BARTON
COMMUNITY COLLEGE

HLC Accreditation Evidence

Title: Assessment Process Timeline

Office of Origin: Vice President of Instruction - Assessment of Student Learning

Assessment of Student Learning Process Timeline

BARTON COMMUNITY COLLEGE

Contents

Assessment Process Timeline

The information that follows describes the expected activities throughout the year for the Outcomes Assessment Committee relating to the assessment of Student Learning at Barton Community College.

Monthly

- OAC will work in partnership with the Quality Initiative Group participating in the HLC Assessment Academy to meet their goals and objectives

August

- Deliver Professional Development Presentations on Assessment
- Send out reminder emails to Faculty to report on their Spring/Summer CATs
- Send out reminder emails to Course Coordinators to report on their Spring Course/Institutional Assessment
- Send out reminder emails to Faculty and Staff to report on their Spring/AY Co-Curricular Assessment

September

- Compile/review the Course/Institutional Assessment results from faculty, present results to BOT, and send resulting KBOR data to IR
- Compile Course/Classroom Assessment AY Documentation Report and disseminate for review by the committee
- Compile information for the Institutional Assessment Spotlight for the Annual Barton Report and send to PR

October

- Compile Co-Curricular Assessment Report for review
- Deliver Professional Development Presentations on Assessment
- Review BOT feedback on Course/Institutional Assessment results and discuss possible actions with the VP
- Approve Course/Classroom Assessment AY Documentation Report

November

- Approve Co-Curricular Assessment Report
- Course/Classroom Assessment AY Documentation Report and discuss possible actions with the VP
- Review CSSEE data and discuss possible actions with the VP
- Review Graduation Survey data and discuss possible actions with the VP

December

- Send out initial reminder emails to Faculty to report on their Fall CATs
- Send out initial reminder emails to Course Coordinators to report on their Fall Course/Institutional Assessment
- Send out initial reminder emails to Faculty and Staff to report on their Fall Co-Curricular Assessment

January

- Deliver Professional Development Presentations on Assessment
- Send out reminder emails to Faculty to report on their Fall CATs
- Send out reminder emails to Course Coordinators to report on their Fall Course/Institutional Assessment
- Send out reminder emails to Faculty and Staff to report on their Fall Co-Curricular Assessment

February

- Compile/review the Fall Course/Institutional Assessment results from faculty

March

- Deliver Professional Development Presentations on Assessment
- Review OAC Charter, Roles/Responsibilities, Process Timeline, and membership

April

- Attend Regional Assessment Conference
- Approve OAC Charter, Roles/Responsibilities, Process Timeline, and membership

May

- Send out initial reminder emails to Faculty to report on their Spring CATs
- Send out initial reminder emails to Course Coordinators to report on their Spring Course/Institutional Assessment
- Send out initial reminder emails to Faculty and Staff to report on their Spring/AY Co-Curricular Assessment

June/July

- Participate in Barton's Annual Strategic Planning Session
- Send respective KBOR information to IR as requested