



HLC Accreditation Evidence

Title: Acknowledgment Form

Office of Origin: Vice President of Administration - Human Resources

RECEIPT OF
BARTON COMMUNITY COLLEGE
ON-LINE NEW EMPLOYEE GUIDE

I acknowledge receipt of the Barton Community College On-Line New Employee Guide, including the President's expectations that all employees read, understand, and comply with the College's administrative policies and procedures.

Signature of New Employee

Date of Receipt

Signature of Human Resources Office Employee