

# BARTON

## COMMUNITY COLLEGE

### 2022-23 Disbursement Policies and Procedures

Fall 2022	
Start Date	Refund Date
Aug 1	23-Aug-22
Aug 8	30-Aug-22
Aug 17	7-Sep-22
Aug 22	13-Sep-22
Sep 5	27-Sep-22
Sep 19	11-Oct-22
Oct 10	1-Nov-22
Oct 17	8-Nov-22
Oct 24	15-Nov-22
Nov 3	6-Dec-22
Dec 12	10-Jan-23

Spring 2023	
Start Date	Refund Date
Jan 9, 10	31-Jan-23
Jan 23	14-Feb-23
Feb 6	28-Feb-23
Feb 27, Mar 6	28-Mar-23
Mar 20	11-Apr-23
Apr 3	25-Apr-23
Apr 17	9-May-23
Apr 20	16-May-23

Summer 2023	
Start Date	Refund Date
May 22	13-Jun-23
Jun 5	27-Jun-23
Jun 12, 19	18-Jul-23
Jul 3	25-Jul-23

- Following the first refund date of the semester, refunds are issued on a weekly basis.
- For Degree Seeking Students, Barton must have an official copy of your high school or GED transcript prior to disbursement of any financial aid.

#### Federal Pell Grant Calculations

- › Federal Pell Grant will only disburse for the courses that the student is currently attending.
- › Federal Pell Grant funds are calculated based on the student's current enrollment status.
- › If a student adds courses within a semester that move the student into a higher enrollment level (ex: half-time to full-time), then their Federal Pell Grant will be increased.
- › If a student withdraws from courses at any point in the semester, then the student's Federal Pell Grant may be decreased and the student will be responsible for repaying a portion of their Federal Pell Grant.

#### ∨ Estimating Federal Pell Grant Disbursement Amounts ∨

Number of Hours	Enrollment Status	Approximate Portion of Term Pell
12+ hours	Full-Time	100%
9 – 11 hours	Three Quarter	75%
6 – 8 hours	Half-Time	50%
1 – 5 hours	Less Than Half-Time	25%

Your EFC will determine if you are eligible to receive Federal Pell Grant with an enrollment status of less than full-time.

#### Federal Student Loans

- › Federal Student Loans will disburse once a student is enrolled at least half-time (6 credit hours) during a semester and attending at least one course.
- › First-time loan borrowers will receive their first disbursement of a student loan 30 days after the start of the semester.
- › The amount of Federal Student Loans offered to you may change based on adjustments to your Cost of Attendance for enrollment level and/or weeks of attendance within a semester.

## Eligible Programs

- > Students must be seeking an eligible degree or certificate at Barton to receive federal financial aid.
- > Link to list of Barton's Programs of Study-- <https://www.bartonccc.edu/programs-of-study-degree-codes>. Programs not eligible for federal aid are identified.
- > Make sure to work with your advisor. Federal aid cannot be paid for classes that do not count towards your Barton degree/certificate even if they would transfer for a degree or certificate at another school.
- > You may only receive federal aid for 150% of your program length.
- > Courses that are self-paced (where students can work at their own pace) are not eligible for federal financial aid.

## Financial Aid Refunds

<p>If your Financial Aid exceeds your Barton account balance, the difference will be issued to you as a refund to use for educational expenses.</p>	<p>Students may log into their MyBarton Portal to set up direct deposit within the Student Financial Center. Otherwise, refunds will default to paper check.</p>	<p>*If you wish to receive an Opt-Out Book Voucher Refund, please contact the Financial Aid Office at <a href="mailto:financialaid@bartonccc.edu">financialaid@bartonccc.edu</a> <a href="http://www.bartonccc.edu/financialaid/textbooks">http://www.bartonccc.edu/financialaid/textbooks</a></p>
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### Refunds – What can Federal Student Aid be used for?

\*Per your agreement with the Department of Education when you signed your FAFSA.

Your Federal Student Aid **can be** used for the following educational expenses:

- Tuition & Fees
- Books & Supplies
- Clinical Expenses
- Tool Expenses
- Housing, Utilities, & Food,
- Transportation (fuel, public transportation, etc.)
- Computer & Internet
- Educationally-Related Insurance
- Child Care Expenses (while attending class)

What your Federal Student Aid **cannot** be used for:

- Car Purchase, Repair, Lease, or Payments
- Electronics other than PC (TV, cell phone, camera, MP3 player, etc.)
- Tattoos, Piercings, or any other Body Enhancements
- Plastic Surgery
- Home Repairs or Improvements
- Financial Support of Spouse or dependents
- Wedding Expenses
- Pet Expenses

### Ways to Use Federal Student Aid to Purchase Books

Main campus students may go to the Business Office to see if they are eligible to pick up a book promissory note for the Campus Bookstore.

- Barton Online students will receive a book voucher to purchase books with via their Cougar email account.
- **Textbook Information and Book Voucher Dates**  
<https://bartonccc.edu/bookstore>
- <https://bartonccc.edu/online/services/textbook-vouchers>
- Vouchers are automatically sent once your financial aid has been offered and you have fulfilled all requirements listed on the Home tab of you My Financial Aid page. Please note, for BartOnline books to be charged to your financial aid, Enrollment Services must have your official high school or GED transcript.
- Opt-out refunds are available the 7th day of the enrollment period for students who are eligible for federal financial aid, have completed an Opt-Out Form, and have completed all requirements to receive federal aid. More information is available at this link: <https://bartonccc.edu/financialaid/textbooks>