

This map provides a guide to completing a certificate program or an associate degree. Completion is subject to pre-requisite requirements and availability of the program/courses by location.

TERM 1		CREDITS	MILESTONE	SGE	COMPLETED
ENGL 1204	English Composition I*	3		010	<input type="checkbox"/>
MATH 1828	College Algebra*	3		030	<input type="checkbox"/>
	Arts & Humanities Requirement	3		060	<input type="checkbox"/>
BSTC 1036	Computer Concepts & Applications	3		070	<input type="checkbox"/>
BUSI 1600	Introduction to Business	3			<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
<b>TOTAL CREDITS</b>		<b>15</b>			

TERM 2		CREDITS	MILESTONE	SGE	COMPLETED
ENGL 1206	English Composition II*	3		010	<input type="checkbox"/>
ECON 1610	Principles of Macroeconomics	3		050	<input type="checkbox"/>
COMM 1230	Public Speaking	3		020	<input type="checkbox"/>
STAT 1829	Elements of Statistics*	3		030	<input type="checkbox"/>
ACCT 1614	Accounting I*	3			<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
<b>TOTAL CREDITS</b>		<b>15</b>			



**Milestone Courses** should be taken in the term shown. This will help you stay on track and graduate on time.



**Make your summer matter.** Summer is a great time to take some courses and get ahead or stay on track.



### Systemwide General Education (SGE) Key

010	English	6 hours
020	Communications	3 hours
030	Math & Statistics	3 hours
040	Natural & Physical Science	4-5 hours
050	Social & Behavioral Sciences	6 hours
060	Arts & Humanities	6 hours
070	Barton Designated	6 hours

[sge.bartonccc.edu](http://sge.bartonccc.edu)

### General Advising Notes

\* Subject to placement or pre-requisite requirements.

- To meet the criteria for the Arts & Humanities area, there must be at least two courses from two different subject areas. The subject areas include ARTS, COMM, DANC, ENGL, HIST, LITR, LANG, MUSI, PHIL, RELI, and THEA. If transferring students should take their Fine Arts credit in ARTS, DANC, MUSI, or THEA.

Student Name \_\_\_\_\_ ID# \_\_\_\_\_

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TERM 3		CREDITS	MILESTONE	SGE	COMPLETED
ECON 1612	Principles of Microeconomics	3		050	<input type="checkbox"/>
ACCT 1616	Accounting II*	3			<input type="checkbox"/>
	Natural & Physical Science Requirement	4 or 5		040	<input type="checkbox"/>
BUSI 1608	Business Law	3			<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
<b>TOTAL CREDITS</b>		<b>13 or 14</b>			

TERM 4		CREDITS	MILESTONE	SGE	COMPLETED
ACCT 1618	Managerial Accounting*	3			<input type="checkbox"/>
	Arts & Humanities Requirement	3		060	<input type="checkbox"/>
PSYC 1000	General Psychology	3		050	<input type="checkbox"/>
	Suggested Emphasis Electives	6 or 7			<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
<b>TOTAL CREDITS</b>		<b>15 or 16</b>			

### Suggested Emphasis Electives

- ACCT 1602 General Accounting
- BUSI 1800 Business Communications
- BUSI 1803 Principles of Management
- BUSI 1805 Marketing
- BUSI 1804 Human Relations in Business
- BUSI 1807 Customer Service
- BUSI 1602 Introduction to Leadership
- BUSI 1607 Business Ethics
- BUSI 1702 Supervisory Development
- ECON 1615 Personal Finance

See full list of courses in [courses.bartonccc.edu](https://courses.bartonccc.edu)

### Advising Notes

\* Subject to pre-requisite requirements  
[prereq.bartonccc.edu](https://prereq.bartonccc.edu)

Transfer Requirements:

- Choose one of the following: BUSI 1803 or BUSI 1805.
- Choose 7-9 credit hour from the following: ECON 1615, BUSI 1602, or BUSI 1800.

Student Name \_\_\_\_\_ ID# \_\_\_\_\_