |
| x | Stephanie Joiner | x | Lindsay Holmes | x | Janet Balk | x | Abby Kujath |
| o | Matt Connell | x | Lee Miller | x | Karly Little | x | Kurt Teal |
| x | Brian Howe | x | Claudia Mather | x | Kathy Kottas | x | Todd Mobray |
| o | Dr. Heilman (Optional) |  |  |  |  |  |  |
| Guests |
| x | Brice Harvell |  |  |  |  |  |  |
| “Doing Accreditation” |
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| Topics/Notes | Reporter |
| HLC Conference RecapLet Cathie know if you want to listen to any of the sessions.I’m asking those who attended the HLC Conference either in person or virtually to share highlights of what you learned.Jo* Overall theme of unity over uniformity
* Attended sessions on assessment
* Disjoint between the HLC requirements and peer reviewers – there’s nothing wrong with politely calling out the peer reviewers

Stephanie* Emphasis on student success and a student focused approach
* Themes: diversity, equity and inclusion; development ed; faculty pedagogy

Angie* Youth in-person socialization is trending down
* Strategic planning struggles – missteps and lessons learned

Myrna* Participated in peer reviewer training
* HLC is working on a program inventory of all institutions
* Reframing accreditation work – it’s not just the report, accreditation information should be shared and shared often
* Need to review previous HLC feedback reports

Elaine* Going to show some of the sessions to instructional groups
* In one session it was brought up about gaining student’s permission to have their work managed by Turn-It-In
* Many sessions on faculty credentials
* Barton Online team will research and provide recommendations about joining Quality Matters
* Need to not only train/guide students in essential skills, but also DEI and civic engagement (need to educate the whole student)
 | Myrna PerkinsCathie OshiroJo HarringtonStephanie JoinerElaine SimmonsRandy ThodeAngie Maddy |
| Assurance Argument Report* To-Do List Items:

T:\ACCREDITATION EVIDENCE TEAM\TO-DO LIST * Focusing on program review process
* Reviewing and revising transfer credit process
* Working on the explanation/demonstration of assessment model
* Looking for 4.A.4. evidence examples to support
* Working on Criterion 1 – Todd is working on strategic planning documents
* Let Cathie know where you are posting your evidence
 | Cathie Oshiro |
| Barton Website Review Sub-Group Update* Janet and Brice reviewed web pages throughout the website; they sent all corrections to Samantha Stueder
* Need to create an inventory of who owns specific pages throughout the website
* The college should have a content writer that manages and coordinates the website so we have a common voice
* Randy will meet with Brandon and Samantha to develop an ongoing process to keep the webpages updated
* At some point we need to lock down the website before the HLC visit
 | Randy Thode |
| Federal Compliance Review Report Update* Two new questions 9/1/2022
* Student Privacy
* Recruiting, Admissions, and Other Institutional Practices
* Q1. Assignment of Credits, Program Length and Tuition (Elaine)
* Q3. Publication of Transfer Policies (Lori)
* Q4. Practices for Verification of Student Identity (Claudia)
 | Myrna Perkins |
| Student Success Academy Report* Two more follow up sessions in June and October
* Begin reaching out to different committees and groups to begin reporting out on the findings of the report, recommended actions steps and desire to develop the student success team and recruit membership
* Team is still meeting on a weekly basis to put together this communication plan and finalize the next steps for reporting out
 | Stephanie JoinerAngie Maddy |
| ALO Report* Pratt Community College location approved
* AAS in Welding – Initiative Review by HLC
 | Myrna Perkins |
| HLC Peer Reviewer Report* Substantive Change Review
* Competency-Based/Direct Assessment Review
 | Myrna Perkins |
| Action Items | Responsibility |
| n/a |  |

***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.