

Frequently Asked Questions – Dietary Manager Program

1. How long will it take to finish the dietary manager program?

The program may be completed in one year or less. It is recommended that students take just one didactic course and one field experience course each semester.

2. How many hours are needed to graduate from the program?

There are 16 credit hours within the certificate program. Eight credit hours are field experience and eight credit hours are didactic courses.

3. Is financial aid available for this program?

Yes, financial aid is available to those students who qualify. Students must complete the FAFSA application at www.fafsa.ed.gov and use the Barton school code 004608.

4. What other requirements exist to receive financial aid?

Financial aid will require a student to be enrolled in at least 6 credit hours to be eligible for student loans and 3 credit hours to be eligible for PELL grants. Students receiving financial aid will not be allowed to complete the dietary manager courses in less than 30 weeks. Spring and fall semesters offer 17 or 9 week sessions and summer is 8.5 weeks. Please communicate with your academic advisor if you are using financial aid so course schedules can be planned correctly.

5. Who can answer my questions about Financial Aid?

A student may contact financial aid at financialaid@bartonccc.edu or by calling 1-800-748-7594.

6. I do not qualify for Financial Aid. Do you have other options?

Students can arrange for a payment plan after enrolling. Barton also accepts military tuition assistance, VA benefits and third party pay.

7. Do I pay the full amount for the program when I enroll?

Students will only pay for the number of credit hours in which they are enrolled in for the semester.

8. Are textbooks required?

Yes, there are two required textbooks that may be purchased online. Textbook information will be sent to students once enrolled.

9. What is the cost for the program?

Students may calculate the cost of the program by taking the cost per credit hour times 16 credit hours. The cost per credit hour can be found on www.bartonline.org.

10. Are the fees for the course different for out of state students?

No, the cost per credit hour remains the same for all locations.

11. Does Barton give credit for work experience?

No, we do not offer credit for work experience. The field experience hours are completed in the work facility as the student works through the course.

12. Do you provide a healthcare facility and preceptor for the field experience courses?

No, students must have the endorsement of a healthcare facility and a one year experienced Registered Dietitian preceptor in order to enroll in the dietary manager field experience course.

13. May I use a CDM, CFPP or DTR in my facility as a preceptor?

Yes, a one year experienced CDM, CFPP or DTR may precept for the Field Experience in Sanitation/Management of Food Systems and Field Experience in Human Resource Management courses.

14. How many hours must be spent in field experience?

The dietary manager program requires that students spend 150 hours total in field experience. Fifty contact hours must be spent with a preceptor and 100 hours must be in general field experience. Field experience courses and field hours must be completed simultaneously.

15. Do I need to complete any paperwork for field experience before I start the program?

Yes, students must complete several forms before starting the program. These forms consist of preceptor information, facility approval and other student data information. The paperwork is located in the Dietary Manager Program Handbook which can be found at <http://dietarymanager.bartonccc.edu>.

16. How does the field experience work?

For each unit of study in the field experience course students will be required to review all learning activities with the preceptor. Assignments are completed from the learning activities in each unit. Students who enroll in a field experience course will receive a preceptor manual which will provide the preceptor with the required course information. Time logs are required for each field experience course and will be provided in the course material and preceptor manual.