

# Important Benefits Announcement

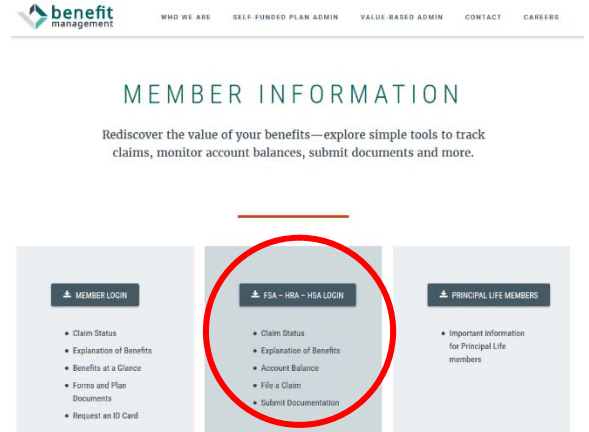


Great news! It is easier for you to manage your Flexible Spending Account "FSA"!

## These features are coming soon to make managing your benefits as easy as 1-2-3!

### 1. Simply Log On to the Home Page:

- Go to [www.benefitmanagementllc.com](http://www.benefitmanagementllc.com)
- Click "I am a MEMBER" at the bottom of the page.
- On the following page, click "FSA-HRA-HSA LOGIN"
- Enter your login ID and password.
- **If you have never logged on** before, you will need to enter your temporary username, which is your first initial, full last name, and last 4 numbers of your social security number.
  - Example: John Smith = jsmith1234
- Your Temporary Password is the same as your Login ID.
  - Example: John Smith = jsmith1234
- Click **Login**



### 2. An easy-to-use Consumer Portal will allow secure, 24/7 access to your accounts to:

- Check your up-to-the-minute plan balances
  - View all plan, claims and payment detail
  - File claims and submit receipts online
  - View upcoming reimbursements
  - Order new or report lost/stolen debit cards
  - Sign up for direct deposit
- And much more!



### 3. Using your username and password for the portal, you can access the **Mobile Application**:

- To find the app, search for key words "Benefit Management LLC" in the App Store
- Access available account balances on your iPhone®, iPod Touch®, iPad®, or Android®-powered device
- Submit claims and receipts using your device's camera
- Receive account balances and selected alerts via text message on any mobile device



If you have questions, please give Benefit Management's RA Department a call at 888-922-4622.