

**ADDENDUM**  
**REGULAR MEETING OF THE**  
**BOARD OF TRUSTEES**  
**BARTON COUNTY COMMUNITY COLLEGE**

**Tuesday, August 6, 2002 – 4:00 p.m.**  
**U-219 (Upper Level of Student Union)**

**REVISED CONSENT AGENDA**

**Comments:** In accordance with BC<sup>2</sup>CC's Board policy governance, the following items are presented to the Board for approval as a part of the Consent Agenda.

**Recommendation:** After reviewing the detail for each item, it is recommended that the Board approve the Consent Agenda as presented:

- Minutes of the regular meeting of the Board of Trustees, held on July 16, 2002
- Personnel

**Please Note:** Claims and financials for the month of July will not be available. The College is in the process of creating the budget levels within the system and because of time constraints, the July claims and financials will be available for review at the September Board meeting.

**Action:** President's Office

**Regular Meeting of the Board of Trustees  
Barton County Community College  
July 16, 2002**

**CALL TO ORDER**

The regular meeting of the Board of Trustees of Barton County Community College was called to order at 4:00 p.m., July 16, 2002, in room U-219 of the Student Union.

**ATTENDANCE**

Trustees Present: Mike Johnson, Stephan J. Mermis, Gene O'Connor, Marvin Sessler, Dan Soeken, J.B. Webster

Trustees Absent: None

Other Attendees: Ron Kirmer; Darcy Wedel; Michael Dawes; Dick Wade; Ron Vratil; Daniel Devine, representing the Great Bend Tribune; Dr. Karén Clos; Cathie Oshiro; Dr. Tim Kimmel; Jackie Elliott; Caicey Schartz; Dr. Veldon L. Law; and Marilyn Beary.

Chairman Mermis led the attendees in the Pledge of Allegiance.

Comments from Chairman: Chairman Mermis opened the meeting by welcoming the guests.

**PUBLIC AND EMPLOYEE COMMENT**

No requests for public and/or employee comment were received.

**INTRODUCTION OF NEW EMPLOYEE**

LaVonne Gerritzen introduce Randy Smith, Administration of Justice Faculty.

**STAFF REPORTS**

Jane Howard presented a staff report on the Barton-Compensation Planning, Inc. (CPI) relationship and enrollment.

Darcy Wedel and Ron Kirmer presented a staff report on the College's automotive program.

**NCA UPDATE**

Cathie Oshiro and Tim Kimmel presented an update on the College's progress towards the upcoming accreditation visit by the Higher Learning Commission. Progress reports will be presented as a monthly update to the Board at each meeting through October.

**CONSENT AGENDA**

The following items were included in the consent agenda for the Board's approval:

- Minutes of the June 25, 2002 regular Board meeting
- Personnel
- Claims and Financial Report through June, 2002

*Trustee Soeken moved that the Board of Trustees approve the consent agenda as presented. The motion was seconded by Webster. Following discussion, the motion carried.*

**ACTION ITEMS**

**Strategic Goals and Objectives for 2002-2007** – At its regular meeting of October 15, 1998, the Board adopted six recommended Goals and Strategic Priorities as developed by the Planning Council. At its December 14, 1999 regular meeting, the Board adopted an additional Goal and Strategic Priority as well as proposed revisions to those previously approved. At today's meeting, the Board was presented for consideration and adoption, proposed Planning Council Strategic Goals and Objectives for 2002-2007.

*Trustee Sessler moved that the Board of Trustees approve the Strategic Goals and Objectives for 2002-2007 as presented. The motion was seconded by Trustee O'Connor. Following discussion, the motion carried.*

**Election of Officers** – In keeping with the Board's policy governance, it held its annual selection of officers by majority vote. KSA 71-201 (b) (1), 1985, states that "the Board shall select its own chairperson and such other officers as it may deem desirable, from among its own membership. The Secretary may be the chief administrative officer of the College. The Treasurer may be the chief financial officer of the College."

*Trustee O'Connor moved to nominate Stephan J. Mermis as Chair, Dan Soeken as Vice Chair, Mike Johnson as Secretary, Ron Vratil as Treasurer, and J.B. Webster as KACCT Delegate. The nominations were seconded by Trustee Johnson. Following discussion, the motion carried.*

**Publication of 2002-2003 Budget** – Prior to the meeting and after publication of the Board book, the College received notification from the County Clerk's Office of an error in personal property valuation. Therefore, a revised proposed budget for 2002-2003 was presented to the Board at the meeting. It was recommended that the Board approve the publication of the revised budget page as presented, in accordance with K.S.A. 71-204, and that the Budget Hearing be scheduled in room U-219 in the upper level of the Student Union at 4:00 p.m. on Tuesday, August 6, 2002 as the first order of business.

*Trustee Webster moved that the revised 2002-2003 budget be published as submitted and that the Budget Hearing, scheduled in room U-219 in the upper level of the Student Union at 4:00 p.m. on Tuesday, August 6, 2002, be the first item of business. The motion was seconded by Trustee O'Connor. Following discussion, the motion carried.*

**2002-2003 Operating Budget** – The College's proposed operating budget for 2002-2003 which includes cost reductions of \$764,832 and no pay changes for employees, was presented for the Board's consideration.

*Trustee Johnson moved that the Board approve the operating budget for 2002-2003 as presented. The motion was seconded by Trustee Webster. Following discussion, the motion carried.*

**Athletic Insurance** – The Board was presented with quotes for athletic insurance for the 2002-2003 academic year, which included a \$2,000 deductible, expanded Medical and HMO/PPO benefits and accidental death and dismemberment of \$5,000. It was recommended that the Board accept the low quote from Nationwide Insurance Company for an annual premium of \$29,144.

*Trustee Soeken moved that the Board approve the low quote from Nationwide Insurance Company for an annual premium of \$29,144 for athletic insurance for 2002-2003. The motion was seconded by Trustee Sessler. Following discussion, the motion carried.*

**KJCCC Dues** – At its regular meeting of June 25, 2002, the Board voted to postpone discussion and approval of the Kansas Jayhawk Community College Conference dues (KJCCC) until the July 16 Board meeting. It was recommended that the Board consider and approve the KJCCC membership dues for 2002-2003 in the amount of \$6,825.

*Trustee Webster moved that the Board approve the 2002-2003 Kansas Jayhawk Community College Conference dues in the amount of \$6,825. The motion was seconded by Trustee O'Connor. Trustees Johnson and Mermis voted in the negative. Following discussion the motion carried.*

**KACCT/KBOR Report** – Trustee Webster announced that there have been no activities this month.

**INFORMATION/DISCUSSION ITEMS** – The following were presented to the Board as informational items:

Monitoring Reports  
Upcoming Board Meetings/Activities  
President’s Report of Monthly Activities

**NOTICES AND COMMUNICATIONS** – Dr. Law highlighted a letter from Sgt. Jim Potter relative to its recent DARE Camp, recognizing Mary and Dave Tudor for “going above and beyond the call of duty” again this year on behalf of the campers and staff.

Dr. Law also shared a letter from Kirk J. Laflin, Executive Director of the Partnership for Environmental Technology Education, notifying the College that it had been selected as a “Pilot” College to participate in the launching of the PETE Energy Services & Technology Program. Dr. Law extended his appreciation to Wynn Butler and other staff at Fort Riley in securing this new opportunity for Barton.

**EXECUTIVE SESSION** – Chairman Mermis advised that an executive session would be necessary to discuss non-elected personnel in order to protect the confidentiality of the individual(s) being discussed, and requested that Dr. Karen Clos join the Board and Dr. Law in executive session.

*Trustee Johnson moved that the Board recess to executive session at 5:25 p.m. for 10 minutes to discuss non-elected personnel in order to protect the confidentiality of the individual(s) being discussed, to reconvene in room U-219 of the Student Union at 5:35 p.m. The motion was seconded by Trustee O’Connor. Following discussion, the motion carried.*

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:35 p.m. in room U-219 of the Student Union. Chairman Mermis advised that matters pertaining to non-elected personnel were discussed and that no action was taken.

**ADJOURNMENT** – The meeting adjourned at 5:36 p.m.

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Stephan J. Mermis, Chairman

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Mike Johnson, Secretary

Recorded by Marilyn Beary

## **PERSONNEL**

### **Resignations/Terminations**

Gail Bauer – Associate Dean of Mathematics, English and Essential Skills  
Heather Cunningham – Faculty/Staff Administrative Support Specialist (Fort Riley part-time)  
Rachel Johnson – English Faculty  
Cresford Ryan – Title III Clerk  
Jason Treaster – Security Officer  
Jessica Turner – Assistant Softball Coach

### **Replacement Positions**

Linda Carson – Child Care and Guidance Faculty  
Jeffrey Carter – Assistant Women's Basketball Coach/Physical Education Instructor  
Marliene Fuller – Administrative Assistant (Fort Riley)  
Wade Forrestt - Assistant Cheer Coach/Fitness Center Manager  
Dr. Gillian Gabelmann – Interim Associate Dean of Mathematics, English and Essential Skills  
Paula Hinds – Lead Care Provider  
Dat-Kwong Lock – Physics/Physical Science Faculty

### **Position Changes**

Tamara Corbett – from Grants Secretary (full-time) to Grants Secretary (part-time)

### **Temporary Positions Ending**

George Redington – Communication Faculty

### **Title Changes**

Larissa Adams – from Coordinator of Child Development Center to Director of Child Development Center  
Wynn Butler – from Director of Fort Riley FAST/LSEC/College Learning & Instructional Programs to Director of Fort Riley Academic Transfer Programs  
Louis Pivonka – from Coordinator of Assessment and Placement to Director of Assessment and Placement

### **Overload**

Rita Schmidt	ADN Transition
Cindie Streck	ADN Transition

### **Supplemental Contracts**

Larissa Adams	Early Childhood/Child Care Practicum II
Tim Anderson	Principles of Microbiology
Janet Balk	Western Civilization 1500-Present
Geraldine Ball	World & Regional Geography American History 1877-Present
David E. Barnes II	College Algebra
Winsome Morgan-Bartley	Public Speaking, Cross Cultural Awareness

Veronica Bauer	General Psychology
LaVerne Bitsie-Baldwin	Intermediate Algebra
George Bowman	Weapons Storage Facility Operations
Lance Brauman	Elementary Phys Ed & Psychology of Sport
Walter Brown	Transportation Handling & Storage of Explosive Materials/Laser Sighting
Gilberto Chabarria	Public Speaking-2 sections
Richard Clark	Total Quality Management Military History-WW II
Gene Compton	Emergency 1 <sup>st</sup> Aid Tactical Operations
Michael Cox	Supervisory Development, Military History Of American Civil War
LaKisha Cusak	Small Business Management
Karen Frick	General Psychology, Intro to Counseling, Social Psychology, Intro to Sociology
Nancy Gaskins	Principles of Microeconomics-2 sections
Brenda Glendenning	Nursing Clinical Hours
Sandy Haas	Nursing Clinical Hours
Sheyenne Heller	English Comp I, Creative Writing, Intro to Literature
James Hill	Training Records Management American History to 1877, American West
Mark Hinton	Emergency First Aid-Tactical Operations II
Ed Johnson	Contemporary Social Problems
Marlene Kabriel	Language Lab, Elementary German I
Gene Kingslien	Personal & Community Health
Lynette Lee	Organize Supply Management Operation
Joel Lundstrom	General Psychology
James Maner	Introduction to Computers
Jennifer Miller	Fundamental Reading Skills
Anita Motsenbocker	Language Lab, Small Bus. Mgmt Java Programming, Intro to Business
Roma Lee Murphy	Nursing Clinical Hours
Dan Myers	Supervisory Development
Melissa Nech	American History 1877-Present
Paul Ogle	Fund. of General Chemistry
Evelyn Parker	Nursing Clinical Hours
Robert Patterson	English Comp II-2 sections Fundamentals of Grammar
Bill Robinson	Basic, Intermediate, & College Algebra
Rita Schmidt	Nursing Clinical Hours
Brian Schroeder	Intro to Exercise Science
Marlene Sedillos	English Study Skills, Math Learning Strategies
G.E. Simmons	Intro to Computers, Microcomputer Apps I
Susan Simmons	Data Base Management
Andrianna Smith	Elementary French I
Leon Sobba	Fund. of General Chemistry
Letitia Snow	International Relations, Gov't of US

Cindie Streck	Intro to Political Science
Angela Sullivan	Nursing Clinical Hours
	Prep Math/Basic Math Skills
	Intermediate Algebra
Ryan Wolf	Weight Training
Johnny Yee	Basic Math Skills, Preparatory Math

**Community Education**

<b><u>INSTRUCTOR</u></b>	<b>EVENT</b>	<b>DATE BEGIN</b>	<b>DATE END</b>
Gaye Callich	American Sign Language	8/19/02	12/02/02
Terri Stewart	CMA – Junction City	8/19/02	9/27/02
Sheree Poskey	CA/General Psychology/Chase	8/19/02	12/20/02
Carolyn Kern	CA/College Algebra/Chase	8/19/02	5/23/03
Daniel Winston	CA/General Psychology/Ellsworth	8/19/02	12/20/02
Sharon Nelson	CA/English Composition I/Ellsworth	8/19/02	12/20/02
Ruth Moritz	CA/English Composition I/Russell	8/21/02	12/20/02
Rick Peters	Paint the Town	8/22/02	10/10/02
Mark Poltera	CA/English Composition I/Wilson	8/23/02	12/20/02
Darrell Thrasher	CA/General Psychology/Wilson	8/23/02	12/20/02
Ruth Moritz	CA/English Comp I/Bushton	8/23/02	12/20/02
Jonathon Wild	OR/English Composition I/Ellsworth	8/26/02	12/2/02
Ed Johnson	OR/Marriage & Family/Ellsworth	8/26/02	12/2/02
Mary Bourne	OR/Individual Art Projects/Ellsworth	8/26/02	12/2/02
Tricia Seltman	OR/Conversational Spanish/Ellsworth	8/26/02	12/2/02
Anita Hoffhines	OR/Microcomputer Applications I/Ellsworth	8/26/02	12/2/02
Tony Harp	CA/College Algebra/LaCrosse	8/26/02	12/20/02
Janet Knipp	OR/Public Speaking/LaCrosse	8/26/02	12/2/02
Terry Huff	OR/General Psychology/Larned	8/26/02	12/2/02
Stacy Reno	OR/Anatomy & Physiology/Larned	8/26/02	12/4/02
Glenn Presley	OR/Residential Wiring/Larned	8/26/02	12/2/02
Edith Elder	OR/Painting I, II & Projects/Larned	8/26/02	12/2/02
Bill Dooley	OR/Accounting I/Larned	8/26/02	12/2/02
Jack Heinricchs	OR/Conversational Spanish/Lyons	8/26/02	12/2/02
Alvin Sowers, JR.	OR/Microcomputer Applications I/Lyons	8/26/02	12/2/02

Lisa Seuser	CA/English Composition I/Otis-Bison	8/26/02	12/20/02
Mary Schwindt	CA/English Composition I/Rozel	8/26/02	12/20/02
Pamela Reisig	OR/Accounting I/Russell	8/26/02	12/2/02
Martin Lueth	OR/Introduction to Music/Russell	8/26/02	12/2/02
Daniel Winston	OR/General Psychology/Russell	8/26/02	12/2/02
Bill Robinson	OR/Statistics/St. John	8/26/02	9/30/02
Steve Dryden	OR/General Psychology/St. John	8/26/02	12/2/02
Joe Snyder	OR/American History	8/26/02	12/2/02
Ronald Major	OR/Woodworking I, II & Projects/Wilson	8/26/02	12/2/02
Travis Hamrick	OR/General Psychology/Lyons	8/27/02	12/3/02
Ruth Moritz	CA/Public Speaking/Bushton	8/27/02	12/24/02
Tara Kinnamon	OR/Microcomputer Applications I/St. John	8/27/02	12/3/02
Gloria Carson	OR/General Psychology/Bushton	8/27/02	12/24/02
Rick Peters	Paint the Town – St. John	8/27/02	10/15/02
Jeremy Bernhardt	OR/Interpersonal Communications/Ellsworth	8/27/02	12/2/02
Daniel Winston	OR/General Psychology/Ellsworth	8/27/02	12/3/02
Allen Whipkey	OR/Anatomy & Physiology/Ellsworth	8/27/02	12/5/02
John Crotts	OR/Welding I/Hoisington	8/27/02	12/3/02
Terry Hoff	OR/Introduction to Sociology/LaCrosse	8/27/02	12/3/02
Stacy Reno	OR/Intermediate Algebra/Larned	8/27/02	12/3/02
Nancy Piatt	OR/English Composition I/Russell	8/27/02	12/3/02
Glenna Hackerott	OR/Microcomputer Applications I/Russell	8/27/02	10/8/02
Jennifer Dunn	OR/Anatomy & Physiology/St. John	8/27/02	12/5/02
Rollie Peter	OR/Woodworking I, II & Projects/Ellinwood	8/28/02	12/4/02
Leon Sobba	OR/Microcomputer Applications I/Ellinwood	8/28/02	12/4/02
Christina Rathbun	OR/Introduction to Literature/Ellsworth	8/28/02	12/4/02
Catherine Herber	OR/General Accounting/Ellsworth	8/28/02	12/4/02
Janet Knipp	OR/Microcomputer Applications I/LaCrosse	8/28/02	12/5/02
Mary Barrows	OR/English Composition I/LaCrosse	8/28/02	12/4/02

Edith Elder	OR/Painting I, II & Projects/LaCrosse	8/28/02	12/4/02
Donnitta Plowman	OR/Conversational Spanish/Larned	8/28/02	12/4/02
Glenn Presley	OR/Woodworking I, II & Projects/Larned	8/28/02	12/4/02
Monique DePue	OR/Conversational Spanish/Russell	8/28/02	12/4/02
Don Anschutz	OR/Intermediate Algebra/Russell	8/28/02	12/4/02
Marthann Schulte	OR/American History 1877 – Present/Russell	8/28/02	12/4/02
Steve Dryden	OR/Psychology Grief & Separation/ St. John	8/28/02	9/25/02
Jane Bennington	OR/English Composition I/St. John	8/28/02	12/4/02
Alice Peterka	OR/Microcomputer Applications I/Wilson	8/28/02	12/4/02
Deborah Kauer	OR/English Composition I/Larned	8/29/02	12/5/02
Melissa Crowdis	OR/English Composition I/Lyons	8/29/02	12/5/02
Marilyn Michaelis	OR/Basic Algebra/Lyons	8/29/02	12/5/02
Paula Morris	OR/Intermediate Algebra/St. John	8/29/02	12/5/02
Rita Suiter	OR/Conversational Spanish/St. John	8/29/02	12/5/02
Shirley Windholz	OR/Multimedia Design/Russell	9/3/02	11/5/02
Lillian Dreiling	CMA – Hays	9/3/02	10/16/02
Steve Kummer	Quickbooks 2000	9/3/02	9/12/02
Nancy Gomez	CNA – Ellinwood	9/3/02	10/3/02
Gary Albright	Introduction to Leadership	9/3/02	11/5/02
Janice Lubeck	Principles of Management	9/3/02	11/5/02
Nancy Wetig	CNA – Great Bend	9/4/02	11/14/02
Genovevo Benavidez	Spanish for Nursing	9/4/02	10/2/02
Mary Boman	CMA – Great Bend	9/7/02	10/20/02
Tom Raup	Introduction to Computers for Seniors	9/10/02	10/8/02
Sue Newby	Dietary Managers Class – Great Bend	9/10/02	4/8/03
Evalina Craig	Introduction to Computer Applications	9/14/02	9/21/02