



Instructor Coordinator (IC) Course Information and Application Requirements

Barton Community College will be offering a hybrid Instructor Coordinator class beginning August 25th, 2020. The course will be held at Barton's Great Bend Campus – 245 NE 30th Rd, Great Bend, KS 67530.

1. Dates to attend on campus from 8:00 am – 5:30 pm:
 - Tues, Aug 25th & Wed, Aug 26th
 - Tues, Sept 15th & Wed, Sept 16th
 - **Thurs**, Oct 1st & **Fri**, Oct 2nd (@ KSBEMS in Topeka)
 - Tues, Nov 10th & Wed, Nov 11th
 - Tues, Dec 1st & Wed, Dec 2nd
 - Tues, Dec 8th – assist with EMT Testing
2. 9 credit hour course
3. Approximate cost of the course: \$1,233.00 *** All costs are subject to change
 - \$1026.00 Tuition - \$114/credit hour
 - \$100.00 Workshop Fee
 - \$107.25(+ tax) Book
4. Additional Cost:
 - \$65.00 KSBEMS Application Fee (bring credit card/debit card on first day of class)

Application packets are due in our office no later than May 31, 2020:

- a. Barton Electronic Admissions Application https://bartonccc.force.com/ERx_Forms_Portal_Register
- b. Barton Application for IC
- c. Proof of current certification as a Kansas attendant
- d. Proof of one-year experience in the field
- e. Proof of instruction of at least 15 hours
- f. Signed letter from an I/C mentor
- g. Proof of successful completion of NREMT EMT written assessment & practical skills
 1. See following page for more details

*****UNTIL WE HAVE RECEIVED YOUR COMPLETED PACKET AND CONFIRMATION FROM THE KANSAS BOARD OF EMS OF SUCCESSFUL COMPLETION OF YOUR NREMT ASSESSMENTS, YOU WILL NOT BE CONSIDERED FOR THE CLASS. NO ELECTRONIC APPLICATIONS WILL BE ACCEPTED. ALL APPLICATIONS MUST BE MAILED.**

You will be contacted shortly after the application deadline to set up an interview time. Interviews are tentatively set for June 24th. Any questions or concerns: Ashlie Thomas at thomasa@bartonccc.edu OR Karyl White at 620-792-9347 or whitek@bartonccc.edu

Mail completed applications to:
Barton County Community College
Attn: Ashlie Thomas
245 NE 30th Rd
Great Bend, KS 67530



Instructor Coordinator (IC) Course

Information concerning NREMT EMT written assessment & practical skills

1. Must be completed within the past 12 months
 - a. Level of certification does not matter. You must take the NREMT EMT written assessment and practical exam per K.A.R. 109-9-4
2. Cost is at your own expense
3. ***Both exams must be successfully completed prior to the May 31st deadline***
4. Practical exam
 - a. All psychomotor applications are turned into the KSBEMS at least 15 days in advance by the exam site. Waiting may result in exclusion from participating in a psychomotor exam and will nullify your IC application.
 - b. Barton is hosting an EMT test site in Great Bend on Monday, May 11th.
 - i. Must submit Barton EMT Psychomotor application by April 24th
 1. Contact Karyl for Psychomotor Application
 - ii. Limited space available
 - iii. \$100.00
 - c. Other exam dates are available through the KSBEMS
 - i. www.ksbems.org
5. The written assessment registration must be completed through the Kansas Board of EMS
 - a. Email **both** Carman Allen and Curt Shreckengaust
 - b. Carman.m.allen@ks.gov
 - c. Curt.shreckengaust@ks.gov
6. Once you have successfully completed your NREMT EMT testing, you will be placed on a list of eligible candidates with the Kansas Board of EMS.
7. You need to notify Barton when you have completed both your exams so we can contact BEMS to confirm your eligibility as an IC candidate.

If you have questions concerning the NREMT EMT written or practical skills requirements, please contact Karyl White @ whitek@bartonccc.edu.



**Barton Community College
I/C Class Application Checklist
Fall 2020**

Student Name: _____
First
Last
MI

Student ID# _____ Phone # _____

Address: _____

Email: _____

<u>Requirements:</u>	<u>Date:</u>	<u>Initial:</u>
• Barton Electronic Admissions Application	_____	_____
• Barton Application for IC	_____	_____
• Proof of current certification as a Kansas attendant	_____	_____
• Proof of one-year experience in the field	_____	_____
• Proof of instruction of at least 15 hours	_____	_____
• Signed letter from an I/C mentor	_____	_____
• Proof of successful completion of NREMT EMT written assessment & practical skills	_____	_____

Office Use Only

Proof of successful completion of NREMT EMT assessment _____



**Barton Community College
EMS Education
Application for IC**

Name: _____

Address: _____ City/State/Zip: _____

Phone: _____

Email: _____

Level of BEMS Certification: _____ Year of Initial Certification: _____

Are you currently affiliated with an ambulance service? Yes No

If yes, what ambulance service?

If no, have you ever been affiliated with an ambulance service? Yes No

If yes, what ambulance service(s)?

What years were you affiliated with the ambulance service(s)?

List 3 professional references we may contact. Include an email and phone number for each reference.

1.

2.

3.

On a separate page create a cover page and in no less than 250 words, introduce yourself and describe your experience in EMS, your teaching experience, and your reasons for pursuing the instructor coordinator course.
(Please Type your cover page)