

## Course Highlight

Barton is offering a Self-Help course (MLTR 1039) to teach you basic skills needed to maintain your home or know when to call a professional to do the repairs.

- **Course Description:** The course will cover administrative requirements and procedures for military forms and records, basic tools, masonry repairs, painting, minor sheet rock repairs, tile replacement, proper use of building materials, carpentry, minor plumbing, and electrical maintenance. The course is available to military service members, DoD civilians, and family members.
- **Upcoming Dates:**
  - \* June 26-29
  - \* July 24-27
  - \* August 21-25
- **Hours:** 0900-1630
- **Location:** Bldg. 307 (corner of Holbrook and Carter on main post.  
For additional information, please contact 620-796-7756 or [militaryprograms@bartonccc.edu](mailto:militaryprograms@bartonccc.edu)

## PLAN AHEAD

- BSEP Cycle 7 starts - June 01
- LSEC Cycle 4 ends - June 02
- CP Cycle 4 starts - June 05
- Barton Online Summer S2 starts - June 05
  - \* 8-week session
- LSEC Cycle 5 starts - June 12
  - \* Last day to enroll for LSEC Cycle 5 - June 08
  - \* LSEC Cycle 6 opens for enrollment - June 20
- Barton Online Summer S3 starts - June 19
  - \* 8-week session
- Office closure - June 19
- BSEP Cycle 7 ends - June 28

**Soldiers: If you are using Tuition Assistance (TA) to pay for classes, you must request TA no later than seven days prior to the start date.**

## SUMMER

### Update for Soldiers utilizing Tuition Assistance

**Historical TA requests will no longer be accepted after 2359 EST on 30 June 2023!**

If soldiers want to request tuition assistance for courses with start dates in FY21 or FY22 but were unable to request tuition assistance in the previous ArmyIgnitED system, soldiers must provide proof of course completion to their Army Education Center and request a historical TA request. The documentation must include course code and title, course cost verification, course final grade, course start and end dates, soldiers name, and Academic Institution name.

**If soldiers have already provided this information to their Education Center and requested historical TA request, there is no requirement to do it again. If soldiers have any questions, they should contact their Education Center.**

### Office Updates

- The Fort Riley Tutor Center recently relocated to room 206 of building 211 - just down the hall from the main Barton - Fort Riley office! The Tutor Center was previously located on Custer Hill in building 7656 Graves Street, and had been located there for many years. Testing and tutoring hours will be Tuesdays from 0900-1700 and Wednesdays from 0900-1800. CLEP and DSST testing will resume this month.
- In the coming weeks, the three Fort Riley Academic Advisors will be relocating from their current offices in the hallway to offices in room 211 (main front office). Please excuse the boxes as they prepare for and get settled in their new office locations!

**Should you have questions regarding testing and/or tutoring, you can contact the Tutor Center via phone at (785) 784-6606 ext. 763 or via e-mail at [FTRTutorCenter@bartonccc.edu](mailto:FTRTutorCenter@bartonccc.edu).**

### Main Campus Updates

Please be aware that the Barton - Great Bend campus is currently observing summer hours. Therefore, they will be closed on Fridays now through July. Should you contact any department (ex. Financial Aid, Admissions) located at the Great Bend campus during their scheduled Fridays off, longer response times can be expected.

Scan this QR code to see our upcoming schedules!

