

- ✓ Copy of your state issued picture identification
 - ✓ Copy of your social security card, government issued nine digit tax identification card
 - ✓ 75-Hours Certified Medication Aide Application Form (CMA only)
 - ✓ Certified Medication Aide Students must provide a copy of their CNA card
- Bring the above noted forms/documents to the Allied Health Office. It is located in the Math & Science building, Room S-134.**

Step 6: REVIEW OF DOCUMENTS AND VISIT TO ENROLLMENT SERVICES

- ✓ Healthcare Programs staff will review documents for completeness and provide assistance. Once all documents are received, your enrollment form will be signed by the designated person in the healthcare programs department.
- ✓ You will then be directed to take documents to Enrollment Services, along with payment for the course. Payment in full is required when enrolling in the course. Scholarships are available for courses by applying at:
<http://bartonccc.edu/instruction/financialaid/formsandapplications/1112FormsApps.html>

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- ✓ **YOU ARE NOT OFFICIALLY ENROLLED UNTIL ALL 6 STEPS HAVE BEEN COMPLETED.**
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Step 7: IMMUNIZATION RECORD AND COPY OF TB TEST RESULTS

- ✓ Should be completed and returned at least 1 week prior to the start date of class. Students will not be able to attend without the TB skin test. (TB skin test must be in the last 6 months)

Step 8: PREPARE FOR CLASS

- ✓ Purchase textbooks from the Barton College Bookstore (620) 792-9229.
- ✓ A pair of scrubs, color and pattern of your choice.
- ✓ Watch with second hand.