Program Approval Process

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┌─────────────────────────────┐
│ Faculty member discusses new │
│ program or progam change     │- - - - - - - -┐
│ with department chair and    │
│ supervisor (and advisory     │
│ board)                       │
└─────────────────────────────┘
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New syllabus
Change of credit hours
Course status update (active/inactive
Change in prerequisites
Course description change
Course title change
Subject code change
Change of Competencies
Change of outcomes
Program title change
New programs
Program revisions

With approval, faculty member develops abstract using KBOR forms

Abstract is refined in consultation with Programs of Study Group - - - -

Instruction
IR
Financial Aid
Marketing
Advisement
Registrar
WTCE Reps.
Ft. Riley Rep.
Dean of Academics

Faculty member brings abstract to LICC for approval

Approved byLICC? —— no ——▶ **Faculty member revises as needed**

yes

Program is presented to President's Staff for approval ——▶ **Approved byPresident's Staff**

yes

Program is presented to Board of Trustees for approval ——▶ **Approved byBOT?**

no

yes

Program is sent to KBOR

Website updated by support personnel ◀—— **Notification sent to Programs of Study group** ◀—— yes —— **Approved byKBOR?** —— no