

# Student Services

## Available Online

We'd like to welcome you to Barton and are glad you have chosen us to pursue your educational and/or career goals. One of the many advantages we offer our students is the use of technology. At Barton you will be able to access all of your student records online and have the communication tools to keep informed and in contact with Barton. The following is a brief description and directions on how to take advantage of these student services. Of course if you ever have any questions or challenges, we are simply a phone call away! Enjoy and welcome to Barton!



To access your Barton Student Services online, go to: [www.bartonccc.edu](http://www.bartonccc.edu) and click on the "Student Online Services & E-mail" logo

Within your student online services, you can:

Access your PAWS Account by clicking on the PAWS Logo



Access your Barton E-mail Account by clicking on the Student E-mail Logo



**User ID:** your Barton Student ID number  
**PIN:** 1st time users will use date of birth

Within **PAWS** you will be able to:

- Check your grades
- Check your degree progress
- Enroll online for most classes
- Pay your bill
- Make payment arrangements
- Print your class schedule
- View your financial aid
- View your student billing
- View your unofficial transcript
- Authorization form for student records

\*Barton will use this e-mail address to contact you.

**Username:** the combination of your first and last name and any other characters that precede the [@bartoncougars.org](mailto:@bartoncougars.org) domain name. Ex: john.smith or mary.smith

**Password:** your Barton Student ID number

**Notes:**

- Some users will have additional characters in the username if multiple users have the same username. Your e-mail address can be located within the "Personal Information" section of your PAWS Account.
- If you would like to forward your Barton e-mail to your current personal e-mail address, you may change your settings at any time. Simply log into your Barton e-mail, select "Settings" in the upper right corner, then select "Forwarding..." to enter your e-mail address you would like future e-mails to be forwarded on to.



### Need Assistance?

[AskBarton@bartonccc.edu](mailto:AskBarton@bartonccc.edu)  
or  
800-722-6842

Office Hours: 7:30am-4:30pm (CT) Monday-Friday

### COUGAR TEXT "Be in the Know"

Sign up for Cougar text messaging and get school closings, student activities, and other notifications directly to your cell phone!

