

**Regular Meeting of the Board of Trustees  
Barton County Community College  
September 18, 2007**

**ATTENDANCE**

Trustees Present: Mike Johnson, Don Learned, Dr. Paul Maneth, Frank McKinney and John Moshier

**Trustees Absent:** Robert Feldt

**Other Attendees:** Upward Bound student representatives Carolann Dolezal, David Krier and Dani Bullard; Patrick Busch; Angie Coleman; Dale Hogg of the Great Bend Tribune; Mark Dean; Dr. Gillian Gabelmann; Margaret Gabelmann; Linda Dueser; Charles Perkins; Ron Vratil; Darnell Holopirek; Dick Wade; Angie Maddy; Randall C, Henry; President Carl Heilman and Sarah Shirer.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Vice Chair Maneth called the meeting of the Board of Trustees of Barton County Community College to order at 4:00 p.m., September 18, 2007 in Room U-219 of the Student Union. He then led in the Pledge of Allegiance.

**INTRODUCTION OF GUESTS AND NEW EMPLOYEES**

Darnell Holopirek introduced Megan Benitz, Director of the L.E. "Gus" and Eva Shafer Memorial Art Gallery.

Kurt Kohler introduced Heather Hitschmann, Assistant Softball Coach, and David Schenek, Assistant Track/Cross Country Coach.

**PUBLIC COMMENT**

Vice Chair Maneth asked if there were any public comments. There were none offered.

**STUDENT PRESENTATION – UPWARD BOUND PROGRAM**

Upward Bound Project Director Angie Coleman introduced student representatives David Krier, Dani Bullard, and Carolann Dolezal, who spoke about the benefits of the program. They were accompanied by the program's academic advisor Patrick Busch.

**MONITORING REPORT – ENDS #1 – ESSENTIAL SKILLS**

Dr. Gabelmann presented an overview of this report.

**CONSENT AGENDA**

The following were presented for Board approval:

- Appointment of Board Treasurer
- Board Signatures for Banking Authorizations
- Contract for Architectural Services
- Academic Quality Improvement Plan (AQIP) Presentation
- Approval of AQIP Application
- Military Leave of Absence/New Position/Personnel
- BOT Meeting Minutes of August 14, 2007

*Trustee Johnson moved that the consent agenda be approved as presented. The motion was seconded by Trustee Learned. Following discussion, the motion carried 5-0.*

**INCIDENTAL INFORMATION AND DISCUSSION ITEMS**

The following were presented for the Board's information:

- President's Report of Monthly Activities  
The Board received the report of President Heilman's activities for the month of August
- Emergency Operations Plan Overview and Emergency Operations Plan

Mark Dean provided an overview of the Emergency Operations Plan that is posted on the College's website.

- Higher Learning Commission Site Visit  
The Trustees viewed a videotape of the September 11 exit interview
- KACCT Update by Trustee Johnson
- KBOR Update by Dr. Heilman
- Retiring Dean of Finance, Ron Vratil, was recognized for his years of service to the College.
- Upcoming Events  
The Board reviewed the listing of upcoming meetings/events.

### **BOARD SELF-ASSESSMENT**

The Trustees assessed today's meeting and future meeting schedules. A discuss was held regarding a temporary time change for future Study Sessions to accommodate Trustee Learned's substitute teaching schedule.

*Trustee Moshier moved that the Board of Trustees Study Sessions in October, November and December be moved from 2:00 to 4:00 p.m. The motion was seconded by Trustee Johnson and carried 5-0. Following discussion, the motion carried 5-0. The 2007-2008 Board meeting schedule will be revised accordingly.*

### **PUBLIC COMMENT**

Vice Chair Maneth again invited public comments. There were none offered.

### **EXECUTIVE SESSION**

Vice Chair Maneth advised that a fifteen minute executive session would be necessary for the Board to consult with legal counsel on a matter protected by attorney-client privilege.

*Trustee Johnson moved that in compliance with K.S.A. 75-4319(a), the Board recess to executive session for 15 minutes at 5:00 p.m. to consult with legal counsel on a matter protected by the attorney-client privilege, in order to protect that privilege and the Board's position in litigation, to reconvene in room U-219 of the Student Union at 5:15 p.m. He further advised that in compliance with this Act, no binding action may be taken in executive session. The motion was seconded by Trustee Moshier. Following discussion, the motion carried 5-0. Dr. Heilman and Randy Henry, Ron Vratil and Mark Dean were asked to attend the executive session.*

The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:15 p.m. in Room U-219 of the Student Union. Vice Chair Maneth advised that the Board had discussed matters of attorney-client privilege and no action was taken.

### **ADJOURNMENT**

The meeting adjourned at 5:17 p.m.

---

Paul Maneth, Vice Chair

---

Mike Johnson, Secretary

Recorded by Sarah Shirer