



HLC Accreditation Evidence

Title: Meeting Minutes Template

Office of Origin: President

AGENDA/MINUTES	
Team Name	
Date	
Time	
Location	

Facilitator	Recorder

Team members	Present X	Absent O

Guests

Informational Items

Topics/Notes	Reporter
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Action Items	Responsibility
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ALWAYS KEEPING IN MIND:
 Barton Core Priorities (Values)/Strategic Plan Goals

- Drive Student Success
- Cultivate Community Engagement
- Emphasize Institutional Effectiveness
- Optimize Employee Experience