## **BARTON COMMUNITY COLLEGE**

## **JOB PERFORMANCE RELEASE**

| WHEREAS,   | (employee) has been                          |
|--|--|
| an employee of Barton Community College (BCC) for a period of time preceding the         |  |
| date of execution of this agreement, and   |  |
| WHEREAS, employee is now pursui  | ng other employment, and may need            |
| reference information from BCC other than verification of employment.                    |  |
| IT IS THEREFORE acknowledged b   | y employee that without this release BCC is  |
| not expected to release, nor is it obligated t   | o release, more expansive information that   |
| may be beneficial to employee in the job ap  | plication process for prospective positions. |
| Employee hereby grants permission  | to BCC for, and will hold BCC harmless from  |
| any liability resultant from, the release of information regarding job performance while |  |
| an employee of BCC. By execution of this release by employee, specific authorization     |  |
| is being granted to BCC to provide prospective employers with information beyond         |  |
| verification of dates of employment, wage rates and the title of position held, and      |  |
| employee specifically requests that such in  | formation be provided to prospective         |
| employers.   |  |
| This release can only be rescinded by  | by the employee by a subsequent written      |
| notice to BCC.   |  |
| Employee Signature:  | Date:  |
| ID #:  |  |

Approved: 3-17-08 at Management Council Updated: 9-4-09