

**REGULAR MEETING OF THE
BOARD OF TRUSTEES
BARTON COUNTY COMMUNITY COLLEGE
Friday, February 19, 2010 – 4:00 p.m.
Room U-219 (upper level of Student Union)**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board Chair will call the meeting to order.

2. OFFICIAL BOARD MEETINGS

3. INTRODUCTION OF GUESTS AND NEW EMPLOYEES

The President will provide introductions.

4. PUBLIC COMMENT

The Board Chair will invite public comments.

5. 40th ANNIVERSARY OBSERVANCE

In observance of the College's 40th anniversary, distinguished guests will share their experiences with the Board.

6. STUDENT SUPPORT SERVICE PRESENTATION – TITLE III

7. CONSENT AGENDA

Routine items are presented for action in one motion. Any Trustee may remove an item from the consent agenda for individual discussion and action. It is recommended that the Board approve the consent agenda as presented.

- a. [Personnel](#)
- b. [BOT Meeting Minutes of January 21, 2010](#)

8. INCIDENTAL INFORMATION AND DISCUSSION ITEMS

- a. [President's Report of Monthly Activities](#)
- b. KACCT Update by Trustee Johnson
- c. KBOR Update by Dr. Heilman
- d. [Upcoming Board Events](#)
- e. Miscellaneous

9. EXECUTIVE SESSION (if needed)

The Board will recess to executive session, should it be deemed necessary, in compliance with the Kansas Open Meetings Act.

10. PUBLIC COMMENT

The Board Chair will again invite public comments.

11. ADJOURNMENT

Meeting of the Board of Trustees
Barton County Community College

OFFICIAL BOARD MEETINGS

All official Board meetings are open to the public except executive sessions, which are convened in compliance with State law. The Board of Trustees welcomes the attendance and participation of citizens in regular meetings and upon recognition by the Chairman, encourages questions or comments pertaining to items on the agenda. Persons having other matters to be brought before the Board should submit these matters in writing to the President no later than 5:00 p.m. on Wednesday of the week prior to the Board meeting, in order that items may be placed on the agenda. In accordance with time requirements, the Chairman reserves the right to limit comments, both in content and length of presentation.

1. No comments will be heard on matters which are not on the agenda without the consent of the Board.
2. Persons wishing to speak will identify themselves to the Chairman and state whether or not they represent the opinion of a group.
3. Each person may speak no longer than five (5) minutes.
4. Presentations containing information or comments related to College personnel or students may be referred for consideration in executive sessions.
5. The Chairman reserves the right to stop the proceedings and poll the Board to determine if a speaker may continue.

Please Note: Barton County Community College Trustees routinely hold a monthly Board study session for the purpose of setting goals, Board development, and future planning; discussion is informal and no votes are taken. Both the regularly scheduled monthly Board meeting and the monthly study session are subject to the Kansas Open Meetings Act and are open to the public.

PERSONNEL

Marsha Finley – Dietary Manager Program

Jeffrey Mills – Distance Learning Effectiveness Manager

Garrett Scritchfield – BCUB-Academic Advisor

Brian Stryker – Instructor, Military Programs (3/4 time)

**Regular Meeting of the Board of Trustees
Barton County Community College
January 21, 2010**

ATTENDANCE

Trustees Present: Robert Feldt, Mike Johnson, Don Learned, Dr. Paul Maneth, Frank McKinney, and John Moshier

Trustees Absent: None

Other Attendees: Debbie Neidens, Foundation Board; David and Dana Foss; Loren and Gail Unruh; Gene and Dee Potts; Bill and Lori Slater; Alan Crowther; Jonathan Mitchell, City Manager of Hoisington; Doug Volkland, CPA; Kera Mashek, KSN News; Susan Thacker, Great Bend Tribune; Darnell Holopirek; Gene Kingslien, Wynn Butler, and Deloyce McKee (via ITV); Mark Dean; Angie Maddy; Mike Dawes; Jane Howard; Leonard Bunselmeyer; Penny Quinn; Charles Perkins; Elaine Simmons; President Carl Heilman, and Marilyn Beary

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Maneth called the meeting of the Board of Trustees of Barton County Community College to order at 4:00 p.m., January 21, 2010 in the Seminar Room (F-30) of the Fine Arts Building. He then led in the Pledge of Allegiance.

INTRODUCTION OF GUESTS AND NEW EMPLOYEES

- Charles Perkins introduced Scott Heier – Security Analyst
- David Schenek introduced Nigel Bigbee – Assistant Coach (Track & Cross Country)
- Wynn Butler introduced Tina Grillot – Instructional Specialist and Annibal Pacheco – Multimedia Specialist
- Jane Howard introduced Cristi Gale – Instructor (Computer and Business Computer Management)
- Linda Gobin introduced Audrey Hoffman – Secretary (Nursing) and Carie Perez – Nursing Remediation & Healthcare Program Coordinator
- Angie Maddy introduced Randy Thode – Student Services Concierge
- Gene Kingslien introduced Deloyce McKee – Assistant Dean of Fort Riley Learning Services & Military Operations

PUBLIC COMMENT

Chairman Maneth invited public comments; there were none offered.

40th ANNIVERSARY OBSERVANCE

In observance of the College's 40th anniversary, David and Dana Foss, Loren and Gail Unruh, Gene and Dee Potts, Bill and Lori Slater and Alan Crowther shared their Booster Club experiences with the Trustees.

ANNUAL AUDIT REPORT

Doug Volkland presented the College's annual audit report for 2008-2009. Acceptance of the audit report was included in the consent agenda.

ENDS STATEMENTS

An overview of the Board's ENDS statements was available for viewing.

MONITORING REPORT – ENDS 4: PERSONAL ENRICHMENT

Charles Perkins facilitated this report.

CONSENT AGENDA

The following were included in the consent agenda for consideration. It was noted that there was no personnel listing this month:

- 2008-2009 Audit Report
- 2010-2011 Tuition and Fees
- Purchase of College Vehicles
- Interlocal Agreement with City of Hoisington
- BOT Meeting Minutes of December 17, 2009

- Change of Date for Regular February Board Meeting

Trustee Feldt moved that the Board adopt the consent agenda as presented. The motion was seconded by Trustee Moshier. Following discussion, the motion carried 6-0.

INCIDENTAL INFORMATION AND DISCUSSION ITEMS

The following reports were presented for the Board's information:

- President's Report of Monthly Activities
- KACCT Update by Trustee Johnson
- KBOR Update by President Heilman
- Upcoming Board Meetings/Activities

EXECUTIVE SESSION

An executive session was not necessary.

PUBLIC COMMENT

Chairman Maneth again invited public comments. There were none offered.

ADJOURNMENT

The meeting adjourned at 5:20 p.m.

Paul Maneth, Chairman

John Moshier, Secretary

Recorded by Marilyn Beary

**President's Report of Monthly Activities
January 1 - 31, 2010**

- 01/01 Closed for Christmas break

- 01/04 Met with Chairman Maneth
 Participated in President's pre-recorded interview for Cougar Pause
 Met with staff members

- 01/05 Presented welcome for new faculty orientation
 Participated in Edu-Kan conference call
 Participated in TEA teleconference
 Met with staff members

- 01/06 Attended Process Management Committee meeting in Wichita

- 01/07 Attended Professional Development Supervisors Training
 Met with staff members
 Facilitated Board study session

- 01/08 Presented Barton State of Affairs speech
 Met with staff members

- 01/11 Met with staff members
 Attended VP/Deans meeting

- 01/12 Participated in EOP system test
 Met with Chairman Maneth
 Attended Ellinwood Rotary Club meeting
 Met with staff members

- 01/13 Met with Mark Sodamann at Education Center, Fort Riley

- 01/14 Traveled and Introduced Dr. Quinn to:
 Linda Fund, KACCT Executive Director and Gayle Shaw, Executive Assistant
 (Topeka)
 Gary Alexander, KBOR Vice-President for Academic Affairs (Topeka)
 Blake Flanders, KBOR Vice President for Workforce Development (Topeka)
 Reginald Robinson, KBOR President and CEO (Topeka)
 Kim Krull, Cloud County Community College Vice President for Academic Affairs
 (Concordia)

- 01/18 Barton County Campus Closed – Dr. Martin Luther King, Jr. Day

- 01/19 Met with staff members
 Facilitated Management Council meeting

- 01/20 Attended 9th Annual Kansas Workforce Summit in Topeka
 Met with Barton-Fort Riley staff members

- 01/21 Attended 9th Annual Kansas Workforce Summit in Topeka
 Facilitated Board of Trustees meeting
 Attended dinner with invited 40th anniversary guests

- 01/22 Met with staff members

01/25 Participated in AQIP conference call
Facilitated President's Staff meeting
Met with staff members

01/26 Met with staff members
Attended Ellinwood Rotary Club meeting

01/27 Attended TEA Meeting in Topeka

01/28 Attended Foundation Board meeting
Introduced Dr. Quinn at Great Bend Chamber Coffee, hosted by Great Bend
Children's Clinic
Facilitated All-College Forum

01/29 Met with staff member

Upcoming Board Events

**Thursday, March 4 04:00 p.m. Board Study Session in room
U-219 (upper level of Student Union)**

**Thursday, March 25 04:00 p.m. Regular Monthly Board Meeting in room
(Due to Spring break) U-219 (upper level of Student Union)**

**Note: The Barton County Campus will be closed on Thursday, March 18 and
Friday, March 19 for Spring Break.**

**The Barton County Campus will be closed on Friday, April 2 and Monday,
April 5 for Easter.**