AGENDA/MINUTES

Team Name	Learning, Instruction and Curriculum Committee (LICC)
Date	Wednesday, September 14, 2016
Time	3:30 pm – 4:30 pm
Location	A-113/Go To Meeting

Facilitator	Dr. Robin Garrett	Recorder	Jessica Vsetecka

Team members								Present X Absent O	
	Team 1		Team 2		Team 3		Additional		Non voting
	Stephannie Goerl		Mike Cox		Deanna Heier		Lori Crowther		Ashley Anderson
	Mark Bogner		Cheryl Lippert		Abby Howe		ReGina Casper		Leanne Miller
	Kim Brennan		Karen Kratzer		Terri Mebane		Bill Nash		Claudia Mather
	Randy Allen		Brenda Glendenning						Elaine Simmons
									Brian Howe
Guests									
	Mary Foley		Lawrence Weber		Gene Compton		Shawn Wood		
	Vic Martin		Walter Brown		Chris Vanderlinde		Brandon Green		
	Vince Orth		Lindsay Holmes						

Action Items	Reporter	New/ Revised	Effective Semester
Streamlining LICC Processes	Committee		
Title IX Syllabus	Dr. Garrett		
Scales Technician Executive Summary	Mary Foley		
EMHS 1962 Disaster Site Worker Team 2	Lindsay Holmes	Revised	
HZMT 1911 Emergency Response to Chemical Spills Team 1	Lindsay Holmes	Revised	
HZMT 1917 DOT Regulations Team 2	Lindsay Holmes	Revised	
HZMT 1919 Hazardous Waste Operations and Emergency Response (HAZWOPER) Team 3	Lindsay Holmes	Revised	
HZMT 1934 Introduction to ISO 14000 Team 1	Lindsay Holmes	Revised	
HZMT 1940 Introduction to Ergonomics Team 2	Lindsay Holmes	Revised	
MLTR 1020 Maintenance Managers Course Team 1	Lawrence Weber Terri Mebane	Revised	

MLTR 1042 Military Petroleum Operations Team 2	Walter Brown Terri Mebane	Revised	
MLTR 1060 Maintenance Equipment Records Parts Technician Team 1	Chris Vanderlinde Terri Mebane	Revised	
MLTR 1535 Combat Lifesaver Course Team 1	Gene Compton Terri Mebane	Revised	
MLTR 1795 Unit Supply Operator Team 3	Shawn Wood Terri Mebane	Revised	
MLTR 1796 Property Book Manager Team 2	Shawn Wood Terri Mebane	Revised	
MLTR 1800 Laser Sightings & Engagement Systems Team 2	Terri Mebane	Revised	
MLTR 1922 Transport, Handling, and Storage of Explosive Materials Team 3	Walter Brown Terri Mebane	Revised	
OSHA 1914 OSHA General Industry Regulations Team 1	Brandon Green	Revised	
OSHA 1924 Intro to OSHA Construction Industry Standards Team 2	Brandon Green	Revised	
OSHA 1926 OSHA Construction Industry Regulations Team 3	Brandon Green	Revised	
WGHT XXXX Scale Industry Safety Team 1	Vic Martin Vince Orth	NEW	Fall 2017
WGHT XXXX Scale Rules and Regulations Team 2	Vic Martin Vince Orth	NEW	FALL 2017
WGHT XXXX Scale Principles and Technology Team 3	Vic Martin Vince Orth	NEW	Fall 2017
WGHT XXXX Commercial Driver's License B Team 3	Vic Martin Vince Orth	NEW	Fall 2017
Syllabi Submitted for Formatting Changes	**Reporter**	**Format Only**	**Effective Semester**
BUSI 1604 Small Business Management		X	
EDUC 1136 Children's Literature		X	
EMHS 1100 Introduction to Terrorism		X	
EMHS 1900 Emergency Planning		X	
EMHS 1905 Developing & Managing Volunteer Resources		X	
EMHS 1906 Exercise, Design, Management, & Evaluation		X	
EMHS 1908 Mitigation for Emergency Managers		X	
EMHS 1909 Basic Skills for Emergency Managers		X	
EMHS 1910 Emergency Management Seminar		X	
EMHS 1952 Basic Incident Command Systems		X	
EMHS 1963 Introduction to Emergency Management		X	
HIST 1408 Western Civilization to 1500		X	

HIST 1410 Western Civilization 1500-Present		X	
HIST 1425 Women and the American Experience		X	
HIST 1440 Seminar in History		X	
HZMT 1905 Environmental Sampling and Monitoring		X	
HZMT 1912 Industrial Hygiene and Toxicology		X	
HZMT 1950 Characteristics of Hazardous Materials		X	
HZMT 1979 Continuity of Operations Planning		X	
MLTR 1815 Digital Training Management System		X	
OSHA 1006 Permit Required Confined Space Entry		X	
OSHA 1007 Guide to Industrial Hygiene		X	
OSHA 1008 Principles of Ergonomics		X	
OSHA 1009 Fall Arrest Systems		X	
OSHA 1010 Electrical Standards		X	
OSHA 1012 Hazardous Materials		X	
OSHA 1013 Machinery and Machine Guarding		X	
OSHA 1913 Introduction to OSHA General Industry Standards		X	
OSHA 1927 Fundamentals of Occupational Safety and Health Construction Industry		X	
OSHA 1928 Fundamentals of Occupational Safety and Health General Industry		X	
OSHA 1929 Introduction to Fire Prevention		X	
OSHA 1930 Practicum in Occupational Safety and Health		X	
OSHA 1931 Safety Training Methods for Adult Learners		X	
OSHA 1932 Work Practices Controls Safety Audits		X	
OSHA 1933 Workplace Accident Investigation		X	
OSHA 1972 Respiratory Protection		X	
PHED 1298 Varsity Wrestling		X	
PHED 1327 Zumba		X	
PSYC 1012 Introduction to Counseling		X	
PSYC 1026 Psychology of Greif and Separation		X	
PSYC 1027 Coping with Stress		X	

PSYC Psychology of Serial Killers and Violent Criminals		X	
RELI 1311 World Religions		X	
Syllabi Submitted to Inactivate	**Reporter**	**Inactivate**	**Effective Semester**

Absent: _____have no concerns. Voted in advance to approve should majority agree.

ENDS:

ESSENTIAL SKILLS
WORK PREPAREDNESS
ACADEMIC ADVANCEMENT
PERSONAL ENRICHMENT
CONTINGENCY PLANNING
"BARTON EXPERIENCE"
REGIONAL WORKFORCE NEEDS
SERVICE REGIONS
STRATEGIC PLANNING

Barton Core Priorities/Strategic Plan Goals

Drive Student Success
1. Increase student retention and completion
2. Enhance the Quality of Teaching and Learning

Cultivate Community Engagement
3. Enhance Internal Communication
4. Enhance External Communication

Emphasize Institutional Effectiveness
5. Initiate periodic review of the Mission Statement and Vision Statement.
6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

Optimize Employee Experience
7. Develop more consistent & robust employee orientation.
8. Enhance professional development system.