

Provision: “Ability to Benefit” Definition Broadened

Effective Date: 8/14/08

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
HEA IV-484(d)	Financial Aid Office	1/20/09	Definition of “ability to benefit” broadened to include satisfactory completion of 6 credit hours (or the equivalent coursework) that are applicable toward the institution’s degree or certificate. This new policy will need to be incorporated into Barton’s Policy and Procedure manual.
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Professional Judgment: Unsubsidized Stafford Loans

Effective Date: 8/14/08

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
VI-479 (A)	Financial Aid Office	1/20/09	<p>Professional judgment: Unsubsidized Stafford loans may be extended to students whose parents do not support them and refuse to complete a FAFSA; student's situation must be documented.</p> <p>Parents' refusal to complete FAFSA or support student still is not an acceptable reason for dependency override Regular dependent undergraduate loan limits apply (student does not have access to higher additional unsubsidized limits available to students whose parents cannot borrow PLUS).</p> <p>This new policy will need to be incorporated into Barton's Policy and Procedure manual.</p>
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Professional Judgment: Expanded Definition

Effective Date: 7/1/09

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-479A	Financial Aid Office	1/20/09	<p>Professional judgment (PJ) guidance is expanded with more examples of possible special circumstances:</p> <ul style="list-style-type: none"> • Loss of employment of an independent student • Student or family member is a dislocated worker • Change in student's housing status results in homelessness • Nursing home expenses • Dependent care <p>Financial aid administrators may consider these circumstances as factors in making an EFC or COA adjustment but are not required to do so</p> <p>PJ adjustments must always be made on a case-by-case basis and only if justified by extenuating circumstances.</p> <p>This new policy will need to be incorporated into Barton's Policy and Procedure manual.</p>
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Need Analysis Exclusions

Effective Date: 7/1/09

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-480(a)	Financial Aid Office	1/20/09	<p>Need analysis: <i>Total income</i> modified to exclude distributions from qualified education benefits that are not subject to federal income tax.</p> <p>Need analysis: <i>Untaxed income and benefits</i> modified to exclude:</p> <ul style="list-style-type: none"> • Welfare benefits • Earned income credit • Credit for Federal tax on special fuels • Foreign income tax exclusion • Untaxed social security benefits • Additional child tax credit <p>Need analysis: <i>Excludable income</i> modified to include special combat pay (i.e., pay received by a member of the Armed Forces because of exposure to a hazardous situation).</p> <p>Need analysis: <i>Assets</i> modified to include value of qualified education benefits</p> <p>This new policy will need to be incorporated into Barton's Policy and Procedure manual.</p>
IV-480(b)	Financial Aid Office	1/27/09	
IV-480(e)	Financial Aid Office	2/3/09	
IV-480(f)	Financial Aid Office	2/10/09	

Provision: Need Analysis: (EFA) Estimated Financial Assistance Exclusions

Effective Date: 7/1/09

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-480(j)	Financial Aid Office	1/20/09	Need analysis: <i>Estimated Financial Assistance</i> modified to exclude: <ul style="list-style-type: none"> • Special combat pay • Distributions from 529 plans • Other state prepaid tuition plans • Coverdell education savings accounts This new policy will need to be incorporated into Barton's Policy and Procedure manual.
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Student Eligibility and Need Analysis: “Independent Student” Definition Expanded

Effective Date: 7/1/09

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/ Stages/Timeframes	Notes
IV-480(d)	Financial Aid Office	1/20/09	<p>Need analysis: <i>Independent Student</i> expanded to include: A student who is an orphan, in foster care, or a ward of the court, or was an orphan, in foster care, or a ward of the court, at any time when the student was 13 years of age or older</p> <ul style="list-style-type: none"> • A student who is, or was immediately before attaining the age of majority, an emancipated minor or is in legal guardianship as determined by a court of competent jurisdiction in the student's state of legal residence • A student who has been verified during the school year for which financial aid is sought as an unaccompanied self-supporting youth who is homeless or at risk of homelessness; verification is made by a local educational homeless liaison or director/designee of an emergency shelter grant program under McKinney-Vento Homelessness Act, director/designee of a program funded under Runaway and Homeless Youth Act, or by a financial aid administrator. <p>Homeless means lacking fixed, regular and adequate housing, which includes living in shelters, motels or cars, or temporarily living with other people because the student had nowhere else to go; definitions of this and other terms will be on the 2009-10 FAFSA.</p> <p>This new policy will need to be incorporated into Barton's Policy and Procedure manual.</p>
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Need Analysis: EFA (Estimated Financial Assistance) Exclusions

Effective Date: 7/1/10

Implementation Date: 7/1/10

Implementation Team: Financial Aid Office, Business Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-480(j)	Financial Aid Office, Business Office	To be scheduled -- 2009	Need analysis: <i>Estimated Financial Assistance</i> modified to exclude veterans education benefits. This new policy will need to be incorporated into Barton's Policy and Procedure manual for 10-11. <u>This does not go into effect until 10-11.</u>

Provision: Pell Grant: Calculation of Minimum Award Amount

Effective Date: 7/1/09

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-401(b)(4)	Financial Aid Office	1/20/09	<p>Pell Grant: Calculation of minimum award goes from a specific dollar threshold to a percentage threshold, tied to the <i>appropriated</i> maximum award.</p> <p>Will presumably be incorporated into ED's payment and disbursement schedules.</p> <p>This new policy will need to be incorporated into Barton's Policy and Procedure manual.</p>
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Pell Grant: Two Awards in One Award Year

Effective Date: 7/1/09

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-401(b)(5)	Financial Aid Office	1/20/09	<p>Pell Grant: Two scheduled awards in one award year allowed for students who accelerate their certificate or degree programs; student must be enrolled at least half-time and must complete more than one academic year or more than two semesters (or its equivalent) within the award year.</p> <p>This new policy will need to be incorporated into Barton's Policy and Procedure manual.</p>
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Pell Grant: Maximum Pell Grant for Surviving Military Dependents or Guardians

Effective Date: 7/1/09

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-401(f)	Financial Aid Office	1/20/09	<p>Pell Grant: EFC set to zero <i>for Pell Grant</i> if a Pelligible student's parent or guardian died as a result of military service in Iraq or Afghanistan after 9/11/01; pertains to students who were under 24, or were attending college, at the time of the death.</p> <p>The law directs the departments of Veterans Affairs and Defense to identify affected students to ED outside of the FAFSA process.</p> <p>This new policy will need to be incorporated into Barton's Policy and Procedure manual.</p>
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Pell Grants: Limits			
Effective for <i>new recipients</i> on or after 7/1/08		Implementation Date: 7/1/08	
Implementation Team: Financial Aid Office			
Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-401(c)	Financial Aid Office	1/20/09	Pell Grant: Eligibility restricted to 18 semesters or equivalent. NSLDS will calculate the semesters. This new policy will need to be incorporated into Barton's Policy and Procedure manual.
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: ACG (Academic Competitiveness Grant) Expanded Eligibility

Effective Date: 7/1/09

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-401A	Financial Aid Office	1/20/09	ACG/SMART: Amendments made by ECASLA <ul style="list-style-type: none"> • Citizenship criterion expanded to parallel all other Title IV programs • Enrollment status expanded to at least half-time • Basis of progression changed from Title IV definition of academic year to grade level • ACG extended to certain certificate programs • Fifth year SMART added for 5-year programs This new policy will need to be incorporated into Barton's Policy and Procedure manual.
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Program Participation Agreement: Code of Conduct			
Effective Date: 8/14/08		Implementation Date: 7/1/09	
Implementation Team: Financial Aid Director			
Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-487(a)(25), (e)	Financial Aid Director	n/a	<p>Program Participation Agreement: Institution that participates in a Title IV loan program must develop a code of conduct to prohibit conflicts of interest; law specifies several issues to include in code, and bans revenue-sharing and gifts; acceptable services listed.</p> <p>Institution must publish code on its Web site and annually inform institutional officers, employees, and agents of the code.</p> <p>This new policy will need to be incorporated into Barton's Policy and Procedure manual and the Student Consumer Information revised to include this information.</p>

Provision: Program Participation Agreement: Lender List

Effective Date: 8/14/08

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/ Stages/Timeframes	Notes
IV-487(a)(27), (h)	Financial Aid Office	1/20/09	<p>Program Participation Agreement: Institutions with preferred lender arrangements must construct a list of preferred lenders for students and their families that complies with specific requirements listed in law.</p> <p>List must be compiled annually; the Department of Education (ED) must provide schools with regularly updated list of lender affiliates of all eligible lenders.</p> <p>Barton will be going with primarily Direct Lending for 09-10 which will not require a lender list. The Financial Aid Office will need to revise loan information and processes and procedures, including student loan entrance counseling and the upload procedure to Banner, and loan acceptance which will be through PAWS for 09-10 instead of under the Barton Financial Aid website information.</p>
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Program Participation Agreement: Truth in Lending

Effective Date: 8/14/08

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-487(a)(28)	Financial Aid Office	1/20/09	<p>Program Participation Agreement: Institutions must provide Truth in Lending Act form and information if requested by an applicant for a private education loan.</p> <p>This new policy will need to be incorporated into Barton's Policy and Procedure manual.</p>
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Institutional Eligibility & Participation: Tuition Rates for Military Personnel and Their Families

Effective Date: 7/1/09

Implementation Date: 7/1/09

Implementation Team: Business Office, Registrar

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
I-135	Business Office, Registrar		Public institutions may not charge more than in-state tuition for certain military personnel and their families.

Provision: Institutional Eligibility & Participation

Effective Date: 8/14/08

Implementation Date: 2011-12

Implementation Team: Institutional Research, Athletic Director

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-485(a),(e)	IR, Athletics	TBD	<p>Disaggregation into several categories is required of (1) the completion or graduation rate of certificate- or degree-seeking, full-time, undergraduate students, and (2) disclosures regarding athletically related student aid.</p> <p>For 2-year degree-granting institutions only, the effective date of these disclosures is delayed until the 2011-12 academic year; for all other institutions, this provision is effective on date of enactment (8/14/08) as part of the student consumer information revisions.</p>

Provision: Institutional Eligibility & Participation

Effective Date: 8/14/08

Implementation Date: 8/14/09

Implementation Team: Dean of Student Services, Campus Security

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-487(a)(26)	Dean of Student Services, Campus Security	TBD	Program Participation Agreement: Results of disciplinary proceedings concerning crimes of violence or nonforcible sex offenses must be disclosed to the victim, on written request.
			If victim dies as a result of the crime, next of kin's written request must be met.
			Effective for proceedings conducted on or after 8/14/09.

Provision: Student Eligibility: Professional Judgment

Effective Date: 8/14/08

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-480(d)	Financial Aid Office	1/20/09	A financial aid administrator (FAA) may accept another school's PJ determination that a student is independent. Permitted for dependency overrides in the same award year only; for subsequent years, the FAA must make his or her own documented determination. This new policy will need to be incorporated into Barton's Policy and Procedure manual.
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Student Eligibility: Drug Convictions			
Effective Date: 8/14/08		Implementation Date: 7/1/09	
Implementation Team: Financial Aid Office			
Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-484(r)	Financial Aid Office	1/20/09	<p>Ineligibility for Title IV aid as a result of drug convictions can be reversed by successfully passing 2 unannounced drug tests conducted by a drug rehabilitation program.</p> <p>The rehabilitation program conducting the tests must meet the criteria in 668.40(d).</p> <p>This new policy will need to be incorporated into Barton's Policy and Procedure manual.</p>
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Pell Grant: Ineligibility			
Effective Date: 8/14/08		Implementation Date: 7/1/09	
Implementation Team: Financial Aid Office			
Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-401(b)(7)	Financial Aid Office	1/20/09	<p>Pell Grant: Ineligibility during involuntary civil commitment following incarceration for a sexual offense.</p> <p>Generally, schools have not been required to proactively seek information they do not normally collect, even if it is somewhere publicly available. However, this is a change.</p> <p>This new policy will need to be incorporated into Barton's Policy and Procedure manual.</p>
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Federal Student Loans: Additional Unsubsidized Loan Limits

Effective Date: 8/14/08

Implementation Date: 8/14/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-428H	Financial Aid Office	1/20/09	Dependent undergraduates whose parents CAN borrow PLUS Limited to \$2,000 additional unsubsidized loans Not eligible for any additional unsubsidized loans for teacher certification or preparatory coursework
	Financial Aid Office	1/27/09	Dependent undergraduates whose parents can NOT borrow PLUS \$6,000 for each of first 2 years (prorated for short programs) \$7,000 for third year and beyond (prorated for short programs) \$7,000 for teacher certification
	Financial Aid Office	2/3/09	\$6,000 for preparatory coursework to be admitted to a program if they do not have a baccalaureate \$7,000 for preparatory coursework to be admitted to a graduate/professional program, if they have a baccalaureate
	Financial Aid Office	2/10/09	Independent undergraduates \$6,000 for each of first 2 years (prorated for short programs) \$7,000 for third year and beyond (prorated for short programs) \$6,000 for preparatory coursework to be admitted to a program \$7,000 for teacher certification
			Independent post-baccalaureate students (i.e., independent students who have a baccalaureate) \$7,000 for teacher certification
			\$7,000 for preparatory coursework to be admitted to a graduate/professional program Graduate/professional students \$12,000
			This new policy will need to be incorporated into Barton's Policy and Procedure manual.

Provision: Federal Student Loan Programs: Restrictions on Inducements

Effective Date: 8/14/08

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-428(b)(3)	Financial Aid Office	1/20/09	Restrictions on inducements by guaranty agencies further defined and broadened; prohibited inducements include, among other things: <ul style="list-style-type: none"> • Direct or indirect offers of premiums, payments, stock or other securities, prizes, travel, entertainment expenses, tuition payment or reimbursement • Performing any Title IV function for an institution that the institution is required to perform, <i>except</i> exit counseling • Pay, on behalf of an institution, another person to perform any Title IV function that the institution is required to perform, except that the guaranty agency may perform exit counseling functions This new policy will need to be incorporated into Barton's Policy and Procedure manual.
	Financial Aid Office	1/27/09	
	Financial Aid Office	2/3/09	
	Financial Aid Office	2/10/09	

Provision: Federal Student Loans: Disclosure Information

Effective Date: 8/14/08

Implementation Date: 7/1/09

Implementation Team: Financial Aid Office

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
IV-485(d)(3),(4)	Financial Aid Office	TBD	<p>Disclosure form to be developed by ED describing nature of and access to loan records kept by NSLDS, and distributed when student files FAFSA and completes exit counseling</p> <p>Guaranty agencies, lenders, and institutions that “enter into an agreement” with a potential student, student, or parent regarding a Direct or FFELP loan must inform student or parent that loan will be submitted to NSLDS and accessible to authorized users.</p> <p>Although provision is effective on enactment, the law does not specify a deadline for development of the disclosure form.</p>

Provision: Student Consumer Information: Academic Improvement Plans

Effective Date: 8/14/08	Implementation Date: 7/1/09
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Implementation Team: Compliance Group (Chief Compliance Officer, Director of Financial Aid, Dean of Administration)

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
34 CFR 668, Subpart D	Compliance Group	TBD	The institution must information students of any plans by the institution for improving the academic program of the institution.

Provision: Student Consumer Information: Copyright Infringement Policies

Effective Date: 8/14/08

Implementation Date: 7/1/09

Implementation Team: Compliance Group (Chief Compliance Officer, Director of Financial Aid, Dean of Administration)

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
34 CFR 668, Subpart D	Compliance Group	TBD	<p><i>The institution must disclose institutional policies and sanctions related to copyright infringement, including—</i></p> <p><i>(i) an annual disclosure that explicitly informs students that unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject the students to civil and criminal liabilities;</i></p> <p><i>(ii) a summary of the penalties for violation of Federal copyright laws; and</i></p> <p><i>(iii) a description of the institution's policies with respect to unauthorized peerto-peer file sharing, including disciplinary actions that are taken against students who engage in unauthorized distribution of copyrighted materials using the institution's information technology system.</i></p>

Provision: Student Consumer Information: Student Body Diversity			
Effective Date: 8/14/08		Implementation Date: 7/1/09	
Implementation Team: Compliance Group (Chief Compliance Officer, Director of Financial Aid, Dean of Administration)			
Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
34 CFR 668, Subpart D	Compliance Group	TBD	<p><i>The institution must disclose student body diversity at the institution, including information on the percentage of enrolled, full-time students who—</i></p> <ul style="list-style-type: none"> <i>(i) are male;</i> <i>(ii) are female;</i> <i>(iii) receive a Federal Pell Grant; and</i> <i>(iv) are a self-identified member of a major racial or ethnic group.</i>

Provision: Student Consumer Information: Fire Safety Report

Effective Date: 8/14/08

Implementation Date: 7/1/09

Implementation Team: Compliance Group (Chief Compliance Officer, Director of Financial Aid, Dean of Administration)

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
34 CFR 668, Subpart D	Compliance Group	TBD	<p><i>(1) ANNUAL FIRE SAFETY REPORTS ON STUDENT HOUSING REQUIRED.— Each eligible institution participating in any program under this title that maintains oncampus student housing facilities shall, on an annual basis, publish a fire safety report, which shall contain information with respect to the campus fire safety practices and standards of that institution, including—</i></p> <p><i>(A) statistics concerning the following in each on-campus student housing facility during the most recent calendar years for which data are available:</i></p> <ul style="list-style-type: none"> <i>(i) the number of fires and the cause of each fire;</i> <i>(ii) the number of injuries related to a fire that result in treatment at a medical facility;</i> <i>(iii) the number of deaths related to a fire; and</i> <i>(iv) the value of property damage caused by a fire;</i> <p><i>(B) a description of each on-campus student housing facility fire safety system, including the fire sprinkler system;</i></p> <p><i>(C) the number of regular mandatory supervised fire drills;</i></p> <p><i>(D) policies or rules on portable electrical appliances, smoking, and open flames (such as candles), procedures for evacuation, and policies regarding fire safety education and training programs provided to students, faculty, and staff; and</i></p> <p><i>(E) plans for future improvements in fire safety, if determined necessary by such</i></p>

(2) REPORT TO THE SECRETARY.—Each eligible institution participating in any program under this title shall, on an annual basis, submit to the Secretary a copy of the statistics required to be made available under paragraph (1)(A).

(3) CURRENT INFORMATION TO CAMPUS COMMUNITY.—Each eligible institution participating in any program under this title shall—

(A) make, keep, and maintain a log, recording all fires in on-campus student housing facilities, including the nature, date, time, and general location of each fire;

and

(B) make annual reports to the campus community on such fires.

(4) RESPONSIBILITIES OF THE SECRETARY.—The Secretary shall—

(A) make the statistics submitted under paragraph (1)(A) to the Secretary available to the public; and

(B) in coordination with nationally recognized fire organizations and representatives of institutions of higher education, representatives of associations of institutions of higher education, and other organizations that represent and house a significant number of students—

(i) identify exemplary fire safety policies, procedures, programs, and practices, including the installation, to the technical standards of the National Fire Protection Association, of fire detection, prevention, and protection technologies in student housing, dormitories, and other buildings;

(ii) disseminate the exemplary policies, procedures, programs and practices described in clause (i) to the Administrator of the United States Fire Administration;

(iii) make available to the public information concerning those policies, procedures, programs, and practices that have proven effective in the reduction of fires; and

(iv) develop a protocol for institutions to review the status of their fire safety systems.

Provision: Student Consumer Information: Retention Rates

Effective Date: 8/14/08 Implementation Date: 7/1/09

Implementation Team: Compliance Group (Chief Compliance Officer, Director of Financial Aid, Dean of Administration)

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
34 CFR 668, Subpart D	Compliance Group	TBD	<p><i>The institution must disclose the retention rate of certificate- or degree-seeking, first-time, full-time, undergraduate students entering such institution.</i></p>

Provision: Student Consumer Information: Vaccination Policies

Effective Date: 8/14/08 Implementation Date: 7/1/09

Implementation Team: Compliance Group (Chief Compliance Officer, Director of Financial Aid, Dean of Administration)

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
34 CFR 668, Subpart D	Compliance Group	TBD	<p><i>The institution must disclose institutional policies regarding vaccinations.</i></p>

Provision: Student Consumer Information: Campus Security

Effective Date: 8/14/08

Implementation Date: 7/1/09

Implementation Team: Compliance Group (Chief Compliance Officer, Director of Financial Aid, Dean of Administration)

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
34 CFR 668, Subpart D	Compliance Group	TBD	<p>A statement of current policies concerning campus law enforcement, including—</p> <p><i>(i) the law enforcement authority of campus security personnel</i></p> <p><i>(ii) the working relationship of campus security personnel with State and local law enforcement agencies including whether the institution has agreements with such agencies, such as written memoranda of understanding, for the investigation of alleged criminal offenses; and</i></p> <p><i>(iii) policies which encourage accurate and prompt reporting of all crimes to the campus police and the appropriate law enforcement agencies.</i></p> <p><i>(ii) of the crimes described in subclauses (I) through (VIII) of clause (i), of larceny-theft, simple assault, intimidation, and destruction, damage, or vandalism of property, and of other crimes involving bodily injury to any person,</i></p> <p><i>in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim that are reported to campus security authorities or local police agencies, which data shall be collected and reported according to category of prejudice.</i></p>

Provision: Student Consumer Information: Emergency Response Procedures

Effective Date:

Implementation Date:

Implementation Team: Compliance Group (Chief Compliance Officer, Director of Financial Aid, Dean of Administration)

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
34 CFR 668, Subpart D	Compliance Group	TBD	<p><i>(J) A statement of current campus policies regarding immediate emergency response and evacuation procedures, including the use of electronic and cellular communication (if appropriate), which policies shall include procedures to—</i></p> <p><i>(i) immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on the campus, as defined in paragraph (6), unless issuing a notification will compromise efforts to contain the emergency;</i></p> <p><i>(ii) publicize emergency response and evacuation procedures on an annual basis in a manner designed to reach students and staff; and</i></p> <p><i>(iii) test emergency response and evacuation procedures on an annual basis.</i></p>

Provision: Student Consumer Information: Missing Student Policies

Effective Date: 8/14/08

Implementation Date: 7/1/09

Implementation Team: Compliance Group (Chief Compliance Officer, Director of Financial Aid, Dean of Administration)

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
34 CFR 668, Subpart D	Compliance Group	TBD	<p><i>Each institution of higher education that provides on-campus housing and participates in any program under this title shall—</i></p> <p><i>(A) establish a missing student notification policy for students who reside in oncampus housing that—</i></p> <p><i>(i) informs each such student that such student has the option to identify an individual to be contacted by the institution not later than 24 hours after the time</i></p> <p><i>that the student is determined missing in accordance with official notification procedures established by the institution under subparagraph (B);</i></p> <p><i>(ii) provides each such student a means to register confidential contact information in the event that the student is determined to be missing for a period</i></p> <p><i>of more than 24 hours;</i></p> <p><i>(iii) advises each such student who is under 18 years of age, and not an emancipated individual, that the institution is required to notify a custodial parent or guardian not later 24 hours after the time that the student is determined to be missing in accordance with such procedures;</i></p> <p><i>(iv) informs each such residing student that the institution will notify the appropriate law enforcement agency not later than 24 hours after the time that the student is determined missing in accordance with such procedures; and</i></p> <p><i>(v) requires, if the campus security or law enforcement personnel has been notified and makes a determination that a student who is the subject of a missing person report has been missing for more than 24 hours and has not</i></p>

returned to the campus, the institution to initiate the emergency contact procedures in accordance with the student's designation; and (B) establish official notification procedures for a missing student who resides in on-campus housing that—

- (i) includes procedures for official notification of appropriate individuals at the institution that such student has been missing for more than 24 hours;*
- (ii) requires any official missing person report relating to such student be referred immediately to the institution's police or campus security department;*

and

- (iii) if, on investigation of the official report, such department determines that the missing student has been missing for more than 24 hours, requires—*

- (I) such department to contact the individual identified by such student under subparagraph (A)(i);*
- (II) if such student is under 18 years of age, and not an emancipated individual, the institution to immediately contact the custodial parent or legal guardian of such student; and*
- (III) if subclauses (I) or (II) do not apply to a student determined to be a missing person, inform the appropriate law enforcement agency.*

Provision: Student Consumer Information: Penalties for Drug Violations

Effective Date: 8/14/08

Implementation Date: 7/1/09

Implementation Team: Compliance Group (Chief Compliance Officer, Director of Financial Aid, Dean of Administration)

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
34 CFR 668, Subpart D	Compliance Group	TBD	<p><i>Each institution of higher education shall provide to each student, upon enrollment, a separate, clear, and conspicuous written notice that advises the student of the penalties under section 484(r). (2) NOTICE AFTER LOSS OF ELIGIBILITY.—An institution of higher education shall provide in a timely manner to each student who has lost eligibility for any grant, loan, or work-study assistance under this title as a result of the penalties listed under 484(r)(1) a separate, clear, and conspicuous written notice that notifies the student of the loss of eligibility and advises the student of the ways in which the student can regain eligibility under section 484(r)(2).</i></p>

Provision: Student Consumer Information: Advisory Board Reimbursement

Effective Date: 8/14/08

Implementation Date: 7/1/09

Implementation Team: Compliance Group (Chief Compliance Officer, Director of Financial Aid, Dean of Administration)

Sources of Information	Impacted Offices/Personnel	Meetings/Steps/Stages/Timeframes	Notes
34 CFR 668, Subpart D	Compliance Group	TBD	<p><i>Each institution of higher education participating in any program under this title shall report, on an annual basis, to the Secretary, any reasonable expenses paid or provided under section 140(d) of the Truth in Lending Act to any employee who is employed in the financial aid office of the institution, or who otherwise has responsibilities with respect to education loans or other financial aid of the institution. Such reports shall include—</i></p> <p><i>(A) the amount for each specific instance of reasonable expenses paid or provided;</i></p> <p><i>(B) the name of the financial aid official, other employee, or agent to whom the expenses were paid or provided;</i></p> <p><i>(C) the dates of the activity for which the expenses were paid or provided; and</i></p> <p><i>(D) a brief description of the activity for which the expenses were paid or provided.</i></p>