

**Professional Development Committee
Minutes
February 3, 2011
3:00 p.m. – 4:00 p.m. L-136**

Present – Rick Abel, Caicey Crutcher, Carol Dellinger, Virginia Fullbright, Linda Gobin (via phone), Anne Higgins, Ron Kirmer, Julie Knoblich, Shanna Legleiter, Regina Reynolds

Old Business:

- Set Activities Calendar
 - Ruby Payne Panel - \$ 0
 - Carol shared that this would be postponed to the beginning of the fall semester
 - Excel Training - \$400
 - Excel Training Basic A – 4/7 – possible problem – Board Study Session at 4:00
 - Excel Training Advanced A – 4/12 – Higher Learning Commission (HLC) in Chicago
 - Excel Training Basic B – 4/14 – HLC in Chicago
 - Excel Training Advanced B – 4/21 – Board Study Session at 4:00
 - Shanna shared the dates for the spring training, noted above, each one occurring from 2:30-4:00, T-117. Janet Kirmer is now the go between for the scheduling, room reservations, etc. of these courses. **Shanna** will verify with Janet that those dates are as noted.
 - **Shanna** will send out the information and details mid-february and take enrollments.
 - When courses are completed - evaluation will be sent to participants via email using google docs.
 - Disney – 4/19
 - Appreciative Inquiry 3/18, L-136
 - **Carol** - contact Julie and Gil regarding the times for the course
 - **Carol** – send information to Shanna and she will send out the email for enrollment
- New free PD Opportunity from Carol Murphy
 - “Remedial Education: Assessment, Placement & Delivery of Developmental Education Programs”
 - Suggested dates from Carol Murphy – 2/15, 3:00 and 2/16, 3:00
 - **Dr. Abel** – contact Carol Murphy regarding location, possibly F-30 and reserve room if it works.
 - **Dr. Abel** – determine if it can be sent via ITV to Ft. Riley
 - **Dr. Abel** – contact Anibal to see if it can be placed on screencast
- Application Process
 - The new application process was discussed. The committee feels that we learned from our first go the best way to handle the voting, and email responses.
 - We feel that we have spread well in a variety of areas throughout the college
 - Joel Lundstrom – AD Distance Learning
 - Kathy Brock – Student Health Nurse
 - Patricia Foskett – Lead Child Care Provider

- Julie Knoblich – Director of Human Resources
 - Ken Henderson – Head Athletic Trainer
 - Jason Parks – Assistant Athletic Trainer
 - Total granted at this point - \$1915.00
- Starlink – Archives
 - Discussion was shared regarding the Live courses
 - There have been difficulties trying to access the documents that go with the lectures, because of time constraints some were unable to participate
 - **Carol** – in February when linking with the Live class, see how it works for you.
 - Anne shared a list that she created of the archived courses she would be interested in watching. Feeling that it is difficult enough to find the time to go through the lists, it was decided that Regina would send out a monthly email with a few of the courses, their links, and the information to log-in to all Barton employees, in hopes that this will assist in easing the time commitment it takes to locate a course.
 - **Anne** – forward the list with the information to all committee members
 - **Regina** – begin sending out a monthly email with links for viewing

New Business:

- Employment Discrimination Shell concern
 - Anne shared a concern of a faculty member regarding the 20/20: Give Me a Break, John Stossell report on the Wage Gap. After some reviewed the video and shared the information at the meeting, it was decided that at this moment the concern would be tabled. If it comes up again a change will be considered.
 - Possible changes – place a disclaimer with the video, determine if there is a better video to replace it.
- Committee Restructure Possibility
 - There was discussion that a possibility of combining Faculty Council and Professional Development may be in process. We will continue through the end of the spring semester as we are, and wait for direction at that time.