

**REGULAR MEETING OF THE
BOARD OF TRUSTEES
BARTON COUNTY COMMUNITY COLLEGE**

**February 18, 2003 – 4:00 p.m.
U-219 (Upper Level of Student Union)**

AGENDA

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Meeting of the Board of Trustees
Barton County Community College

February 18, 2003

OFFICIAL BOARD MEETINGS

Comments: All official Board meetings are open to the public except executive sessions, which are convened in compliance with State law. The Board of Trustees welcomes the attendance and participation of citizens in regular meetings and upon recognition by the Chairman, encourages questions or comments pertaining to items on the agenda. Persons having other matters to be brought before the Board should submit these matters in writing to the President at least 72 hours in advance of the meeting, in order that items may be placed on the agenda. In accordance with time requirements, the Chairman reserves the right to limit comments, both in content and length of presentation.

1. No comments will be heard on matters which are not on the agenda without the consent of the Board.
2. Persons wishing to speak will identify themselves to the Chairman and state whether or not they represent the opinion of a group.
3. Each person may speak no longer than five (5) minutes.
4. Presentations containing information or comments related to College personnel or students may be referred for consideration in executive sessions.
5. The Chairman reserves the right to stop the proceedings and poll the Board to determine if a speaker may continue.

Please Note: Barton County Community College Trustees routinely hold a monthly Board study session for the purpose of setting goals, Board development, and future planning; discussion is informal and no votes are taken. Both the regularly scheduled monthly Board meeting and the monthly study session are subject to the Kansas Open Meetings Act and are open to the public.

Information Only

Meeting of the Board of Trustees
Barton County Community College

February 18, 2003

COMMENTS FROM CHAIRMAN AND INTRODUCTION OF GUESTS

The Chairman will address the assembly and the President or his designee will introduce guests, including new employees.

PUBLIC AND/OR EMPLOYEE COMMENT

No requests for public and/or employee comment have been received.

INTRODUCTION OF NEW EMPLOYEES

Dr. Law will ask supervisors to introduce new/replacement employees whose employment has been previously approved by the Board of Trustees.

STAFF REPORTS

- Angie Maddy will present information relative to the Student Support Services Annual Performance Report
- Bob Loss, Jennifer Schartz, and Kay Robinson will report on the Communications Department Assessment Plan

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Meeting of the Board of Trustees
Barton County Community College

February 18, 2003

CONSENT AGENDA

Comments: In accordance with BC²CC's Board policy governance, the following items are presented to the Board for approval as a part of the Consent Agenda.

Recommendation: After reviewing the detail for each item, it is recommended that the Board approve the Consent Agenda as presented:

- Minutes of the regular Board meeting, held on January 21, 2003
- Personnel
- Claims and Financial Report through January, 2003 (Exhibit A)

Action: President's Office

**Regular Meeting of the Board of Trustees
Barton County Community College
January 21, 2003**

CALL TO ORDER

The regular meeting of the Board of Trustees of Barton County Community College was called to order at 4:00 p.m., January 21, 2003, in room U-219 of the Student Union.

ATTENDANCE

Trustees Present: Mike Johnson, Stephan J. Mermis, Gene O'Connor, Marvin Sessler,
Dan Soeken, J.B. Webster

Trustees Absent: None

Other Attendees: Dick Wade; Michael Dawes; Ron Vratil; Daniel Devine, representing the Great Bend Tribune; Mark A. Ferguson of Lathrop & Gage L.C.; Neil Elliott; Mark Dean; Jackie Elliott; Dr. Tim Kimmel; Cathie Oshiro; Elaine Simmons; Lou Kottmann; Dr. Karen Clos; Bob Peter; Caicey Schartz; Dr. Veldon L. Law; and Marilyn Beary

Chairman Mermis led the attendees in the Pledge of Allegiance.

Comments from Chairman: Chairman Mermis opened the meeting by welcoming the guests and he thanked current Trustees Johnson, O'Connor, and Webster for filing for election to another term of office. He also advised that Frank McKinney was the fourth individual who had filed by the required deadline.

PUBLIC AND EMPLOYEE COMMENT

No requests for public and/or employee comment were received.

INTRODUCTION OF NEW EMPLOYEES

- Elaine Simmons introduced Tanya Smith, Program Manager for Professional Development.
- Shanna Legleiter introduced Mary Fauser, Secretary for Learning and Instruction.
- Dr. Gillian Gabelmann introduced Ruth Moritz and Owen Williamson, English Faculty.

STAFF REPORTS

- LaVonne Gerritzen presented a staff report on WorkKeys.
- Ken Henderson presented the HPER Assessment Plan.

CONSENT AGENDA

The following items were presented for the Board's approval:

- Minutes of the regular Board meeting, held on December 17, 2002
- Personnel
- Claims and Financial Report through December, 2002 (Exhibit A)

Trustee Johnson moved that the Board approve the consent agenda as presented. The motion was seconded by Trustee Webster. Following discussion, the motion carried.

KACCT/KBOR REPORT – Trustee Webster and Dr. Law shared with the Board current and upcoming activities with the KACCT/KBOR.

INFORMATION/DISCUSSION ITEMS – The following were presented for the Board's information and discussion:

- Upcoming Board Meetings/Activities
- President's Report of Monthly Activities

NOTICES AND COMMUNICATIONS (Exhibit B) – Dr. Law shared the following as informational only items:

- Critical Components for Community College Services to the People of Kansas
- Path Intergenerational Grant Application Request (under \$10,000)

EXECUTIVE SESSION – Chairman Mermis advised that an executive session would be necessary for the purpose of consulting with legal counsel, Robert Peter, to discuss matters of attorney-client privilege.

Trustee Sessler moved that the Board recess to executive session at 4:35 p.m. for 30 minutes for the purpose of consulting with legal counsel, Robert Peter, to discuss matters of attorney-client privilege, to reconvene in room U-219 of the Student Union at 5:05 p.m. The motion was seconded by Trustee Johnson. Following discussion, the motion carried.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:05 p.m. in room U-219 of the Student Union. Chairman Mermis advised that the Board consulted with legal counsel, Robert Peter, on matters of attorney-client privilege and that no action was taken. He further advised that the Board would need to again recess to executive session to continue its discussion and consultation with legal counsel.

Trustee Sessler moved that the Board recess to executive session at 5:05 p.m. for 20 minutes for the purpose of consulting with legal counsel, Robert Peter, to continue its discussion of matters of attorney-client privilege, to reconvene in room U-219 at 5:25 p.m. The motion was seconded by Trustee Webster. Following discussion, the motion carried.

Open Session - The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:25 p.m. in room U-219 of the Student Union. Chairman Mermis advised that the Board consulted with legal counsel, Robert Peter, on matters of attorney-client privilege and that no action was taken. He then advised that the Board would need to call a second executive session to discuss non-elected personnel in order to protect the confidentiality of the individual(s) being discussed.

Note: The Board asked Neil Elliott to attend the executive session.

Trustee Sessler moved that the Board recess to executive session at 5:25 p.m. for 35 minutes to discuss non-elected personnel in order to protect the confidentiality of the individual(s) being discussed, to reconvene in room U-219 of the Student Union at 6:00 p.m. The motion was seconded by Trustee Johnson. Following discussion, the motion carried.

Don Kayser was invited to join the Board in executive session at 5:40 p.m. and was dismissed from the executive session at 5:50 p.m.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 6:00 p.m. in room U-219 of the Student Union. Chairman Mermis advised that the Board discussed non-elected personnel and that no action was taken.

ADJOURNMENT – The meeting adjourned at 6:01 p.m.

Stephan J. Mermis, Chairman

Mike Johnson, Secretary

Recorded by Marilyn Beary

PERSONNEL

Position Elimination

Executive Secretary – President's Office (vacant since August 2001)

New Short-Term Faculty Positions (Fort Riley)

Combat Lifesaving Instructor
EMT/Army Medical Instructor

Resignations

Jeff Beaman – Head Tennis Coach
John Bean – Upward Bound Tutor
Connie Brockhausen – Security/Data Specialist (EOC)
Lynda Jamison – Program Manager (Workforce Education)
Bruce Kranicz – Executive Director of Institutional Advancement
Eric Landers – Security Officer
Matt Murdoch – Head Golf Coach
Tanya Smith – Program Manager (Professional Development)
Amanda Wiltse – Accounting Instructor

Replacement Employees

Paul Besperat – Security Officer
Dennis Franz – Executive Director, EduKan
Richard Miller – Security Officer
Edith Murdoch – Head Golf Coach (part-time temporary)
Judith Whitley – Upward Bound Tutor (part-time [daytime])
Judith Whitley – Evening Instructional Specialist (part-time)

Contract Renewal

Ryan Wolf – Head Men's Basketball Coach

Title Changes

Kathy Boeger – from Technology/Technical Accounting Faculty to
Technology/Technical Accounting Instructor/Coordinator
Tamara Corbett – from Secretary, EMT/MICT (part-time) to Secretary, Emergency
Services (part-time)
Doug Polston – from Business Computer Management Faculty to Business Computer
Management Instructor/Coordinator

Contract Information

Overload:

Dana Allison	Two hours
Tim Anderson	Two hours
Kathy Boeger	Three hours
Leonard Bunselmeyer	Six hours
Jeffrey Carter	Three hours
Steve Dudek	Six hours
Bob Dunavan	Three hours

George Forst	Three hours
Greta Foster	Three hours
Brian Howe	Four hours
Ed Johnson	Three hours
Gary Kenyon	Three hours
Ron Kirmer	Four hours
Lyles Lashley	Five hours
D.K. Lock	Three hours
Linda McCaffery	Two hours
Ruth Moritz	Three hours
Steve Oelke	Two hours
Bill Robinson	Two hours
Kay Robinson	Six hours
Jennifer Schartz	Nine and a half hours
John Simmons	Three hours
Randy Smith	Three hours
Darcy Wedel	Two hours
Mandy Wiltse	Three hours

Supplemental:

Christine Abbott	Interpersonal Communications
Christine Abbott	Death & Dying
Christine Abbott	Human Sexuality
Christine Abbott	Interpersonal Communications
Dorothy Arvizu	Math Learning Strategies
Janet Balk	Western Civilization to 1500
Janet Balk	Western Civilization to 1500
Janet Balk	Western Civilization 1500-Present
George Bowman	Vehicle Operation & Inspection
George Bowman	Vehicle Operation & Inspection
George Bowman	Vehicle Operation & Inspection
George Bowman	Vehicle Operation & Inspection
Sarah Bretches	Basic Math Skills
Sarah Bretches	Business Mathematics
Sarah Bretches	Basic Algebra
Sarah Bretches	Basic Algebra
Kenneth Brooks	Environmental Science & Lab
Gerald Butler	World & Regional Geography
Gerald Butler	Physical Geography
Wendy Butler	Principles of Microeconomics
Wendy Butler	Personal Finance
Wendy Butler	Principles of Macroeconomics
Wendy Butler	Principles of Microeconomics
Wynn Butler	Western Civilization to 1500
Wynn Butler	Western Civilization to 1500
Wynn Butler	Western Civilization 1500-Present
Jenny Chambers	Treatment, Storage, Disposal of Haz Material
Rebecca Claassen	Basic Algebra
Rebecca Claassen	Basic Algebra

Cheyla Clawson	Performance w/Barton Dance Theatre
Steven Carney	Art class coverage
Cheyla Clawson	Modern Dance I
Cheyla Clawson	Jazz Dance I
Cheyla Clawson	Jazz Dance I
Cheyla Clawson	Dance Activities
Dr. Karén Clos	English Composition I
Dr. Karén Clos	English Composition I
Michael Cox	Supervisory Development
Michael Cox	Western Civilization to 1500
Michael Cox	Western Civilization to 1500
Michael Cox	Western Civilization 1500-Present
Gary Cunningham	Information Superhighway
Leigh Cunningham	Cross Cultural Awareness
Charles Davis	The Short Story
Charles Davis	Introduction to Drama
Charles Davis	Introduction to Philosophy
Charles Davis	Great Books Program
Charles Davis	Introduction to Philosophy
Charles Davis	Introduction to Logic
Jeffrey DeFries	Total Quality Management
Jeffrey DeFries	Business Ethics
Denise DelCarmen	Basic Nutrition
Denise DelCarmen	Basic Nutrition
Jared Duley	Social Psychology
Jared Duley	Social Psychology
Jennifer Dunn	Anatomy & Physiology
Keith Earnshaw	Industrial Hygiene/Toxicology
Keith Earnshaw	Contingency Planning
Rhonda Eurich	Beginning/Intermediate Swimming
Jo Felke	Karate I, Karate II, and Adv. Karate
Marsha Finley	Human Resources Management
Marsha Finley	Field Experience In HR Management
Marsha Finley	Sanitation & Mgmt of Food Services
Marsha Finley	Nutrition Therapy
Marsha Finley	Field Experience in Sanitation & Mgmt of Food Services
Marsha Finley	Field Experience in Nutrition
Marsha Finley	Mentor
Bill Forst	Art Appreciation
Gillian Gabelmann	Physical Science
Larry Gale	Woodworking I, II, Individ Woodworking
Nancy Gaskins	Information Processing Systems Mgmt
Dena Goble	Emergency First Aid Tact Operations
Dena Goble	Emergency First Aid Tact Operations
Dena Goble	Emergency First Aid Tact Operations
Addie Goymerac	Environmental Science
Addie Goymerac	Environmental Science/Lab
Addie Goymerac	Intermediate Algebra

Addie Goymerac	Basic Math Skills/Prep Math
Addie Goymerac	Intermediate Algebra
Mark Grunewald	Intermediate Algebra
Sheyenne Heller	Fundamentals of Grammar
Sheyenne Heller	English Composition I
Sheyenne Heller	Introduction to Literature
Sheyenne Heller	Fundamentals of Grammar
Sheyenne Heller	English Composition I
Sheyenne Heller	Technical & Report Writing
Joy Hembree	Aerobic Dance I & II
Ken Henderson	Seminar in Sports Medicine
Ken Henderson	Care & Prevention of Athletic Injury
Mark Hinton	Emergency First Aid Tact Operations II
Mark Hinton	Emergency First Aid Tact Operations II
Mark Hinton	Emergency First Aid Tact Operations II
William Hickert	Scuba Diving
Teresa Johnson	Speedreading
Marlene Kabriel	Language Lab
Lee Keil	Auto Body Repair I, II, and III
Edwin Kennedy	Organizational Communications
Rhonda Kent	Intro to Counseling
Dennis King	Standards in Construct Industry
Gene Kingslien	Personal/Community Health
Kathleen Kottas	Health Assessment
Karen Kratzer	Medical Terminology
Myron Kryschtal	Military History of First World War
Myron Kryschtal	Introduction to Leadership Concepts
Myron Kryschtal	Introduction to Political Science
Myron Kryschtal	Introduction to Leadership Concepts
Myron Kryschtal	Introduction to Political Science
Myron Kryschtal	International Relations
James Lakey	Introduction to Philosophy
James Lakey	Systematic Ethics
James Lakey	Introduction to Philosophy
Shanna Legleiter	Student Success Seminar
Robert Lewis	Network Security
D.K. Lock	Fundamentals of General Chemistry
Joel Lundstrom	General Psychology
Joel Lundstrom	Contemporary Social Problems
Joel Lundstrom	General Psychology
Joel Lundstrom	Contemporary Social Problems
James Maner	Word Processing Applications
Kim Mansfield	Introduction to Counseling
Kim Mansfield	Group Dynamics I
Lorna McFarren	Introduction to Social Work
Jennifer Miller	English Study Skills/Math Learning Strat
Anita Motsenbocker-Alford	Multimedia Presentations
Kevin Murphy	Microcomputer Applications I
Kevin Murphy	Microcomputer Applications I

Dan Myers	Supervisory Development
William Nash	OSHA General Industry Regulations
Becky Newell	Interpersonal Communications
Becky Newell	Public Speaking
Becky Newell	Public Speaking
Rick Peters	Art Appreciation
Rick Peters	Art Appreciation
Janell Peterson	Basic Nutrition
Warren Peterson	Police Firearms
Cynthia Piper	Personal & Community Health
Lori Redetzke	Keyboarding, 10-Key, Word Processing
	Document Formatting
Gordon Rhodes	New Testament Lit: Gospels
Dale Riggs	Photography I & II
Norman Russell	Environmental Science
Norman Russell	Environmental Science/Lab
Norman Russell	Technical Mathematics
Norman Russell	College Algebra
Norman Russell	Elements of Statistics
Norman Russell	Physical Science
Jann Sherman	Basic Algebra
Brenda Siebold	Word Processing Applications
Brenda Siebold	Word Processing Applications
Gloria Siefkes	Basic Nutrition
Susan Simmons	Word Processing Applications
Susan Simmons	Data Base Management Systems
Stephen Smith	Elementary Health and Physical Education
Stephen Smith	Personal & Community Health
Kayla Springer	Conversational Spanish
John Truitt	Environmental Protection Agency Regs I
Lori Underwood	Hilltops Accompaniment
Richard Unrein	Jail Operations
Roger Vanderlinde	American West
Andrew Van Der Wege	Target Shooting
Bruce Watson	Emergency First Aid Tact Operations
Shannon Wedel	Elementary School Art
Michael Weltsch	American Military History
Michael Weltsch	Military History of American Civil War
Michael Weltsch	American Military History
Michael Weltsch	Military History of Second World War
Russell Wilson	Emergency First Aid Tact Operations
Greg Wolf	Substitute for Standards in Construct Indust
Greg Wolf	Substitute for Industrial Hygiene/Toxicology
Darren Worcester	Computer Aided Drafting/Design I

Community Education

Donna Scott	Certified Nurse Aide (2/18/03 – 4/10/03)
Connie Carey	Certified Medication Aide (2/27/03 – 3/6/03)

ACTION ITEMS

Academic Calendars for Summer 2004 and Fall/Spring 2004-2005
2003-2004 Tuition and Fees

Meeting of the Board of Trustees
Barton County Community College

February 18, 2003

ACADEMIC CALENDARS FOR SUMMER 2004 AND FALL/SPRING 2004-2005

Detail: Attached for the Board's consideration are proposed academic calendars for summer, 2004 and fall/spring, 2004-2005.

Recommendation: It is recommended that the Board of Trustees approve the academic calendars for summer, 2004 and fall/spring, 2004-2005 as presented.

Action: Dean of Learning and Instruction

SUMMER SESSION 2004

April 6	Summer/Fall 2004 Priority Registration Begins
May 21	Last Day for Summer 2004 Priority Registration Payments Due
May 25	Summer 2004 Registration Begins
May 26	Classes Begin
May 28	Last Day for Late Enrollment for First 5 Week Session and 8 Week Session Last Day for Refund for First 5 Week Session and 8 Week Session
May 31	Memorial Day (classes not in session-offices closed)
June 1	Last Day to Apply for Summer Graduation
June 8	Last Day to drop without courses recorded on transcript for 8 Week Session
June 18	No drops or withdrawals for First 5 Week Session Financial Aid Payout
July 1	Last Day for First 5 Week Session
July 5	Holiday due to Independence Day Falling on Sunday (classes not in session-offices closed)
July 6	Second 5 Week Session Begins No drops or withdrawals for 8 Week Session
July 8	Last Day for Late Enrollment for Second 5 Week Session Last Day for Refund for Second 5 Week Session
July 20	Last Day of Classes for 8 Week Session
July 23	Last Day for Fall 2004 Priority Registration Payments Due
July 26	Fall 2004 Regular Registration Begins
July 27	No drops or withdrawals for Second 5 Week Session
August 11	Last Day of Classes for Second 5 Week Session
August 20	Last Day for Fall 2004 Regular Registration
August 23	Fall 2004 Late Registration Begins
August 27	Last Day for Fall 2004 Late Registration

BARTON COUNTY COMMUNITY COLLEGE
Academic Calendar 2004-2005

FALL SEMESTER-2004

April 6-July 23

Priority Registration: Payments due

July 26-August 18

Regular Registration

August 16, 17, 18

Pre-Semester Development/Advising

August 19

Classes Begin

August 19-26

Late Registration

September 2

Last Day to Apply for Fall Graduation

September 3

Last Day for Refund

September 6

Labor Day (classes not in session-
offices closed)

November 5

Last Day to drop with courses recorded
as W on transcript

November 17

Advisement Day

November 24, 25, 26

Thanksgiving Recess (classes not
in session-offices close at noon on 24th)

December 8, 9, 10

Final Examination Days

December 10

Close of Fall Semester

December 11

Last day for Spring 2005 Priority Registration
Payments Due

December 13-17

Offices Open

December 20-January 2, 2005

Campus Closed

SPRING SEMESTER-2005

November 17 -December 11

Priority Registration

January 3

Offices Open

January 3-12

Regular Registration

January 10, 11, 12

Pre-Semester Development/Advising

January 13

Classes Begin

January 13-20

Late Registration

January 17

Martin Luther King Jr. Day (classes not in session-
offices closed)

January 28

Last day for Refund

February 1

Last Day to Apply for Spring Graduation

March 7-11

Spring Break (classes not in session-
offices closed 10-11)

March 25-28

Good Friday/Easter Monday
(classes not in session; offices closed)

April 8

Last Day to drop with courses recorded
as W on transcript

April 19

Advisement Day

May 9, 10, 11

Final Examination Days

May 12

Close of Spring Semester
Commencement

(02-18-03)

Meeting of the Board of Trustees
Barton County Community College

February 18, 2003

2003-2004 TUITION AND FEES

Detail: One of the hallmarks of the community college movement has been access. Access for students is one of the values that have been held near and dear to the hearts of those that have valued our uniquely American higher education institutions. In keeping with this value, colleges have had to be concerned about the proximity of their services and programs, as well as the costs associated with those services, so as not to prohibit educational opportunity for those with economic barriers.

Barton's operational philosophy has mirrored that of the national movement and, as an organization, it has been keenly aware of the need for affordable accessibility and has tried to keep its tuition and fees at a reasonable level to encourage student enrollments. Accordingly, the College has been able to keep the students' cost of participation in their educational experience near 20% of the College's operational budget. With institutional effort and support from the College's other two major funding sources, state reimbursement for credit hours generated and local property taxes, Barton has kept its tuition and fee level at the goal established by the state with the passage of SB 345.

However, with the state's fiscal crisis and the poor national and regional economy, last year the College had to increase tuition by \$6 (13%) to help offset the lack of funding from state and local sources. This year, the College faces the same challenges that it had last year, as neither the state nor local property tax funding sources improved. This has caused severe revenue shortfalls from the State of Kansas and we project that the shortfalls for this current year and next year will total approximately \$1,000,000.

Even though Barton has been successful in reducing its current budget by \$700,000 and during the past two years increase its credit hour production, we have been unable to get ahead of the state's projected inability to provide sufficient resources for the College to continue its comprehensive services. It is my very strong impression that we do not have an expenditure problem at the College; rather, we have a revenue problem that is negatively impacting our ability to continue to provide the kinds of programs and services that we have been accustomed to, as a comprehensive community college.

Anticipating no additional (and potentially reduced state support), and anticipating little, if any growth in local property taxes to support the College, the Trustees and the College will have to begin to look at program and service reduction and elimination, tuition differential charges for high cost programs, and other means of budget development that will prove to be both unpopular and controversial. This will begin in the next couple of weeks so that we will have recommendations for the Trustees by the end of the academic year. These kinds of efforts will not impact this year's budget but will impact the budget that we will build for 2004-2005. We will attempt to lead the College through the immediate and long-term fiscal threats and difficulty, but it is important for all of us associated with the College and those within the community to

begin to realize that what Barton has been in the past will begin to change for we do not have the resources to continue all that we have so successfully been.

To help us build our budget, see the College through this next year, and, due to the financial shortages from the state, the Administration has a series of recommendations for the Board's consideration and action.

- 1) We recommend that in-state tuition for all students be increased by \$7 (12%).
(Please note that with this recommended change, the students' financial contribution to their education will increase from near 20% (two years ago) to a projected 30% while at the same time, the state's contribution will have been reduced from 36% to an estimated 29%).
- 2) We recommend that out-of-state tuition remain unchanged, since the Board authorized the College to double that rate this past year.
- 3) We recommend that the College create a one-time fee of \$150.00 to be paid prior to/or at the time of enrollment for all international students. This fee would be assessed as a means of helping to recoup additional costs related to enrollment support for those students.

The tuition and fees, with the proposed changes, would be as follows (because of the potential of increasing tuition and the potential of shifting the percentage of dollars from student fees that are used for scholarships, the College Student Senate officers have been apprised of the potential increases):

	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>
In State	\$41.00	\$18.00	\$59.00
Out-of-State (unchanged)	\$68.00	\$18.00	\$86.00
International	\$68.00	\$18.00	\$86.00
	plus additional one-time fee of \$150.00		

Recommendation: It is recommended that the Board of Trustees approve the above increase for in-state tuition and the special fee for international students as presented.

Action: Dean of Business Services

KACCT/KBOR REPORT

J.B. Webster and Dr. Law will update the Board concerning Kansas Association of Community College Trustees and Kansas Board of Regents activities.

INFORMATION/DISCUSSION ITEMS

Monitoring Reports (Exhibit B)
Upcoming Board Meetings/Activities
President's Report of Monthly Activities

UPCOMING BOARD MEETINGS/ACTIVITIES

- | | |
|--------------------------|---|
| March 6 | Board Advance – 8:00 a.m.
Camp Aldrich – Classroom |
| March 13 & 14 | Offices Closed for Spring Break |
| March 18 | Regular Board Meeting – 4:00 p.m. – U-219 |

Note: Due to the Board Advance in March, there will be NO study session

**President's Monthly Activities
January 1 – 31, 2003**

January 1	Offices closed New Year's Day
January 7	Presented the President's Forum
January 8	Facilitated weekly SILC meeting Facilitated weekly President's Staff meeting Attended Foundation Board meeting Attended men's & women's basketball games vs. Pratt
January 9	Met with FHSU Virtual College representatives over ITV Met with appropriate staff to discuss the possibilities of a gift to the Foundation
January 10	Participated in training via phone conference call with NCA members
January 13	Attended men's & women's basketball games vs. Colby
January 14	Met with retiring faculty member Ted Gardner Met with student to resolve complaint Met with Bev Komark regarding possible Foundation gift
January 15	Attended KBOR/COP meetings in Topeka
January 16	Attended KBOR/COP meetings in Topeka
January 17	Participated in training via phone conference call with NCA members Attended farewell reception for Lisa Weatherman
January 18	Attended Legislative Coffee
January 20	Offices Closed in observance of Martin Luther King, Jr. Day
January 21	Facilitated Board of Trustees meeting
January 22	Facilitated weekly SILC meeting Facilitated weekly President's Staff meeting Met with College Legal Counsel Met with Foundation Board Chair Received and discussed Fiscal Review Team's final report and recommendations
January 23	Attended Enterprise Facilitation Board meeting in Lyons

- January 24 As member of the Jayhawk Conference Transition Team, met and formed recommendations for the conference presidents at Butler Community College
- January 25 Attended men's & women's basketball games vs. Dodge City
- January 27 Met with Trustee O'Connor to review Hoisington City Council presentation
Facilitated County Superintendent's luncheon meeting
Attended Hoisington's Council meeting with Trustees Mermis & O'Connor, and Mr. Vratil
- January 28 Met with county and city representatives regarding a potential use of Pawnee Rock School
Attended Foundation Administrative Committee meeting
Met with potential candidates for the Executive Director of Institutional Advancement
- January 29 & 29 As Board member of Area I's Local Workforce Investment Board (LWIB) attended the Kansas Workforce Summit
Attended Area I's LWIB quarterly meeting
- January 31 Attended WKEC meeting in Dodge City
Met with potential candidate for the Executive Director of Institutional Advancement

NOTICES AND COMMUNICATIONS (Exhibit C)

Service-Learning Grant Application Request
Kansas Arts Commission Grant Application Request
Letter from Senator Dave Kerr

Meeting of the Board of Trustees
Barton County Community College

February 18, 2003

EXECUTIVE SESSIONS

Detail: Two separate executive sessions will be required. The first will be for the purpose of consulting with legal counsel, Robert Peter, to discuss matters of attorney-client privilege. The second will be for the purpose of discussing non-elected personnel in order to protect the confidentiality of the individual(s) being discussed.

Recommendation: In compliance with the Kansas Open Meetings Act, it is recommended that the Board move to recess to executive session as outlined above.

Action: Board Chair