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| AGENDA/MINUTES |
| Team Name | Open Pathways Core Team |
| Date | 08/27/2016 |
| Time |  |
| Location | email |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Dr. Garrett | Recorder | Brenda Moreno |
| Team members | Present XAbsent O |
| X | Charles Perkins | X | Angie Hicks |  |  |  |  |
| X | Randy Thode | X | Dr. Garrett |  |  |  |  |
| X | Myrna Perkins | X | Brenda Moreno |  |  |  |  |
| Guests |
|  |  |  |  |  |  |  |  |
| Informational Items |  |
|  |  |
| Topics/Notes | Reporter |
| * Reports from all Present
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| Action Items | Responsibility |
| * Work with Dr. Heilman and Board to review Mission and Vision – Meeting Scheduled
 | Charles |
| * Work with Dr. Heilman and Board to see if Aspirations are necessary – Meeting Scheduled
 | Charles |
| * Continue Assessment Activities
 | Jo and Randy |
| * Continue writing and gathering evidence – Working on #3
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|  |  |

**ALWAYS KEEPING IN MIND:**

**Barton Core Priorities/Strategic Plan Goals
Drive Student Success**

1. Increase student retention and completion
2. Enhance the Quality of Teaching and Learning

**Cultivate Community Engagement**

1. Enhance Internal Communication
2. Enhance External Communication

**Emphasize Institutional Effectiveness**

1. Initiate periodic review of the Mission Statement and Vision Statement.
2. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

**Optimize Employee Experience**

1. Develop more consistent & robust employee orientation.
2. Enhance professional development system.